

**Norway-Leikanger: Road transport services**

**OJ S 100/2016 26/05/2016**

**Contract notice**

**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Sogn og Fjordane fylkeskommune [Sogn og Fjordane County]

National registration number: 941388841

Postal address: Askedalen 2

Town: Leikanger

Postal code: 6863

Country: Norway

For the attention of: Ina Sørfonden

E-mail: [ina.sorfonden@sfj.no](mailto:ina.sorfonden@sfj.no)

Telephone: +47 57656100

Fax: +47 57656101

**Internet address(es):**

Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/2653>

Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/143715>

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: 974246724

Official name: 964968330

Official name: 964968063

Official name: 970184252

Official name: 959318166

Official name: 938521816

Official name: 864968422

Official name: 935473578

Official name: 963923511

Official name: 963923988

Official name: 964969124

Official name: 938497524

Official name: 835095762

Official name: 964967547  
Official name: 944439838  
Official name: 963923600  
Official name: 964967725  
Official name: 964968241  
Official name: 954681890  
Official name: 963923899  
Official name: 970541705  
Official name: 936401651  
Official name: 964967458  
Official name: 963989202  
Official name: 937498764  
Official name: 942952880  
Official name: 954679721

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

Tender 2016: Procurement of transport services for the libraries in Sogn og Fjordane.

#### II.1.2. Type of contract and place of performance or delivery

Services

Service category No 2: Land transport services [2], including armoured car services, and courier services, except transport of mail

Main site or place of performance: Sogn og Fjordane county, Norway.

NUTS code NO Norge

#### II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

#### II.1.4. Information about framework agreement

#### II.1.5. Short description of the contract or purchase(s)

The aim of the notice is to enter into a service contract for the procurement of a transport scheme for the libraries in the county.

The county library is, in accordance with the law, obliged to organise the loan cooperation in the county. As a part of this, Samsøk has been implemented — joint searches in the library databases in the county — and work to increase remote loans and other materials between the different libraries. Remote loans is a cooperation between the libraries, where the libraries make their collections available for borrowers at other libraries, both in the county and nationally.

A part of the remote loan cooperation is a joint transport scheme between libraries.

Such a transport scheme involves simplified routines, predictable transport costs, greater flow of media between libraries and thereby better service for loaners. Besides transport between libraries within the county, such a transport scheme will also include sending/transporting books and other materials to libraries outside Sogn og Fjordane, both nationally and internationally.

On the basis of this, we would like tenders for a transport scheme between libraries. See annex 12 for an overview of the different libraries that shall be included in the contract. The delivery days and dates are specified here.

#### **II.1.6. CPV code(s)**

60100000 Road transport services, 60000000 Transport services (excl. Waste transport), 60112000 Public road transport services, 64100000 Post and courier services, 64120000 Courier services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

1 to several stops to the libraries belonging to the participating contracting authorities, see annex 12 for further details on the extent. Delivery to both libraries in the county, Norway and abroad.

Estimated value excluding VAT:

Range: between 3 000 000 and 5 000 000 NOK

#### **II.2.2. Information about options**

Options: yes

Description of options: The transport frequency can be increased with 1 extra visit per week for each library listed in the address list, annex 12. The annual price has been increased with an average price for the library in question where the number of visitors has increased. The average price is given in the price form, annex 10 of the tender documentation.

The transport frequency can be reduced as a result of a lesser need for the transport scheme.

The reduction in the annual price shall be in accordance with the average price given for the library in question that has had a reduction in the number of visitors per week. This also applies to the transport scheme being withdrawn as a result of a reduction.

Such extra visits or reduction in visits shall be notified in writing with at least 2 months notice.

If municipality organisation leads to a library being moved or merged with another library, the above rules will apply as far as appropriate.

If the changes mentioned above change the contract by more than 50 %, the annual price can be further adjusted. Tenderers must enclose documentation of the financial consequences of changes of more than 50 %.

#### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 3

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

#### **II.3. Duration of the contract or time limit for completion**

Start 1.8.2016. Completion 31.7.2018

### **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: See annex 11 Contract Terms and annex 12 Standard Contract Terms for ethical requirements in public procurements.

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Tenderers are required to have a legally established company.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Tenderers shall have the economic capacity to fulfil the contract.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Tenderers must have a certified transport licence for the type of transport that shall be carried out. If such a licence is not available by the tender deadline, the tenderer must enclose documentation that the terms for the licence are met. It is a requirement that the licence is in place by the start of the contract.

An account shall be enclosed if such a licence is not required due to the choice of the means of transport.

Tenderers must have experience from equivalent assignments.

Tenderers shall have a good ability professionally, technically and capacity-wise to fulfil the assignment.

Tenderers must have a well-functioning quality assurance system.

Tenderers shall, at the latest 2 years after the start of the contract, have a satisfactory environmental management system for their work of limiting the activity's environmental impact. The activity in this context is work connected to the transport service that shall be provided.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Open

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

16/2636

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

4.7.2016 - 12:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Other: Norwegian.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 003 (from the date stated for receipt of tender)

##### **IV.3.8. Conditions for opening of tenders**

Date: 4.7.2016 - 12:00

Persons authorised to be present at the opening of tenders: no

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

This is a recurrent procurement: no

##### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

24.5.2016