

United Kingdom-Epsom: School catering services

OJ S 90/2017 11/05/2017

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Glyn School
Postal address: The Kingsway, Ewell
Town: Epsom
NUTS code: UKJ23 Surrey
Postal code: KT17 1NB
Country: United Kingdom
E-mail: pqq@litmuspartnership.co.uk
Telephone: +44 1276-673880
Internet address(es):
Main address: <http://www.glyn.surrey.sch.uk>

I.1. Name and addresses

Official name: de Stafford School
Postal address: Burntwood Lane
Town: Caterham
NUTS code: UKJ23 Surrey
Postal code: CR3 5YX
Country: United Kingdom
E-mail: pqq@litmuspartnership.co.uk
Telephone: +44 1276-673880
Internet address(es):
Main address: <http://www.destafford.org.uk>

I.2. Information about joint procurement

The contract involves joint procurement

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: https://www.litmuspartnership.co.uk/project/glyn_school_and_de_stafford_school
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Education

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Glyn School and de Stafford School ~ Tender for Catering Services.

II.1.2. Main CPV code

55524000 School catering services

II.1.3. Type of contract

Services

II.1.4. Short description

The successful Supplier will be required to provide catering services for Glyn School and de Stafford School.

Glyn School is a secondary school in Ewell, Surrey founded 90 years ago as a boys school. Latterly girls have been included within the Sixth Form and the school is now a large secondary with waiting lists in all year groups. The Sixth Form is particularly large with approximately 545 students and further growth anticipated in September 2017 to approx. 580-600 students. The School became an Academy in 2012 and is now the hub / lead school within GLF a MAT comprising 23 schools of which there are 5 secondary schools. de Stafford School is a secondary school in Caterham, Surrey, which was founded in 1967. In 2015 the school opened a brand new canteen facility. In 2016 the School joined GLF Schools multi academy trust.

II.1.5. Estimated total value

Value excluding VAT: 3 250 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: yes
Tenders may be submitted for all lots

II.2. Description

II.2.1. Title

Glyn School
Lot No: 1

II.2.2. Additional CPV code(s)

55524000 School catering services

II.2.3. Place of performance

NUTS code: UKJ23 Surrey
Main site or place of performance: Glyn School. Epsom. Surrey. United Kingdom.

II.2.4. Description of the procurement

The tender project is seeking to appoint a Supplier whose initiative and innovation will be welcomed for the provision of service within the existing facilities for the 1784 students on roll and 124 teaching and 59 support staff, with a focus on exciting food concepts to satisfy a wide range of pupil tastes and dietary requirements. The school would wish the successful Supplier to review the current range of services offered and make recommendations accordingly. The contract being tendered is for three years in duration from 30.10.2017 to 29.10.2020 and will operate as a guaranteed performance contract, with the successful Supplier offering the school a guaranteed return / cost per annum for the provision of catering services. Sovereignty of the cash tariff is to remain with Glyn School for the duration of this contract.

The academic year is based on a calendar of 195 days. Five days are to be used for staff professional development which means that School will be open to receive students for the legal minimum of 190 days.

The contract offered covers the scope for the provision of all catering services within the school, which currently includes morning break, lunch, all hospitality and free issue requirements. Free School Meals and hospitality will be charged based on consumption and at net food cost.

Whilst the school prioritises value for money as a key objective of the competitive tender process, the governing body is not obliged to accept the lowest price.

The value of the current contract is:

2014-15:

Cash sales: 408 878 GBP;

Staff cash sales: 31 923 GBP;

Free School Meals: 19 590 GBP;

Hospitality: 25 960 GBP;

Total: 486 352 GBP;

2015-16:

Cash sales: 462 176 GBP;

Staff cash sales: 31 654 GBP;

Free School Meals: 22 090 GBP;

Hospitality; 20 609 GBP;

Total: 536 531 GBP;

2016-17 (year to date Aug-March 17):

Cash sales: 338 376 GBP;

Staff cash sales: 18 811 GBP;

Free School Meals: 16 128 GBP;

Hospitality: 13 950 GBP;

Total: 387 266 GBP.

Glyn School expects the successful Supplier to enable the continued development of catering through the provision of an innovative, healthy food service, with fresh, seasonal, locally sourced ingredients being prepared on-site. The school expects the successful Supplier to evidence, through their bid, how they shall support and complement its values and support the principles of healthy eating and living.

The school believes that success should be celebrated and that pupils should enjoy their time at school; if lessons are stimulating and challenging then students will love learning. Much time therefore, is spent reviewing and planning schemes of work to ensure that they are differentiated to meet the needs of all students. As a result, the school are very enthusiastic regarding work experience and apprenticeship proposals and would welcome the input of the successful Supplier.

The school has a thriving Sixth Form facility, with purpose-built catering facilities and dedicated Sixth Form canteen area open throughout the day. The school is keen to further develop the choice and provision of food for Sixth Form students and would welcome suggestions as part of the tender as to how best to enhance the Sixth Form provision. As a school who are continually seeking ways to improve and develop the ethos and environment for students and staff, to give them the facilities they deserve and need to meet the challenges of the 21st Century, any consideration regarding inward capital investment as part of the Supplier's tender submission would be welcomed. The school would wish for the Supplier to look at making this investment within both the existing dining area and a potential re-development of an old Fitness Suite into an additional catering outlet and seating area. . Please be advised that this contract will be let on a 3 + 2 years basis.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 2 682 655,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 30/10/2017 End: 29/10/2022

This contract is subject to renewal: no

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5 Maximum number: 10 Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

II.2. Description

II.2.1. Title

De Stafford School
Lot No: 2

II.2.2. Additional CPV code(s)

55524000 School catering services

II.2.3. Place of performance

NUTS code: UKJ23 Surrey

Main site or place of performance: De Stafford School. Caterham. Surrey. United Kingdom.

II.2.4. Description of the procurement

The tender project is seeking to appoint a Supplier whose initiative and innovation will be welcomed for the provision of service within the existing facilities for the 700 students on roll and 70 teaching and support staff, with a focus on exciting new food concepts to satisfy a wide range of pupil tastes and dietary requirements. The school would wish the successful Supplier to review the current range of services offered and make recommendations accordingly.

The contract being tendered is for three years in duration from 30.10.2017 to 29.10.2020 and will operate as a guaranteed performance contract, with the successful Supplier offering the school a guaranteed return / cost per annum for the provision of catering services. Sovereignty of the cash tariff is to remain with de Stafford School for the duration of this contract.

The academic year is based on a calendar of 195 days. Five days are to be used for staff professional development which means that the school will be open to receive students for the legal minimum of 190 days.

The contract offered covers the scope for the provision of all catering services within the school, which currently includes morning break, lunch, hospitality and free issue requirements. Free School Meals and hospitality will be charged based on consumption and at net food cost. Whilst the school prioritises value for money as a key objective of the competitive tender process, the governing body is not obliged to accept the lowest price.

The value of the current contract is:

2015-16:

Cash sales: 81 013 GBP;

Free School Meals: 21 272 GBP;

Hospitality: 3 320 GBP;

Total: 105 605 GBP;

2016-17 (Full Year)

Cash sales: 88 087 GBP;

Free School Meals: 24 251 GBP;

Hospitality: 1 558 GBP;

Total: 113 896 GBP.

de Stafford School expects the successful Supplier to enable the continued development of catering through the provision of an innovative, healthy food service, with fresh, seasonal, locally sourced ingredients being prepared on-site. The school expects the successful Supplier to evidence, through their bid, how they shall support and complement its values and support the principles of a healthy pupils programme.

The school believes that success should be celebrated and that pupils should enjoy their time at school; if lessons are stimulating and challenging then students will love learning. Much time therefore, is spent reviewing and planning schemes of work to ensure that they are differentiated to meet the needs of all students. As a result, the school is very enthusiastic regarding work experience and apprenticeship proposals and would welcome the input of the successful Supplier.

As a school who is continually seeking ways to improve and develop the ethos and environment for students and staff, to give them the facilities they deserve and need to meet the challenges of the 21st Century, any consideration regarding inward capital investment as part of the Supplier's tender submission would be welcomed. The school would wish for the Supplier to look at making this investment to increase the outdoor seating capacity.

Please be advised that this contract will be let on a 3 + 2 years basis.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 30/10/2017 End: 29/10/2022

This contract is subject to renewal: no

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5 Maximum number: 10 Objective criteria for choosing the limited number of candidates:

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II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 12/06/2017 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 07/07/2017

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

Interest in the selection process should be expressed via email only to pqq@litmuspartnership.co.uk clearly stating within this email which contract / notice you are referring to. Please also provide, as a minimum, a contact name, full company postal address and telephone number. The Selection Questionnaire and associated documents can be obtained at: https://www.litmuspartnership.co.uk/project/glyn_school_and_de_stafford_school

The closing date for receipt of the Selection Questionnaire is 12.6.2017 (12:00). Suppliers are required to ensure that documents are obtained and returned to The Litmus Partnership Limited, by email to pqq@litmuspartnership.co.uk by the above closing date and time.

Documents in respect of economic / financial standing (where indicated in the Selection Questionnaire) shall be returned to The Litmus Partnership Limited, by email to pqq@litmuspartnership.co.uk by the above closing date and time.

It will be the Supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this Contract Notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Glyn School and de Stafford School

Town: Surrey

Country: United Kingdom

VI.5. Date of dispatch of this notice

08/05/2017