

United Kingdom-Sheffield: Insurance services
OJ S 81/2018 26/04/2018
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Arches Housing Ltd

Postal address: 122 Burngreave Road, Burngreave

Town: Sheffield

NUTS code: UKE3 South Yorkshire

Postal code: S3 9DE

Country: United Kingdom

Contact person: Our Consultant for this project, Gibbs Laidler Consulting LLP

E-mail: jeremy.flint@gibbslaidler.co.uk

Internet address(es):

Main address: www.archeshousing.org.uk

I.2. Information about joint procurement

The contract is awarded by a central purchasing body

I.3. Communication

Access to the procurement documents is restricted. Further information can be obtained at:

<http://www.gibbslaidlerconsulting.co.uk/james.php>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Housing and community amenities

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Provision of Insurance and related Services to Arches Housing Ltd

II.1.2. Main CPV code

66510000 Insurance services

II.1.3. Type of contract

Services

II.1.4. Short description

Insurance and related services for Property, Legal Liability and other general non-life insurable risks, as required by Arches Housing Ltd.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

66513100 Legal expenses insurance services, 66513200 Contractor's all-risk insurance services, 66515000 Damage or loss insurance services, 66515200 Property insurance services, 66515410 Financial loss insurance services, 66516000 Liability insurance services, 66516400 General liability insurance services, 66516500 Professional liability insurance services, 66517300 Risk management insurance services, 66518000 Insurance brokerage and agency services, 66519200 Engineering insurance services, 71631000 Technical inspection services, 71631100 Machinery-inspection services, 71630000 Technical inspection and testing services

II.2.3. Place of performance

NUTS code: UKE3 South Yorkshire

Main site or place of performance: Focused around the Head Office and Housing stock in Sheffield and Rotherham, plus other areas that are necessary to fulfil the Contract.

II.2.4. Description of the procurement

A programme of General Insurance and related services for Arches Housing Ltd.

The programme will require Insurance and related services for risks that may include but not be limited to: property damage and business interruption, Employers, Public, Products and Property Owners liability, Business Combined / Office, Money, All Risks, Computer, Contract Works, Group Personal Accident, Professional Indemnity, Fidelity Guarantee/Crime, Employment Practices Liability, Engineering, Cyber and Terrorism.

The programme will also include an Engineering Inspection service for items of lifting plant, pressure plant, playgrounds and the like, all owned or managed by Arches Housing Ltd.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 30/07/2018 End: 29/07/2021

This contract is subject to renewal: yes

Description of renewals:

Arches Housing Ltd will consider entering into Long Term Agreements with the bidder and/or the risk carriers proposed by the bidder, for 3 years (or 3 periods of insurance), with an option to extend the award period by up to 2 further years, subject to satisfactory service, performance and cost.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11.

Information about options

Options: yes

Description of options:

Arches Housing Ltd will consider entering into Long Term Agreements with the bidder and/or the bidder's proposed Risk Carriers for 3 years (or 3 periods of insurance), with an option to extend the award period subject to service, performance and cost.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

As stated in Tender documents.

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Potential suppliers will be required to complete a Mandatory Information Questionnaire as part of the ITT and to provide an overview of services provided to property owners, public sector organisations, social landlords or other relevant organisations over the past 5 years, plus details of 3 clients currently receiving similar services. Potential suppliers will be asked to evidence permission by the FCA, PRA or other appropriate regulatory authority indicating the types of insurance / service the bidder is authorised to arrange or provide.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

The tender documents will require providers to produce financial information in relation to the type of services offered, including but not limited to 2 years reports and accounts.

Minimum level(s) of standards possibly required:

The financial ability to deliver the programme, including Insurers that are at least "A-" rated by Standard and Poor's (or equivalent Rating by an independent and reputable Rating Agency). In the case of the latter, Arches Housing Ltd will evaluate and accept the Insurer(s) at its sole discretion and may request during the Evaluation Stage the Bidder's Market Security Committee's latest report or other Financial information to inform its decision on suitability.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

The tender documents will require providers to detail their relevant professional experience, resource, skills, qualifications and quality control practices.

III.2. Conditions related to the contract

III.2.1. Information about a particular profession

Execution of the service is reserved to a particular profession Reference to the relevant law, regulation or administrative provision:

For Insurance services, Insurers authorised under the Financial Services and Markets Act 2000, Insurance Companies Act 1982 (and any other statutory modifications thereof) and regulated by the Prudential Regulation Authority, UK Financial Conduct Authority, or equivalent in another member state of the European Economic Area.

Insurance Brokers registered with and regulated by the Financial Conduct Authority.

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 29/05/2018 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 30/08/2018

IV.2.7. Conditions for opening of tenders

Date: 29/05/2018 Local time: 13:00

Place:

Electronically, by Gibbs Laidler Consulting LLP.

Information about authorised persons and opening procedure: Submissions will be checked for completeness and compliance by our Consultant for this project (Gibbs Laidler Consulting), between 12:00 noon and 13:00 on 2.5.2018. Subject to passing the initial compliance checks, electronic copies of each submission will be distributed to other members of the Evaluation Panel consisting of colleagues within Arches Housing Ltd.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

Between 3 or 5 years from the date of this Notice.

VI.2. Information about electronic workflows

Electronic invoicing will be accepted
Electronic payment will be used

VI.3. Additional information

As part of the ITT stage, all respondents will be required to detail your proposed insurance wordings and provide details of relevant experience of all account servicing, claims handling and risk management staff.

VI.4. Procedures for review

VI.4.1. Review body

Official name: The High Court of England and Wales
Town: London
Country: United Kingdom

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:
The Contracting Authority will enter into this contract following a 10 calendar days standstill period starting on the day after the notification of the result. The Public Contracts Regulations 2015 provide for aggrieved Parties who have been harmed or who are at risk of harm by a breach of the Regulations to bring proceedings in the High Court. Any such proceedings must be brought within the limitation period specified by the Regulations according to the remedy sought.

VI.4.4. Service from which information about the review procedure may be obtained

Official name: The Cabinet Office
Town: London
Country: United Kingdom

VI.5. Date of dispatch of this notice

24/04/2018