

NO-Oslo: Loss adjustment services
OJ S 105/2013 01/06/2013
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Oslo Forsikring AS
Postal address: Postboks 6845, St. Olavs plass
Town: Oslo
Postal code: 0130
Country: Norway
For the attention of: Advokat Børge Ongstad
E-mail: borge.ongstad@oslo-forsikring.no
Telephone: +47 23360890
Fax: +47 23360891

Internet address(es):

General address of the contracting authority: www.oslo-forsikring.no
Address of the buyer profile: http://www.doffin.no/search/Search_AuthProfile.aspx?ID=AA19109

Additional information can be obtained from:

Official name: Oslo Forsikring AS
Postal address: Postboks 6845 St. Olavs plass
Town: Oslo
Postal code: 0130
Country: Norway
For the attention of: Advokat Børge Ongstad
E-mail: borge.ongstad@oslo-forsikring.no
Telephone: +47 23360890
Fax: +47 23360891
Internet address: www.oslo-forsikring.no

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Oslo Forsikring AS
Postal address: Postboks 6845 St. Olavs plass
Town: Oslo
Postal code: 0130
Country: Norway
For the attention of: Advokat Børge Ongstad
E-mail: borge.ongstad@oslo-forsikring.no
Telephone: +47 23360890
Fax: +47 23360891
Internet address: www.oslo-forsikring.no

Tenders or requests to participate must be submitted: Official name: Oslo Forsikring AS
Postal address: Postboks 6845 St. Olavs plass
Town: Oslo

Postal code: 0130
Country: Norway
For the attention of: Advokat Børge Ongstad
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Telephone: +47 23360890
Fax: +47 23360891
Internet address: www.oslo-forsikring.no

I.2. Type of the contracting authority

Other: Limited company

I.3. Main activity

Economic and financial affairs

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Claims settlement services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 21: Legal services

Main site or place of performance: Oslo, Norway.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Claims settlement services for property damage, liability and motor vehicle insurance for the period 1.1.2014 - 31.12.2014 with an option for a contract extension of up to 5 years.

NOTE: To register your interest in this notice and obtain any additional information please visit the Doffin Web Site at http://www.doffin.no/Search/Search_Switch.aspx?ID=296085.

II.1.6. CPV code(s)

66519500 Loss adjustment services

II.1.7. Information about the Government Procurement Agreement (GPA)

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1.

Total quantity or scope

Depends on the number of claims settlements, calculated to be between 1 000 000 and 2 000 000 NOK per annum.

Estimated value excluding VAT:

Range: between 1 000 000 and 2 000 000 NOK

II.2.2. Information about options

Options: yes

Description of options: Option for a contract extension for up to 5 years.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 1.1.2014. Completion 31.12.2014

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) Company registration certificate.

(2) Value added tax certificate (National requirement).

(3) Company tax certificate (National requirement)

(4) Self-declaration in compliance with Appendix 2 (HSE) of the Norwegian procurement regulations (National requirement)

III.2.2. Economic and financial ability

List and brief description of conditions: (1) The company's most recent annual report including new information of relevance to the company's accounting figures.

(2) Presentation of the company's annual accounts, or extracts thereof.

(3) Other documentation required (please state below)

Documentation that sufficient liability insurance and crime insurance policies that covers embezzlement have been entered into or will be entered into.

III.2.3. Technical and professional ability

List and brief description of conditions:

(1) Overview of the company's total manpower.

(2) Manpower proposed for this contract (organisation chart) with names and CV's of the key personnel who will be responsible for its execution (for service and works contracts).

- (3) A list of the principal deliveries effected, or main services provided, by the company, in the past three years, with the values, dates and recipients (for supply and service contracts).
- (4) A statement of the company's health, environment and safety policy.
- (5) A statement of the quality assurance/quality control system operated by the company.
- (6) A description of the tools, plant or technical equipment available to the company for carrying out the contract (for works contracts).
- (7) Other documentation required (please state below).

Overview of which parts of the contract will be carried out by a sub supplier.

Description of hour registration system, system for registering telephone availability, general information on ICT systems.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

Kjøp av skadeoppgjørstjenester.

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 13.9.2013

IV.3.4. Time limit for receipt of tenders or requests to participate

20.9.2013 - 11:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted
Other: Norwegian

IV.3.7. Minimum time frame during which the tenderer must maintain the tender
until: 1.1.2014

IV.3.8. Conditions for opening of tenders
Date: 20.9.2013 - 13:00
Place:
Rosenkrantz gate 22, Oslo, Norway.

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information
(NT Ref:296115).

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice
31.5.2013