

**United Kingdom-Clacton-on-Sea: Repair and maintenance services of boilers**

OJ S 101/2016 27/05/2016

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Tendring District Council

Postal address: Tendring District Council Town Hall, Station Road, Essex

Town: Clacton-on-Sea

Postal code: CO15 1SE

Country: United Kingdom

Contact person: Building Services

For the attention of: Barry Eldridge, Development and Structures Manager

E-mail: [procurement@tendringdc.gov.uk](mailto:procurement@tendringdc.gov.uk)

Telephone: +44 1255686947

**Internet address(es):**General address of the contracting authority: [www.tendringdc.gov.uk](http://www.tendringdc.gov.uk)Address of the buyer profile: <http://www.tendringdc.gov.uk/business/doing-business-council>Electronic access to information: <http://www.tendringdc.gov.uk/business/doing-business-council>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Tendring District Council

Postal address: Town Hall, Station Road

Town: Clacton-on-Sea

Postal code: CO15 1SE

Country: United Kingdom

Internet address: <http://www.tendringdc.gov.uk/business/doing-business-council>**Tenders or requests to participate must be submitted:** Official name: Tendring District Council

Postal address: Town Hall, Station Road

Town: Clacton-on-Sea

Postal code: CO15 1SE

Country: United Kingdom

Contact person: Locked secure email address

E-mail: [Democratictenderbox3@tendringdc.gov.uk](mailto:Democratictenderbox3@tendringdc.gov.uk)**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

Term Contract (including emergency call-out) for General housing gas servicing and maintenance and Sheltered Housing Unit large scale boiler servicing and maintenance.

#### II.1.2. Type of contract and place of performance or delivery

Services

Service category No 1: Maintenance and repair services

Main site or place of performance: UKH3.

NUTS code UKH3 Essex

#### II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

#### II.1.4. Information about framework agreement

#### II.1.5. Short description of the contract or purchase(s)

Repair, maintenance and servicing of boilers and gas appliances. The maintenance and repair of gas heating systems in Sheltered Housing Units. The contract includes the servicing and repairs of centralised gas-fired central heating, gas-fired central heating, including boiler replacement, individual gas fires, gas water heating appliances, hot and cold water services generally. It also includes central heating Landlords gas safety checks only and the testing and cleaning of mains powered smoke alarms (excluding replacement). The contract also includes the testing and cleaning of mains powered carbon monoxide alarms (where fitted) and installation of mains powered carbon monoxide alarms (where absent). The contract covers all gas, oil and electric wet heating systems and hot water appliances, including flues. The contract includes emergency call-out cover.

#### II.1.6. CPV code(s)

50531100 Repair and maintenance services of boilers

#### II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

#### II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

#### II.1.9. Information about variants

Variants will be accepted: no

### II.2. Scope of the procurement

#### II.2.1. Total quantity or scope

3 year term contract including emergency call-out cover. The properties are divided into 2 separate lots based upon their geographical location. Lot 1 South contract area and Lot 2 North contract area. The contracting authority may exercise an option to extend the 3 year contract for an additional 2 years.

Estimated value excluding VAT: 900 000 GBP

#### II.2.2. Information about options

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 1

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 (from the award of the contract)

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 36 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: South Area 1

#### **1) Short description**

The Contract Area 1 of Tendring District Council peninsula for this contract covers properties in the districts of Brightlingsea 140 No, Clacton-on-sea 769 No, Frinton-on-Sea 22 No, Great Bentley 53 No, Gt Holland 12 No, Holland-on-Sea 23 No, Kirby Cross 48 No, Kirby-le-Soken 4 No, Lt Bromley 4 No, Lt Clacton 11 No, St Osyth 46 No, Thorpe-le-Soken 20 No, Thorrington 4 No, Walton-on-Naze 110 No.

The Contract Area 1 also includes 5 No buildings comprising sheltered housing unit accommodation.

#### **2) CPV code(s)**

50531100 Repair and maintenance services of boilers

#### **3) Quantity or scope**

The number of properties are approximate for the guidance of tendering only, a full list will be provided to the successful contractor.

#### **4) Indication about different time frame or duration**

#### **5) Additional information about lots**

Lot No: 2

Lot title: North Area 2

#### **1) Short description**

The Contract Area 2 of Tendring District Council peninsula for this contract covers properties in the districts of Alresford 32 No, Ardleigh 55 No, Bradfield 13 No, Dovercourt 400 No, Elmstead 41 No, Frating 4 No, Gt Oakley 13 No, Harwich 225 No, Lawford 167 No, Lt Bentley 1 No, Lt Oakley 67 No, Manningtree 44 No, Mistley 157 No, Ramsey 44 No, Tendring 12 No, Weeley 23 No, Wix 9 No, Wrabness 3 No.

The Contract Area 2 also includes 3 No buildings comprising sheltered housing unit accommodation.

#### **2) CPV code(s)**

50531100 Repair and maintenance services of boilers

#### **3) Quantity or scope**

The number of properties are approximate for the guidance of tendering only, a full list will be provided to the successful contractor.

#### **4) Indication about different time frame or duration**

## 5) Additional information about lots

### Section III: Legal, economic, financial and technical information

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#### III.1. Conditions related to the contract

##### III.1.1. Deposits and guarantees required

None.

##### III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Monthly payments based on schedule of rates.

##### III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

##### III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Compliance with statutory gas and other services provisions and servicing requirements set out in the specification. Health and Safety provisions and within response times set for various operations.

#### III.2. Conditions for participation

##### III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.

(4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession.

(5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.

(6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.

(7) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation.

(8) All candidates will be required to produce a certificate or declaration demonstrating that

they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established.

(9) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: (1) All candidates will be required to provide a reference from their bank.

(2) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

(3) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.

(4) All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

(1) A statement of the candidate's average annual number of staff and managerial staff over the previous 3 years.

(2) Details of the educational and professional qualifications of their managerial staff; and those of the person(s) who would be responsible for providing the services or carrying out the work or works under the contract.

(3) All candidates will be required to provide certification from an independent body attesting conformity to environmental management standards in accordance with the Community EcoManagement and Audit Scheme (EMAS); or the European standard BS EN ISO 14001.

(4) All candidates will be required to provide certification drawn up by an independent body attesting the compliance of the economic operator with quality assurance standards based on the relevant European standards.

(5) Samples, descriptions and/or photographs, the authenticity of which must be certified if the contracting authority so requests.

(6) A statement of the principal goods sold or services provided by the supplier or the services provider in the past 3 years, detailing the dates on which the goods were sold or the services provided; the consideration received; the identity of the person to whom the goods were sold or the services were provided.

(7) A check may be carried out by the contracting authority or by a competent official body of the State in which the candidate is established, to verify the technical capacity of the candidate; and if relevant, on the candidates study and research facilities and quality control measures.

(8) A statement of the candidate's technical facilities; measures for ensuring quality; and their study and research facilities.

(9) An indication of the proportion of the contract which the services provider intends possibly to subcontract.

(10) A statement of the technicians or technical services available to the candidate to carry out the work under the contract; or be involved in the production of goods or the provision of services under the contract; particularly those responsible for quality control, whether or not they are independent of the candidate.

(11) A statement of the tools, plant or technical equipment available to the service provider or

contractor for carrying out the contract.

(12) A list of works carried out over the past 5 years, detailing the value of the consideration received; when and where the work or works were carried out; and whether they were carried out according to the rules of the trade or profession and properly completed.

#### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Gas Safe Register Engineer/Company.

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Restricted

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 5

Objective criteria for choosing the limited number of candidates: Evaluation of PQQ.

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

1216

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

24.6.2016 - 12:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**  
English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

**IV.3.8. Conditions for opening of tenders**

## **Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

In the first instance, candidates are required to formally express an interest by emailing:

[Democratictenderbox3@tendringdc.gov.uk](mailto:Democratictenderbox3@tendringdc.gov.uk)

Candidates should then download a Pre-Qualification Questionnaire (PQQ) from the Council's website: <http://www.tendringdc.gov.uk/business/doing-business-council>

The completed PQQ must be returned before 12:00, 24.6.2016 by emailing to:

[Democratictenderbox3@tendringdc.gov.uk](mailto:Democratictenderbox3@tendringdc.gov.uk)

The Council intends to select candidates from the PQQ returns following short-listing under an OJEU Restricted Procedure. The shortlisted candidates will then be invited to tender.

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

23.5.2016