

Norway-Trondheim: Recruitment services
OJ S 60/2023 24/03/2023
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Trondheim Havn IKS
National registration number: 945510552
Postal address: PB 1234, Torgarden
Town: Trondheim
NUTS code: NO Norge
Postal code: 7462
Country: Norway
Contact person: Vegard Vestavik
E-mail: vestavik@trondheimhavn.no
Telephone: +47 73991700

Internet address(es):

Main address: <https://permalink.mercell.com/198099988.aspx>
Address of the buyer profile: <http://www.trondheimhavn.no/>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://permalink.mercell.com/198099988.aspx>
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted electronically via: <https://permalink.mercell.com/198099988.aspx>

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Consultancy services with in recruitment for Trondheim Havn IKS
Reference number: 23/00079

II.1.2. Main CPV code

79600000 Recruitment services

II.1.3. Type of contract

Services

II.1.4. Short description

Trondheim Havn IKS [Trondheim Port Intermunicipal Company] would like to enter into framework agreements within consultancy services for recruitment. There are 4 lots in total, divided into managers (A), staff (B) and operational personnel (C). Tenderers can submit tenders for all of the lots. Each lot will be awarded to one tenderer, but one and the same tenderer may be awarded more than one lot. One tenderer can win all of the lots. The total scope for this procurement is estimated to be NOK 1 million per year excluding VAT. The contract duration will be two years, with an option to extend for a further two years, one year at a time. The total turnover for four years will be NOK 4 million. The maximum framework value over four years is set to be NOK 5 million.

II.1.5. Estimated total value

Value excluding VAT: 4 000 000,00 NOK

II.1.6. Information about lots

This contract is divided into lots: yes
Tenders may be submitted for all lots

II.2. Description

II.2.1. Title

A: Managers
Lot No: 1

II.2.2. Additional CPV code(s)

79600000 Recruitment services

II.2.3. Place of performance

NUTS code: NO06 Trøndelag

II.2.4. Description of the procurement

Contract for the delivery of consultancy services - manager recruiting

II.2.5. Award criteria

Criteria below
Quality criterion - Name: Quality / Weighting: 60%
Price - Weighting: 40%

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48
This contract is subject to renewal: yes
Description of renewals:
1 + 1 year

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes
Description of options:
1 + 1 year

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

B: Staff
Lot No: 2

II.2.2. Additional CPV code(s)

79600000 Recruitment services

II.2.3. Place of performance

NUTS code: NO06 Trøndelag

II.2.4. Description of the procurement

Contract for the delivery of consultancy services - staff recruiting

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 60%

Price - Weighting: 40%

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

1 + 1 year

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

1 + 1 year

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

C: Operational personnel
Lot No: 3

II.2.2. Additional CPV code(s)

79600000 Recruitment services

II.2.3. Place of performance

NUTS code: NO06 Trøndelag

II.2.4. Description of the procurement

Contract for the delivery of consultancy services - operational personnel recruiting

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 60%

Price - Weighting: 40%

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

1 + 1 year

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

1 + 1 year

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Tenderers must be registered in a company register or a trade register in the country where the tenderer is established.

Documentation Requirement: Norwegian tenderers: Company Registration Certificate

Documentation requirement: Foreign companies: Verification that the tenderer is registered in a professional register in the country where the tenderer is established.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

Tenderers must have sufficient economic and financial solidity to fulfil the contract obligations.

The tenderer must be worthy of credit.

Minimum level(s) of standards possibly required:

A tenderer can rely on the financial and economic strength of other companies to fulfil this qualification requirement. This applies regardless of the legal connection between the tenderer

and the enterprise/enterprises. If the tenderer wishes to rely on the financial and economic solidity of other companies, documentation shall be submitted from both the tenderer and the involved companies. Furthermore, the obligation declaration included with the tender documentation must be completed and attached to the tender. Tenderers must document that they are creditworthy without a guarantee through documentation from an assessment institution approved by the Norwegian Data Protection Agency [Datatilsynet]. The contracting authority reserves the right to verify the documentation by carrying out its own credit rating.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

Tenderers must have sufficient ability and capacity to fulfil the contract obligations. The Contracting Authority will assess the Tenderer's experience with deliveries comparable with to the services requested in the contest, in regard to: Recruitment of at least 7 managers in the last 5 years (A: Managers). Completion of at least 20 recruitments within lot B in the last 5 years. Completion of at least 20 recruitments within lot C in the last 5 years.

Minimum level(s) of standards possibly required:

Tenderers must state the number of recruitments in the last 5 years in Annex 6 Response Form for Technical and Professional Qualifications, to confirm that the tenderer meets the qualification requirement.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement
Framework agreement with a single operator

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.1. Previous publication concerning this procedure

Notice number in the OJ S: [2023/S 042-124253](#)

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 24/04/2023 Local time: 23:59

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Norwegian

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 24/04/2023 Local time: 23:59

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Trøndelag tingrett

Postal address: Postboks 2317 Torgarden

Town: Trondheim

Postal code: 7004

Country: Norway

Telephone: +47 73542400

Internet address: <https://www.domstol.no/no/domstoler/tingrett/trondelag-tingrett/>

VI.5. Date of dispatch of this notice

19/03/2023