

Estonia-Tallinn: Office supplies
OJ S 77/2019 18/04/2019
Contract notice
Supplies

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Riigi Tugiteenuste Keskus
National registration number: 70007340
Postal address: Lökke tn 4
Town: Tallinn
NUTS code: EE Eesti
Postal code: 10122
Country: Estonia
Contact person: Triinu Eismel
E-mail: triinu.eismel@rtk.ee
Telephone: +372 6631861
Internet address(es):
Main address: <http://www.rtk.ee>

I.1. Name and addresses

Official name: Andmekaitse Inspektsioon
National registration number: 70004235
Postal address: Tatari tn 39
Town: Tallinn
NUTS code: EE Eesti
Postal code: 10134
Country: Estonia
Contact person: Triinu Eismel
E-mail: triinu.eismel@rtk.ee
Telephone: +372 6631861
Internet address(es):
Main address: <http://www.aki.ee>

I.1. Name and addresses

Official name: Astangu Kutserehabilitatsiooni Keskus
National registration number: 70003566
Postal address: Astangu tn 27
Town: Tallinn
NUTS code: EE Eesti
Postal code: 13519
Country: Estonia
Contact person: Triinu Eismel
E-mail: triinu.eismel@rtk.ee
Telephone: +372 6631861

Internet address(es):

Main address: <http://www.astangu.ee>

I.1. Name and addresses

Official name: Eesti Geoloogiateenistus

National registration number: 77000387

Postal address: F. R. Kreutzwaldi tn 5

Town: Rakvere linn

NUTS code: EE Eesti

Postal code: 44314

Country: Estonia

Contact person: Triinu Eismel

E-mail: triinu.eismel@rtk.ee

Telephone: +372 6631861

Internet address(es):

Main address: <http://www.egt.ee>

I.1. Name and addresses

Official name: Eesti Kohtuekspertiisi Instituut

National registration number: 70003572

Postal address: Tervise tn 30

Town: Tallinn

NUTS code: EE Eesti

Postal code: 13419

Country: Estonia

Contact person: Triinu Eismel

E-mail: triinu.eismel@rtk.ee

Telephone: +372 6631861

Internet address(es):

Main address: <http://www.ekei.ee>

I.1. Name and addresses

Official name: Eesti Lennuakadeemia

National registration number: 70005699

Postal address: Lennu tn 40

Town: Kambja vald

NUTS code: EE Eesti

Postal code: 61707

Country: Estonia

Contact person: Triinu Eismel

E-mail: triinu.eismel@rtk.ee

Telephone: +372 6631861

Internet address(es):

Main address: <http://www.eava.ee>

I.1. Name and addresses

Official name: Eesti Merekool

National registration number: 70009646

Postal address: Kopli tn 101

Town: Tallinn

NUTS code: EE Eesti

Postal code: 11712
Country: Estonia
Contact person: Triinu Eismel
E-mail: triinu.eismel@rtk.ee
Telephone: +372 6631861
Internet address(es):
Main address: <http://www.merekool.ee>

I.1. Name and addresses

Official name: Eesti Noorsootöö Keskus
National registration number: 70005312
Postal address: Tõnismägi 11
Town: Tallinn
NUTS code: EE Eesti
Postal code: 15192
Country: Estonia
Contact person: Triinu Eismel
E-mail: triinu.eismel@rtk.ee
Telephone: +372 6631861
Internet address(es):
Main address: <http://www.entk.ee>

I.1. Name and addresses

Official name: Haridus- ja Teadusministeerium
National registration number: 70000740
Postal address: Munga tn 18
Town: Tartu linn
NUTS code: EE Eesti
Postal code: 50088
Country: Estonia
Contact person: Triinu Eismel
E-mail: triinu.eismel@rtk.ee
Telephone: +372 6631861
Internet address(es):
Main address: <http://www.hm.ee>

I.1. Name and addresses

Official name: Ida-Virumaa Kutsehariduskeskus
National registration number: 70007742
Postal address: Tallinna mnt 13
Town: Sillamäe linn
NUTS code: EE Eesti
Postal code: 40202
Country: Estonia
Contact person: Triinu Eismel
E-mail: triinu.eismel@rtk.ee
Telephone: +372 6631861
Internet address(es):
Main address: <http://www.ivkhk.ee>

I.1.

Name and addresses

Official name: Jõhvi Gümnaasium
National registration number: 75038641
Postal address: Hariduse tn 5b
Town: Jõhvi vald
NUTS code: EE Eesti
Postal code: 41534
Country: Estonia
Contact person: Triinu Eismel
E-mail: triinu.eismel@rtk.ee
Telephone: +372 6631861

Internet address(es):

Main address: <https://riigihanked.riik.ee/rhr-web/#/procurement/1553905/general-info>

I.1. Name and addresses

Official name: Kaitseressursside Amet
National registration number: 70007647
Postal address: Aiandi tn 15
Town: Tallinn
NUTS code: EE Eesti
Postal code: 12918
Country: Estonia
Contact person: Triinu Eismel
E-mail: triinu.eismel@rtk.ee
Telephone: +372 6631861

Internet address(es):

Main address: <https://www.kra.ee>

I.1. Name and addresses

Official name: Keskkonnaamet
National registration number: 70008658
Postal address: Narva mnt 7a
Town: Tallinn
NUTS code: EE Eesti
Postal code: 15172
Country: Estonia
Contact person: Triinu Eismel
E-mail: triinu.eismel@rtk.ee
Telephone: +372 6631861

Internet address(es):

Main address: <http://www.keskkonnaamet.ee>

I.1. Name and addresses

Official name: Keskkonnainspektsioon
National registration number: 70003106
Postal address: Roheline tn 64
Town: Pärnu linn
NUTS code: EE Eesti
Postal code: 80010
Country: Estonia
Contact person: Triinu Eismel

E-mail: triinu.eismel@rtk.ee

Telephone: +372 6631861

Internet address(es):

Main address: <http://www.kki.ee>

I.1. Name and addresses

Official name: Konkurentsiamet

National registration number: 70000303

Postal address: Tatari tn 39

Town: Tallinn

NUTS code: EE Eesti

Postal code: 10134

Country: Estonia

Contact person: Triinu Eismel

E-mail: triinu.eismel@rtk.ee

Telephone: +372 6631861

Internet address(es):

Main address: <http://www.konkurentsiamet.ee>

I.1. Name and addresses

Official name: Maarjamaa Hariduskolleegium

National registration number: 70004471

Postal address: Mõisaia

Town: Kastre vald

NUTS code: EE Eesti

Postal code: 62317

Country: Estonia

Contact person: Triinu Eismel

E-mail: triinu.eismel@rtk.ee

Telephone: +372 6631861

Internet address(es):

Main address: <http://www.mhk.edu.ee>

I.1. Name and addresses

Official name: Maksu- ja Tolliamet

National registration number: 70000349

Postal address: Lõõtsa tn 8a

Town: Tallinn

NUTS code: EE Eesti

Postal code: 15176

Country: Estonia

Contact person: Triinu Eismel

E-mail: triinu.eismel@rtk.ee

Telephone: +372 6631861

Internet address(es):

Main address: <http://www.emta.ee>

I.1. Name and addresses

Official name: Patendiamet

National registration number: 70003164

Postal address: Toompuiestee 7

Town: Tallinn
NUTS code: EE Eesti
Postal code: 15041
Country: Estonia
Contact person: Triinu Eismel
E-mail: triinu.eismel@rtk.ee
Telephone: +372 6631861
Internet address(es):
Main address: <http://www.epa.ee>

I.1. Name and addresses

Official name: Prokuratuur
National registration number: 70000906
Postal address: Wismari tn 7
Town: Tallinn
NUTS code: EE Eesti
Postal code: 15188
Country: Estonia
Contact person: Triinu Eismel
E-mail: triinu.eismel@rtk.ee
Telephone: +372 6631861
Internet address(es):
Main address: <http://www.prokuratuur.ee>

I.1. Name and addresses

Official name: Pärnumaa Kutsehariduskeskus
National registration number: 70006369
Postal address: Niidupargi tn 12
Town: Pärnu linn
NUTS code: EE Eesti
Postal code: 80047
Country: Estonia
Contact person: Triinu Eismel
E-mail: triinu.eismel@rtk.ee
Telephone: +372 6631861
Internet address(es):
Main address: <http://www.hariduskeskus.ee>

I.1. Name and addresses

Official name: Rahandusministeerium
National registration number: 70000272
Postal address: Suur-Ameerika tn 1
Town: Tallinn
NUTS code: EE Eesti
Postal code: 10122
Country: Estonia
Contact person: Triinu Eismel
E-mail: triinu.eismel@rtk.ee
Telephone: +372 6631861
Internet address(es):
Main address: <http://www.fin.ee/>

I.1. Name and addresses

Official name: Ravimiamet
National registration number: 70003477
Postal address: Nooruse tn 1
Town: Tartu linn
NUTS code: EE Eesti
Postal code: 50411
Country: Estonia
Contact person: Triinu Eismel
E-mail: triinu.eismel@rtk.ee
Telephone: +372 6631861
Internet address(es):
Main address: <http://www.ravimiamet.ee>

I.1. Name and addresses

Official name: Registrate ja Infosüsteemide Keskus
National registration number: 70000310
Postal address: Lubja tn 4
Town: Tallinn
NUTS code: EE Eesti
Postal code: 10115
Country: Estonia
Contact person: Triinu Eismel
E-mail: triinu.eismel@rtk.ee
Telephone: +372 6631861
Internet address(es):
Main address: <http://www.rik.ee/>

I.1. Name and addresses

Official name: Riigi Infosüsteemi Amet
National registration number: 70006317
Postal address: Pärnu mnt 139a
Town: Tallinn
NUTS code: EE Eesti
Postal code: 15169
Country: Estonia
Contact person: Triinu Eismel
E-mail: triinu.eismel@rtk.ee
Telephone: +372 6631861
Internet address(es):
Main address: <http://www.ria.ee>

I.1. Name and addresses

Official name: Riigi Kaitseinvesteeringute Keskus
National registration number: 70009764
Postal address: Järve tn 34a
Town: Tallinn
NUTS code: EE Eesti
Postal code: 11314
Country: Estonia
Contact person: Triinu Eismel

E-mail: triinu.eismel@rtk.ee

Telephone: +372 6631861

Internet address(es):

Main address: <http://www.kmin.ee/et/riigi-kaitseinvesteeringute-keskus>

I.1. Name and addresses

Official name: Riigikantselei

National registration number: 70004809

Postal address: Rahukohtu tn 3

Town: Tallinn

NUTS code: EE Eesti

Postal code: 15161

Country: Estonia

Contact person: Triinu Eismel

E-mail: triinu.eismel@rtk.ee

Telephone: +372 6631861

Internet address(es):

Main address: <http://www.riigikantselei.ee>

I.1. Name and addresses

Official name: Sihtasutus Archimedes

National registration number: 80011561

Postal address: L. Koidula tn 13a

Town: Tallinn

NUTS code: EE Eesti

Postal code: 10125

Country: Estonia

Contact person: Triinu Eismel

E-mail: triinu.eismel@rtk.ee

Telephone: +372 6631861

Internet address(es):

Main address: <http://www.archimedes.ee>

I.1. Name and addresses

Official name: Soolise võrdõiguslikkuse ja võrdse kohtlemise voliniku kantselei

National registration number: 70009155

Postal address: Endla tn 10a

Town: Tallinn

NUTS code: EE Eesti

Postal code: 10142

Country: Estonia

Contact person: Triinu Eismel

E-mail: triinu.eismel@rtk.ee

Telephone: +372 6631861

Internet address(es):

Main address: <http://www.volinik.ee>

I.1. Name and addresses

Official name: Sotsiaalkindlustusamet

National registration number: 70001975

Postal address: Endla tn 8

Town: Tallinn
NUTS code: EE Eesti
Postal code: 15092
Country: Estonia
Contact person: Triinu Eismel
E-mail: triinu.eismel@rtk.ee
Telephone: +372 6631861
Internet address(es):
Main address: <http://www.sotsiaalkindlustusamet.ee>

I.1. Name and addresses

Official name: Statistikaamet
National registration number: 70000332
Postal address: Tatari tn 51
Town: Tallinn
NUTS code: EE Eesti
Postal code: 10134
Country: Estonia
Contact person: Triinu Eismel
E-mail: triinu.eismel@rtk.ee
Telephone: +372 6631861
Internet address(es):
Main address: <https://www.stat.ee/ee>

I.1. Name and addresses

Official name: Tallinna Balletikool
National registration number: 70006286
Postal address: Toom-Kooli tn 11
Town: Tallinn
NUTS code: EE Eesti
Postal code: 10130
Country: Estonia
Contact person: Triinu Eismel
E-mail: triinu.eismel@rtk.ee
Telephone: +372 6631861
Internet address(es):
Main address: <http://www.balletikool.edu.ee/>

I.1. Name and addresses

Official name: Tallinna Konstantin Pätsi Vabaõhukool
National registration number: 70003885
Postal address: Vabaõhukooli tee 7
Town: Tallinn
NUTS code: EE Eesti
Postal code: 12014
Country: Estonia
Contact person: Triinu Eismel
E-mail: triinu.eismel@rtk.ee
Telephone: +372 6631861
Internet address(es):
Main address: <http://www.vabakool.edu.ee>

I.1. Name and addresses

Official name: Tallinna Lasnamäe Mehaanikakool

National registration number: 70003767

Postal address: Uuslinna tn 10

Town: Tallinn

NUTS code: EE Eesti

Postal code: 11415

Country: Estonia

Contact person: Triinu Eismel

E-mail: triinu.eismel@rtk.ee

Telephone: +372 6631861

Internet address(es):

Main address: <http://www.tlmk.ee>

I.1. Name and addresses

Official name: Tallinna Vangla

National registration number: 70001113

Postal address: Linnaaru tee 5

Town: Rae vald

NUTS code: EE Eesti

Postal code: 75322

Country: Estonia

Contact person: Triinu Eismel

E-mail: triinu.eismel@rtk.ee

Telephone: +372 6631861

Internet address(es):

Main address: <http://www.vangla.ee/>

I.1. Name and addresses

Official name: Tartu Vangla

National registration number: 70006056

Postal address: Turu tn 56

Town: Tartu linn

NUTS code: EE Eesti

Postal code: 51014

Country: Estonia

Contact person: Triinu Eismel

E-mail: triinu.eismel@rtk.ee

Telephone: +372 6631861

Internet address(es):

Main address: <http://www.vangla.ee/>

I.1. Name and addresses

Official name: Tervise Arengu Instituut

National registration number: 70006292

Postal address: Hiiu tn 42

Town: Tallinn

NUTS code: EE Eesti

Postal code: 11619

Country: Estonia

Contact person: Triinu Eismel

E-mail: triinu.eismel@rtk.ee
Telephone: +372 6631861
Internet address(es):
Main address: <http://www.tai.ee>

I.1. Name and addresses

Official name: Tervise ja Heaolu Infosüsteemide Keskus
National registration number: 70009770
Postal address: Uus-Tatari tn 25
Town: Tallinn
NUTS code: EE Eesti
Postal code: 10134
Country: Estonia
Contact person: Triinu Eismel
E-mail: triinu.eismel@rtk.ee
Telephone: +372 6631861
Internet address(es):
Main address: <http://tehik.ee>

I.1. Name and addresses

Official name: Terviseamet
National registration number: 70008799
Postal address: Paldiski mnt 81
Town: Tallinn
NUTS code: EE Eesti
Postal code: 10617
Country: Estonia
Contact person: Triinu Eismel
E-mail: triinu.eismel@rtk.ee
Telephone: +372 6631861
Internet address(es):
Main address: <http://www.terviseamet.ee>

I.1. Name and addresses

Official name: Tööinspektsioon
National registration number: 70001969
Postal address: Mäealuse tn 2/3
Town: Tallinn
NUTS code: EE Eesti
Postal code: 12618
Country: Estonia
Contact person: Triinu Eismel
E-mail: triinu.eismel@rtk.ee
Telephone: +372 6631861
Internet address(es):
Main address: <http://www.ti.ee>

I.1. Name and addresses

Official name: Viru Vangla
National registration number: 70008144
Postal address: Ülesõidu tn 1

Town: Jõhvi vald
NUTS code: EE Eesti
Postal code: 41536
Country: Estonia
Contact person: Triinu Eismel
E-mail: triinu.eismel@rtk.ee
Telephone: +372 6631861
Internet address(es):
Main address: <http://www.vangla.ee/>

I.1. Name and addresses

Official name: Võrumaa Kutsehariduskeskus
National registration number: 70005542
Postal address: Kooli tee 1
Town: Võru vald
NUTS code: EE Eesti
Postal code: 65566
Country: Estonia
Contact person: Triinu Eismel
E-mail: triinu.eismel@rtk.ee
Telephone: +372 6631861
Internet address(es):
Main address: <http://www.vkhk.ee/>

I.2. Information about joint procurement

The contract involves joint procurement

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://riigihanked.riik.ee/rhr-web/#/procurement/1553905/general-info>
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted electronically via: <https://riigihanked.riik.ee/rhr-web/#/procurement/1553905/tenders>
Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5. Main activity

Economic and financial affairs

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Kantseleitarvete ostmine
Reference number: 205877

II.1.2. Main CPV code

30192000 Office supplies

II.1.3.

Type of contract

Supplies

II.1.4. Short description

Kantseleitarvetena mõistab hankija igapäevaseks kontoritööks toodetud hea kvaliteediga, vastupidavaid ja ergonoomilisi materjale ja väikevahendeid.

II.1.5. Estimated total value**II.1.6. Information about lots**

This contract is divided into lots: no

II.2. Description**II.2.2. Additional CPV code(s)**

30192000 Office supplies

II.2.3. Place of performance

NUTS code: EE Eesti

II.2.4. Description of the procurement

Kantseleitarvetena mõistab hankija igapäevaseks kontoritööks toodetud hea kvaliteediga, vastupidavaid ja ergonoomilisi materjale ja väikevahendeid.

II.2.5. Award criteria

Criteria below

Price

II.2.6. Estimated value**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

Kui lepingu lõppemise ajaks ei ole uue riigihanke tulemusel lepingut sõlmitud, on ostjal müüja nõusolekul õigus pikendada lepingut kuni 3 kuud.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.12. Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information**Section III: Legal, economic, financial and technical information**

III.1. Conditions for participation

III.1.2. Economic and financial standing

List and brief description of selection criteria:

1) Pakkujaja viimase kolme riigihanke algamise ajaks lõppenud majandusaasta netokäive (müügitulu) peab olema vähemalt 200 000 EUR igal aastal.

Pakkujaja esitab esialgse tõendina hankepassis kinnituse netokäibenõude tingimuse täitmise kohta. Pakkujaja võib hankepassis märkida viimase kolme riigihanke algamise ajaks lõppenud majandusaasta netokäibe suurused.

Hankija kontrollib esitatud andmeid hankijale avalikes andmekogudes kättesaadava info kaudu. Hankija nõudmisel esitab pakkujaja kolme viimase riigihanke algamise ajaks lõppenud majandusaasta aruande väljavõtte, millest selgub pakkujaja majandusaasta netokäive (juriidilisest isikust Eestis registreeritud pakkujaja puhul ei kohaldu, kui andmed või dokumendid on hankijale andmekogust avalikult kättesaadavad).

III.1.3. Technical and professional ability

List and brief description of selection criteria:

1) Pakkujaja peab olema viimase 36 kuu jooksul täitnud vähemalt 5 lepingut või tellimust, mis on lisaks kantseleitarvete müügile sisaldanud ka kauba kohaletoimetamist ning mille maksumuste summa kokku ilma käibemaksuta on olnud vähemalt 50 000 EUR.

Pakkujaja esitab esialgse tõendina hankepassis kinnituse, et on riigihanke algamisele eelneva 36 kuu jooksul täitnud nõutud arvu nõutud maksumuste summaga hankeesemele sarnaste asjade müümise lepingut või tellimust.

Pakkujaja võib esitada hankepassis täidetud lepingute nimekirja koos andmetega (lepingute sõlmimise, täitmise kuupäev, summa ja info teise lepingupoole kohta (tellija nimi, e-posti aadress, telefon) ja maksumus ilma käibemaksuta ja koos kõigi maksudega).

Hankija kontrollib esitatud andmeid hankijale avalikes andmekogudes kättesaadava info kaudu. Info kohta, mis ei ole hankijale andmekogudes olevate avalike andmete põhjal oluliste kulutusteta kättesaadav, kohustub pakkujaja hankija nõudmisel esitama täiendavad selgitused, andmed või dokumendid kuni 5 (viie) tööpäeva jooksul päringu saamisest arvates.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement
Framework agreement with several operators

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 17/05/2019 Local time: 11:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Estonian

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 17/05/2019 Local time: 11:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Riigihangete vaidlustuskomisjon

Postal address: Endla 13/Lökke 5

Town: Tallinn

Postal code: 10122

Country: Estonia

E-mail: vako@fin.ee

Telephone: +372 6113713

Internet address: <http://www.fin.ee/riigihangete-poliitika>

VI.4.4. Service from which information about the review procedure may be obtained

Official name: Riigihangete vaidlustuskomisjon

Postal address: Endla 13/Lökke 5

Town: Tallinn

Postal code: 10122

Country: Estonia

E-mail: vako@fin.ee

Telephone: +372 6113713

Internet address: <http://www.fin.ee/riigihangete-poliitika>

VI.5. Date of dispatch of this notice

15/04/2019