

**Norway-Sarpsborg: Accident insurance services**  
**OJ S 96/2015 20/05/2015**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Kommunalt forsikringsfelleskap — KFF (Municipal Insurance Co-operation)

National registration number: 913 152 190

Postal address: Olsokveien 17

Town: Sarpsborg

Postal code: 1727

Country: Norway

For the attention of: Per Kr. Ubøe

E-mail: [post@pku.no](mailto:post@pku.no)

**Internet address(es):**

General address of the contracting authority: <https://kffnett.wordpress.com>

Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/57713>

Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/131512>

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Other: an intermunicipal co-operation body

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Accident insurance services for children.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Norway.

NUTS code NO Norge

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

**II.1.4. Information about framework agreement**

Framework agreement with a single operator

**Duration of the framework agreement**

Duration in years: 1

**II.1.5. Short description of the contract or purchase(s)**

A framework agreement regarding accident insurance services for children in schools and nurseries.

**II.1.6. CPV code(s)**

66512100 Accident insurance services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Number of children: approx. 90 000.

**II.2.2. Information about options**

Options: yes

Description of options: 1 year +1 year +1 year.

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

Start 1.1.2016. Completion 31.12.2019

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Joint and several liability.

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Service providers must have a licence for operating an insurance company in Norway, either through a licence from the Financial Supervisory Authority of Norway or through an equivalent licence from the country of origin. Border crossing entities must be registered at the Financial Supervisory Authority of Norway. Agent companies must be registered in the producer's agent register and documented in accordance with the 'Insurance Arrangements Act'.

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: (1) Company Registration Certificate.

(2) Registration certificates in professional registers as determined by legislation in the countries in which the service provider is established.

(3) Requirement to submit tax certificate for VAT (National requirement).

(4) Requirement to submit a tax certificate for tax (National requirement).

(5) Requirement to submit declaration in accordance with Appendix 2 to the Regulations concerning HSE (National requirement).

The service provider shall have an orderly system in relation to payment of taxes and VAT.

The service provider shall submit an HSE self-declaration.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: (1) The company's most recent annual report, including new information of relevance to the company's fiscal figures.

(2) Presentation of the company's annual financial statement or extracts thereof

(3) Statement of the company's turnover for the last few years, with relevance to this contract

(4) Other: Documentation: Credit appraisal/rating not older than 3 months (from the deadline for receipt of tenders). The appraisal/rating shall be based on the most recent known accounting figures. The rating shall be carried out by an officially certified credit rating institution. The rating shall include a definition of the classification that the credit rating institution uses.

If for valid reasons the service provider is unable to submit the documentation as requested by the contracting authority, the service provider may prove the economical and financial standing with any other document that the contracting authority is able to accept.

If necessary the contracting authority will request supplementary information - cf. the Public Procurement Regulations §2-4.

Minimum level(s) of standards possibly required: The tenderer must have the financial capacity to implement the assignment/contract.

Tenderers are required to be credit worthy,

— Lindorff V 3 or better /

— Experian - 30 or better / 671 or better

— D&B/Soliditet – A.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

(1) Staffing for this assignment (organisation chart) with names and CVs for key personnel who will perform the assignment.

(2) The company's most important assignments during the last 3 years, including values, dates and recipients.

Minimum level(s) of standards possibly required:

Considerable competence is required within the profession and relevant experience from equivalent assignments.

#### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Ref III.1.4.

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures) no

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

KFF/01/2015

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

15.6.2015 - 12:00

##### **IV.3.5.**

## **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Danish. Swedish.

Other: Norwegian.

### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

### **IV.3.8. Conditions for opening of tenders**

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **VI.3. Additional information**

Participants in a joint procurement project (32)

Asker kommune (Asker municipality)

Aust-Agder County

Bærum municipality

Elverum municipality

Etnedal municipality

Gjerstad municipality

Gjøvik municipality

Gran municipality

Grimstad municipality

Hamar municipality

Hurum municipality.

Iveland municipality

Jevnaker municipality

Lier municipality

Lunner municipality

Løten municipality

Nord-Aurdal municipality

Nordre Land municipality

Ringsaker municipality

Risør Municipality

Røyken municipality

Stange municipality

Søndre Land municipality

Sør-Aurdal municipality

Tvedestrand municipality

Vang municipality

Vegårshei municipality

Vestre Slidre municipality

Vestre Toten municipality

Østre Toten municipality  
Øystre Slidre municipality  
Åmli municipality.

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

15.5.2015