

UK-Hounslow: procurement consultancy services
OJ S 106/2012 06/06/2012
Contract notice – utilities
Services

Directive 2004/17/EC

Section I: Contracting entity

I.1. Name and addresses

Official name: BAA Airports Limited

Postal address: The Compass Centre, Supply Chain Department West Wing 2nd Floor,
Nelson Road

Town: Hounslow

Postal code: TW6 2GW

Country: United Kingdom

Internet address(es):

General address of the contracting entity: <http://www.baa.com>

Address of the buyer profile: <http://www.tendersmart.com>

Additional information can be obtained from:

Official name: www.tendersmart.com > Business Opportunities > Contract Notices

Postal address: Please address your queries via the Messaging Centre on www.tendersmart.com > Business Opportunities > Contract Notices

Town: www.tendersmart.com

Country: United Kingdom

Specifications and additional documents (including documents for a dynamic purchasing system) can be obtained from: Official name: www.tendersmart.com > Business Opportunities > Contract Notices

Postal address: Please address your queries via the Messaging Centre on www.tendersmart.com > Business Opportunities > Contract Notices

Town: www.tendersmart.com

Country: United Kingdom

Tenders or requests to participate must be submitted: Official name: www.tendersmart.com > Business Opportunities > Contract Notices

Postal address: Please address your queries via the Messaging Centre on www.tendersmart.com > Business Opportunities > Contract Notices

Town: www.tendersmart.com

Country: United Kingdom

I.2. Main activity

Airport-related activities

I.3. Contract award on behalf of other contracting entities

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting entity

BAA/002710 Procurement Support Services Framework.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 11: Management consulting services [6] and related services

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT

Range: between 1 000 000,00 and 5 000 000,00 GBP

II.1.5. Short description of the contract or purchase(s)

The Company's requirement is to off load specific procurement tasks to the Supplier to assist the Company in the conduct of competitions, contract formation and data analysis. From time to time, the Company may also assign market and other analytic tasks to the Supplier which will result in specific reports. The Services have been broken down into 8 type of tasks: sourcing activities, contract management activities, contract administration activities, analysis and reports, process and systems activities, chairing and facilitating activities, documentation management activities, administrative support activities.

II.1.6. CPV code(s)

79418000 Procurement consultancy services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Information about lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Parent Company or Bank Guarantees may be required in situations where the trading entity does not have a stable enough financial position. This is detailed in the ITT.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

The draft framework agreement and associated work package contract template, details these elements and is attached to the ITT in Appendix N.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

The draft framework agreement and associated work package contract template, the terms of which must be accepted without alteration as a condition of the submission of the tender, is attached to the ITT as Appendix N.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: See section 5.6 in the ITT.

III.2.2. Economic and financial ability

List and brief description of conditions: See section 5.6 in the ITT.

III.2.3. Technical and professional ability

List and brief description of conditions: See section 5.6 in the ITT.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

Some candidates have already been selected (if appropriate under certain types of negotiated procedures): no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of the criteria stated in the specifications or in the invitation to tender or to negotiate

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting entity

BAA/002710

IV.3.2. Previous publication concerning this procedure

Periodic indicative notice

Notice number in the OJ S: [2011/S 84-138285](#) of 30.4.2011

IV.3.3. Conditions for obtaining specifications and additional documents

(except for a DPS)

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

20.6.2012 - 13:00

IV.3.5. Languages in which tenders or requests to participate may be submitted

English.

IV.3.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.3.7. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: Approximately 4 years following the publication date of this notice.

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Registering interest.

Interested suppliers are required to submit the information requested by uploading responses to www.tendersmart.com as follows:

Instructions for registering interest.

Interested suppliers must register their company and contact profile by clicking on the link for this notice on the "Business Opportunities" menu of the www.tendersmart.com web site and by following the instructions below:

First, interested suppliers who are not already registered on TenderSmart must register their company profile via "Supplier Zone > New Supplier" menu. Suppliers already registered on TenderSmart can go direct to the second step.

Second, all interested suppliers must access this Notice via the "Business Opportunities" menu to express interest by following the online instructions and uploading the requested information before the indicated deadline (see Section IV paragraph 3.4).

Further information.

To evaluate their suitability, interested suppliers, when responding to this notice are requested to provide information which demonstrates their ability to comply with the award criteria. (Failure to do so will result in their request being rejected).

BAA does not bind itself to accept any proposal.

In evaluating their suitability, suppliers may be further requested to provide to BAA additional information e.g. further written submissions, presentations, reference visits/inquiries and/or attend an interview.

As documentation associated with this process will be made available and exchanged via www.tendersmart.com interested suppliers are required to register on the site. Please refer to this site for terms and conditions.

Registering interest in this project does not guarantee inclusion of the party on the tender enquiry list. There is no cost associated with registration, expression of interest, or accessing the tender documentation, (where invited). However, to submit a bid at tender stage, then there will be a TenderSmart administration fee. Fee information can be found on the TenderSmart website through selecting the "How It Works" tab and then downloading the "Participant Agreement". Please ensure responses are concise and overall less than 10MB. Your document should be uploaded as a single PDF document on to <http://www.tendersmart.com>.

For further information on registration or other aspects of TenderSmart please contact: Frédéric Garat: frederic.garat@tendersmart.com; +33 141900430.

BAA reserves the right to disqualify any candidate who provides information or confirmation which later proves to be untrue or incorrect or does not supply information when requested.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: A standstill period will be incorporated at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into. The Utilities Contracts Regulations (SI 2006 No 6) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

1.6.2012