

**Norway-Trondheim: Cleaning services of office equipment**

OJ S 91/2017 12/05/2017

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Geological Survey of Norway (NGU)

National registration number: 970 188 290

Postal address: P.o.Box 6315 Sluppen

Town: Trondheim

NUTS code: NO061 Sør-Trøndelag

Postal code: 7491

Country: Norway

Contact person: Ola Vikhammer

E-mail: [ngu@ngu.no](mailto:ngu@ngu.no)

Telephone: +47 73904000

**Internet address(es):**Main address: <http://www.ngu.no>Address of the buyer profile: <https://kgv.doffin.no/ctm/Company/CompanyInformation/Index/1709>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/154339>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.5. Main activity**

Other activity: geological and environmental research

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Cleaning services and other in-house services 2017.

Reference number: 17/00340

**II.1.2. Main CPV code**

90919100 Cleaning services of office equipment

**II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

The Geological Survey of Norway (NGU) invites bids for an open competition for the provision of cleaning services and in-house services within the following areas:

- a. Daily and periodical cleaning services
- b. Plants upkeep services
- c. Windows cleaning
- d. Mattes cleaning

The total cleaning area represents approximately 10,760 sqm.

All bids to be delivered in hard copies within 12.6.2017 at 12:00.

Contract award criteria (in priority order):

- a. Price (60 %)
- b. Quality, References and Environmental Management (40 %)

NGU reserves the right to reject all offers or part of the bids or to go into further negotiations for the selection of the most responsive supplier (s). NGU reserves the right to go out with further price quotations depending the bids' size, scope and funding availability.

Questions must be addressed in writing by e-mail to [ngu@ngu.no](mailto:ngu@ngu.no).

Bids documents are Norwegian.

The on-site visit is planned on 23.5.2017 at. 13:00 at NGU.

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

90919100 Cleaning services of office equipment, 90919200 Office cleaning services

#### **II.2.3. Place of performance**

NUTS code: NO061 Sør-Trøndelag

#### **II.2.4. Description of the procurement**

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Bids documents are Norwegian.

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#### **II.2.5.**

## **Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 30 %

Quality criterion - Name: Referances and Environomental management / Weighting: 10 %

Price - Weighting: 60 %

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/08/2017 End: 31/07/2019

This contract is subject to renewal: yes

Description of renewals:

A contract shall be established for a periode of 2 years with a possibility of an optional extension for another 2 years one at time (2+1+1).

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

### **II.2.14. Additional information**

Bid documents in Norwegian will be published on Doffin.no.

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 12/06/2017 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Norwegian

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 12/09/2017

#### **IV.2.7.**

## **Conditions for opening of tenders**

Date: 12/06/2017 Local time: 12:00

Place:

Trondheim.

Information about authorised persons and opening procedure: Bids to be opened by NGU appointed team.

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published:  
Juni 2019.

### **VI.2. Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: KOFA

Postal address: Klagenemndssekretariatet, Postboks 511 Sentrum

Town: Bergen

Postal code: 5805

Country: Norway

E-mail: [post@kofa.no](mailto:post@kofa.no)

Telephone: +47 55193000

Internet address: <http://www.kofa.no>

### **VI.5. Date of dispatch of this notice**

11/05/2017