

UK-Poulton-le-fylde: development consultancy services

OJ S 107/2012 07/06/2012

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Wyre Borough Council

Postal address: Civic Centre, Breck Road

Town: Poulton-le-fylde

Postal code: FY6 7PU

Country: United Kingdom

Contact person: Procurement

For the attention of: Allan Williams

E-mail: allan.williams@wyre.gov.uk

Telephone: +44 1253887440

Fax: +44 1253894157

Internet address(es):

General address of the contracting authority: www.wyrebc.gov.uk

Address of the buyer profile: http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA1223

Additional information can be obtained from:

Official name: Wyre Borough Council

Postal address: Civic Centre, Breck Road

Town: Poulton-Le-Fylde

Postal code: FY6 7PU

Country: United Kingdom

Contact person: Environmental Design

For the attention of: Mark Fenton

E-mail: Mark.fenton@wyre.gov.uk

Telephone: +44 1253887612

Fax: +44 1253894157

Internet address: www.wyrebc.gov.uk

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Wyre Borough Council

Postal address: Civic Centre, Breck Road

Town: Poulton-Le-Fylde

Postal code: FY6 7PU

Country: United Kingdom

Contact person: Procurement

For the attention of: Allan Williams

Telephone: +44 1253887440

Fax: +44 1253894157

Internet address: www.wyrebc.gov.uk

Tenders or requests to participate must be submitted: Official name: Wyre Borough Council
Postal address: Civic Centre, Breck Road
Town: Poulton-Le-Fylde
Postal code: FY6 7PU
Country: United Kingdom
Contact person: Procurement
For the attention of: Allan Williams
Telephone: +44 1235887440
Fax: +44 1253894157
Internet address: www.wyrebc.gov.uk

I.2. Type of the contracting authority

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

The Restoration of Memorial Park, Fleetwood in Lancashire.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 11: Management consulting services [6] and related services

Main site or place of performance: In the borough of Wyre.

NUTS code UKD4 Lancashire

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Suppliers are invited to tender for the appointment of lead consultant to assist the Council in the restoration of Memorial Park, Fleetwood.

The outline phases of work are:

— one: Design development for stage two Heritage Lottery Fund (HLF) Parks for People application,

— two: Pre-construction work for tender documentation,

— three: Administration of the capital works contract to final certificate.

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at http://www.myTenders.org/Search/Search_Switch.aspx?ID=87755.

II.1.6. CPV code(s)

73220000 Development consultancy services, 71222000 Architectural services for outdoor areas, 71420000 Landscape architectural services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT:

Range: between 20 000 and 35 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 6 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

A performance bond or parent company guarantee may be required.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

The provisions and terms concerning financing and payments will be set out in the contract documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Legal form may be required.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: If there is a requirement then this will be set out in the contract documents.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.

(4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession.

(5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.

(6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) All candidates will be required to provide a reference from their bank.

(2) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

(3) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.

(4) All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

III.2.3. Technical and professional ability

List and brief description of conditions:

(1) A statement of the candidate's average annual number of staff and managerial staff over the previous 3 years.

(2) Details of the educational and professional qualifications of their managerial staff; and those of the person(s) who would be responsible for providing the services or carrying out the work or works under the contract.

(3) A statement of the principal goods sold or services provided by the supplier or the services provider in the past 3 years, detailing the dates on which the goods were sold or the services provided; the consideration received; the identity of the person to whom the goods were sold or the services were provided.

(4) A check may be carried out by the contracting authority or by a competent official body of the State in which the candidate is established, to verify the technical capacity of the candidate; and if relevant, on the candidates study and research facilities and quality control measures.

(5) A statement of the candidate's technical facilities; measures for ensuring quality; and their study and research facilities.

(6) An indication of the proportion of the contract which the services provider intends possibly to subcontract.

(7) A statement of the technicians or technical services available to the candidate to carry out the work under the contract; or be involved in the production of goods or the provision of services under the contract; particularly those responsible for quality control, whether or not

they are independent of the candidate.

(8) A statement of the tools, plant or technical equipment available to the service provider or contractor for carrying out the contract.

(9) A list of works carried out over the past 5 years, detailing the value of the consideration received; when and where the work or works were carried out; and whether they were carried out according to the rules of the trade or profession and properly completed.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 8

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

4.7.2012 - 10:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

23.7.2012

IV.3.6.

Languages in which tenders or requests to participate may be submitted
English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

Suppliers are invited to tender for the appointment of lead consultant to assist the Council in the restoration of Memorial Park, Fleetwood.

The outline phases of work are:

- one: Design development for stage two Heritage Lottery Fund (HLF) Parks for People application,
- two: Pre-construction work for tender documentation,
- three: Administration of the capital works contract to final certificate.

Suppliers are advised that award of contract for each phase of work is at risk until notification from HLF that the stage one bid has been successful, and thereafter that the stage two bid has been successful.

Along with most public authorities in the region, Wyre Borough Council has implemented an electronic 'Supplier Portal (called Due North –The Chest)' The Portal enables all suppliers to register their capability on to a single regional web-site where they are asked to register 'once only'. To register on the chest and the use of the portal is free. Please click on the link below to register: https://www.thechest.nwce.gov.uk/procontract/supplier.nsf/frm_home?openForm.

You must then search for this opportunity and register your interest on the CHEST. Download /upload the pre-qualification questionnaire from the CHEST.

Please note: Documentation will not be sent in any other way.

Completed questionnaires should be returned via the CHEST no later than 10am on Wednesday the 4.7.2012.

The answers given in the PQQ, and subsequent references will form the basis of the information required for short listing.

You can also post questions on the CHEST regarding this tender and responses will be notified on the CHEST.

(MT Ref:87755).

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

4.6.2012