

**UK-London: Benefit services**  
**OJ S 107/2013 05/06/2013**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: King's Health Partners

Postal address: C/o Guy's & St Thomas' NHS Foundation Trust, 2nd Floor, New City Court, Guy's Hospital, Great Maze Pond

Town: London

Postal code: SE1 9RT

Country: United Kingdom

Contact person: Procurement

For the attention of: Tarvinder Bhungle

E-mail: [tarvinder.bhungle@gstt.nhs.uk](mailto:tarvinder.bhungle@gstt.nhs.uk)

Telephone: +44 2071885343

**Internet address(es):**

General address of the contracting authority: <http://kingshealthpartners.g2b.info>

Address of the buyer profile: <http://kingshealthpartners.g2b.info>

Electronic access to information: <http://kingshealthpartners.g2b.info>

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Health

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Salary sacrifice scheme.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 25: Health and social services

NUTS code UKI London

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

### **II.1.4. Information about framework agreement**

### **II.1.5. Short description of the contract or purchase(s)**

Benefit services. Computer related equipment. Mobile telephones. Financial and insurance services. Guy's and St. Thomas' NHS Foundation Trust is seeking to appoint a Service Provider for a salary sacrifice benefits scheme, for the purchase of a range of computer and other technology equipment which will be made available to all Trust employees who meet the requirements of the scheme. The Service Provider will provide an Internet platform to support the supply and the administration of the scheme, as well as the logistical arrangements. The salary sacrifice scheme must comply with HMRC guidance. It is intended multiple window will be open in each year of the operation of the scheme for staff to place orders. Please note, the Trust is primarily interested in offering a range of tablets, laptops, mobile phones and smart TVs.

### **II.1.6. CPV code(s)**

75310000 Benefit services, 30230000 Computer-related equipment, 32250000 Mobile telephones, 66000000 Financial and insurance services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

### **II.1.8. Lots**

### **II.1.9. Information about variants**

#### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

Guy's and St. Thomas' NHS Foundation Trust is seeking to appoint a Service Provider for a salary sacrifice benefits scheme, for the purchase of a range of computer and other technology equipment which will be made available to all Trust employees who meet the requirements of the scheme. The Service Provider will provide an Internet platform to support the supply and the administration of the scheme, as well as the logistical arrangements. The salary sacrifice scheme must comply with HMRC guidance. It is intended multiple window will be open in each year of the operation of the scheme for staff to place orders. Please note, the Trust is primarily interested in offering a range of tablets, laptops, mobile phones and smart TVs.

#### **II.2.2. Information about options**

#### **II.2.3. Information about renewals**

#### **II.3. Duration of the contract or time limit for completion**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

As per PQQ and ITT documents.

#### **III.1.2.**

## **Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

As per PQQ and ITT documents.

### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

As per PQQ and ITT documents.

### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: As per PQQ and ITT documents.

## **III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: The Authority will apply all the offences listed in Article 45(1) of Directive 2004/18/EC (implemented as Regulation 23(1) of the Public Contract Regulations (PCR) 2006 in the UK) and all of the professional misconducts listed at Article 45 (2) of Directive 2004/18/EC (see also Regulation 23(2) in the PCR 2006) to the decision of whether a Candidate is eligible to be invited to tender.

A full list of the Regulation 23(1) and 23(2) criteria are at <http://www.delta-esourcing.com/delta/project/reasonsForExclusion.html#pcr>

Candidates will be required to answer these questions as part of the qualification process. For candidates who are registered overseas, you will need to declare if you have any offences /misconduct under your own countries laws, where these laws are equivalent to the Regulation 23 lists. Candidates who have been convicted of any of the offences under Article 45(1) are ineligible and will not be selected to bid, unless there are overriding requirements in the general interest for doing so. Candidates who are guilty of any of the offences, circumstances or misconduct under Article 45(2) may be excluded from being selected to bid at the discretion of the Authority.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: (a) Appropriate statements from banks or, where appropriate, evidence of relevant professional risk indemnity insurance

(b) The presentation of balance-sheets or extracts from the balance-sheets, where publication of the balance-sheet is required under the law of the country in which the economic operator is established

(c) A statement of the undertaking's overall turnover and, where appropriate, of turnover in the area covered by the contract for a maximum of the last three financial years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information on these turnovers is available

As per PQQ and ITT documents

Minimum level(s) of standards possibly required: As per PQQ and ITT documents.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

(b) a list of the principal deliveries effected or the main services provided in the past three years, with the sums, dates and recipients, whether public or private, involved. Evidence of delivery and services provided shall be given: - where the recipient was a contracting authority, in the form of certificates issued or countersigned by the competent authority, - where the recipient was a private purchaser, by the purchaser's certification or, failing this,

simply by a declaration by the economic operator

(c) an indication of the technicians or technical bodies involved, whether or not belonging directly to the economic operator's undertaking, especially those responsible for quality control and, in the case of public works contracts, those upon whom the contractor can call in order to carry out the work.

(d) A description of the technical facilities and measures used by the supplier or service provider for ensuring quality and the undertaking's study and research facilities.

(e) Where the products or services to be supplied are complex or, exceptionally, are required for a special purpose, a check carried out by the contracting authorities or on their behalf by a competent official body of the country in which the supplier or service provider is established, subject to that body's agreement, on the production capacities of the supplier or the technical capacity of the service provider and, if necessary, on the means of study and research which are available to it and the quality control measures it will operate.

(g) For public works contracts and public services contracts, and only in appropriate cases, an indication of the environmental management measures that the economic operator will be able to apply when performing the contract.

(h) A statement of the average annual manpower of the service provider or contractor and the number of managerial staff for the last three years.

(i) A statement of the tools, plant or technical equipment available to the service provider or contractor for carrying out the contract.

(j) An indication of the proportion of the contract which the services provider intends possibly to subcontract.

(k) With regard to the products to be supplied: (i) samples, descriptions and/or photographs, the authenticity of which must be certified if the contracting authority so requests; (ii) certificates drawn up by official quality control institutes or agencies of recognised competence attesting the conformity of products clearly identified by references to specifications or standards.

As per PQQ and ITT documents.

Minimum level(s) of standards possibly required:

As per PQQ and ITT documents

### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 5: and Maximum number 7

**IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

**IV.2. Award criteria**

**IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

**IV.2.2. Information about electronic auction**

An electronic auction will be used: no

**IV.3. Administrative information**

**IV.3.1. File reference number attributed by the contracting authority**

T2201

**IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

3.7.2013 - 12:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

8.7.2013

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

**IV.3.8. Conditions for opening of tenders**

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published: May 2016

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Benefit-services./J6W53UWS36>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/J6W53UWS36>

GO Reference: GO-201363-PRO-4849276

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

###### **Body responsible for mediation procedures**

Official name: King's Health Partners

Postal address: C/o Guy's & St Thomas' NHS Foundation Trust, 2nd Floor, New City Court,  
Guy's Hospital, Great Maze Pond

Town: London

Postal code: SE1 9RT

Country: United Kingdom

Telephone: +44 2071887188

Internet address: <http://kingshealthpartners.g2b.info>

##### **VI.4.2. Review procedure**

##### **VI.4.3. Service from which information about the review procedure may be obtained**

##### **VI.5. Date of dispatch of this notice**

3.6.2013