

UK-Reading: Geographic information systems (GIS or equivalent)

OJ S 107/2013 05/06/2013

Contract notice

Services

Directive 2004/18/EC

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: Rural Payments Agency

Postal address: 21-23 Valpy Street

Town: Reading

Postal code: RG1 1AF

Country: United Kingdom

Contact person: <https://rpa.bravosolution.co.uk>

#### Internet address(es):

General address of the contracting authority: <https://rpa.gov.uk>

Address of the buyer profile: <https://rpa.bravosolution.co.uk>

#### Additional information can be obtained from:

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

### I.2. Type of the contracting authority

National or federal agency/office

### I.3. Main activity

Environment

Economic and financial affairs

Other: CAP Scheme Payments

### I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

Remote Sensing and Rural Land Register Digitising.

#### II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: United Kingdom.

NUTS code UK United Kingdom

#### II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

##### **Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT:

Range: between 0 and 0 GBP

#### **II.1.5. Short description of the contract or purchase(s)**

Rural Payments Agency (RPA) is an executive Agency of Department for Environment, Food and Rural Affairs (Defra), and operates as the single accredited Common Agricultural Policy (CAP) paying Agency in England on behalf of Defra and the Devolved Administrations. It delivers GBP 2.3 billion of CAP payments each year to the businesses and organisations which supply our food, maintain our rural economy, cultural heritage and environmental landscapes. In total, it is responsible for over 40 EU CAP schemes, some of which apply across GB and the UK.

In functional terms the main components of RPA's key activities are:

Administration, payments and accounting for CAP schemes; Support activities for CAP schemes; Customer support and registration; Management of the Rural Land Register (RLR); British Cattle Movement Service (BCMS); Inspections; and associated Back Office support functions.

The largest scheme is the Single Payment Scheme (SPS) (operated for England only), with around 106,000 farmers receiving total annual payments in the region of GBP 1.86 billion. RPA is responsible for and makes payments under the Rural Development Plan for England (RDPE) including Environmental Stewardship schemes. These payments are made on behalf of Natural England and Core Defra (and formerly the Regional Development Agencies (RDAs)). In total last year alone, over 300,000 payments were made to its customers including over 125,000 payments (over 98 % within agreed targets) on behalf of Natural England (NE) and the RDAs.

RPA operates an Inspectorate function, which conducts over 23,000 inspections each year at a variety of locations including farms. RPA also manages the Rural Land Register, Defra's database of land used for all land-based CAP schemes, which contains details of around 2.4 million land parcels.

Rural Land Register - The RLR is the corporate spatial repository of land records for the Defra and its executive agencies, Natural England and the Forestry Commission.

In order to meet European Union requirements to have a Geographic Information System (GIS) and to modernise and streamline RPA's approach to administering land-based schemes, RPA embarked on the RLR project in early 2002. Since then geospatial details relating to over 2.4 million land parcels have been mapped against Ordnance Survey MasterMap data, and stored in the RLR. In 2009 RPA undertook a significant programme of work to improve the positional accuracy of the land parcels held and incorporate additional real world changes, adopting iSMART GIS as the core of the RLR system.

The combined figure of customers for the Single Payment Scheme and Environmental Stewardship Schemes is approximately 121,000. As a consequence of this, there are a significant number of requests to register and amend land parcel information.

The current digitisation work is undertaken on-site at RPA's head office in Reading and maintains the land parcel data directly in the RLR iSMART database.

Remote Sensing – The European Union lays down detailed rules for the implementation of CAP, including the requirement that there be a regime of on-the-spot controls to check the eligibility criteria for the schemes concerned. Such controls are undertaken using Remote Sensing (RS) which RPA has done continuously since 1992. The number of RS controls undertaken can vary from year to year, according to the particular inspection strategy adopted for the year in question. Last year approximately 4000 to 4500 single payment scheme

applications were examined. The current Remote Sensing work is undertaken off-site. RPA is now seeking to explore opportunities for both Rural Land Register digitisation and Remote Sensing services to be delivered off-site. Services may commence as soon as practicable on a phased roll-out basis following contract award which maybe from August 2013 to facilitate special projects and exercises, and at full anticipated volumes from 1.12.2013. There maybe a requirement for Defra and other members of the Defra network to also use these services including but not limited to Natural England and Forestry Commission.

#### **II.1.6. CPV code(s)**

38221000 Geographic information systems (GIS or equivalent), 03000000 Agricultural, farming, fishing, forestry and related products, 72000000 IT services: consulting, software development, Internet and support

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

#### **II.1.9. Information about variants**

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

The RPA is seeking a provider(s) to carry out the digitisation of the Rural Land Register (RLR) and under take Remote Sensing activities. Lot 1 is for the provision of Remote Sensing and RLR digitising activities to comply with EU Regulations and Lot 2 is for the provision of RLR digitising activities to comply with EU Regulations.

Estimated value excluding VAT: 17 000 000 GBP

#### **II.2.2. Information about options**

Options: yes

Description of options: The contract(s) will allow for up to a further 2 x 12 month extensions.

#### **II.2.3. Information about renewals**

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 36 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Remote Sensing

#### **1) Short description**

The provision of remote sensing activities on behalf of the RPA at non RPA premises. The purpose of the service is to assist RPA to meet its legislative requirements regarding "spot checks" and to perform the agreed tasks in compliance with the European Union's (EU's) 2014 Common Technical Specification (CTS) and other applicable EU Regulations.

Services may commence as soon as practicable on a phased roll-out basis following contract award and at full anticipated volumes from 1.12.2013.

#### **2) CPV code(s)**

38221000 Geographic information systems (GIS or equivalent), 03000000 Agricultural, farming, fishing, forestry and related products, 72000000 IT services: consulting, software development, Internet and support

**3) Quantity or scope**

The RPA is seeking a provider to under take Remote Sensing activities and RLR digitising activities to comply with EU Regulations.

Estimated value excluding VAT: 4 000 000 GBP

**4) Indication about different time frame or duration**

Duration in months: 36 (from the award of the contract)

**5) Additional information about lots**

The contract will allow for up to a further 2 x 12 month extensions.

Lot No: 2

Lot title: RLR Digitising

**1) Short description**

The provision of digitising activities on behalf of RPA at non RPA premises for the purposes of updating and implementing changes to the Rural Land Register (RLR) and updating the National Database (NDB) in compliance with the European Union Land Parcel Identification System (LPIS) quality assurance standards and other applicable EU Regulations.

Services may commence as soon as practicable on a phased roll-out basis following contract award, and at full anticipated volumes from 1.12.2013.

**2) CPV code(s)**

38221000 Geographic information systems (GIS or equivalent), 03000000 Agricultural, farming, fishing, forestry and related products, 72000000 IT services: consulting, software development, Internet and support

**3) Quantity or scope**

The RPA is seeking a provider to under take digitising activities of the RLR digitising to comply with EU Regulations.

Estimated value excluding VAT: 13 000 000 GBP

**4) Indication about different time frame or duration**

Duration in months: 36 (from the award of the contract)

**5) Additional information about lots**

The contract will allow up to a further 2 x 12 month extensions.

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**Section III: Legal, economic, financial and technical information**

**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

The RPA reserves the right to require deposits, guarantees, bonds and/or other forms of appropriate security.

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

No special legal form is required. If the service provider is a consortium, each member of the consortium will be jointly and severally liable for performance of the contract or shall select from amongst themselves a lead contractor acceptable to the RPA.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: The RPA's Conditions of Contract will apply to this Contract (s).

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Suppliers Instructions How to Express Interest in this Tender~: 1. Register your company on the eSourcing portal (this is only required once) - Browse to the eSourcing Portal: <https://rpa.bravosolution.co.uk> and click the link to register - Accept the terms and conditions and click 'continue' - Enter your correct business and user details - Note the username you chose and click 'Save' when complete - You will shortly receive an email with your unique password (please keep this secure) 2. Express an Interest in the tender - Login to the portal with the username/password - Click the 'PQQs / ITTs Open To All Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier) - Click on the relevant PQQ/ ITT to access the content. - Click the 'Express Interest' button at the top of the page. - This will move the PQQ /ITT into your 'My PQQs/ My ITTs' page. (This is a secure area reserved for your projects only) -You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ ITT Details' box 3. Responding to the tender - Click 'My Response' under 'PQQ/ ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining) - You can now use the 'Messages' function to communicate with the buyer and seek any clarification - Note the deadline for completion, then follow the onscreen instructions to complete the PQQ/ ITT - There may be a mixture of online and offline actions for you to perform (there is detailed online help available) You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Tenderers' will be assessed in accordance with Part V of the Public Contracts Regulations 2006 (SI 2006/5) which implement Title 2 Chapter 7 Section 2 of the 2004/18/EC Directive on the basis of information provided in response to the invitation to tender. Powered by BravoSolution eSourcing Technology 8 / 20 Completed responses to the Invitation to Tender must be returned via the RPA eTendering Service (further details of which are available at Section III.2.1 of this OJEU Notice) before the deadline for receipt of responses as notified in Section IV.3.4 of this OJEU Notice.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Evaluation information required from Tenderers will be stated in the Invitation to Tender (ITT ) which are available only at <https://rpa.bravosolution.co.uk>

Tenderers are required in delivering the contract to comply with the RPA's policies, strategies and standards.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

#### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

Prior information notice

Notice number in the OJ S: [2013/S 48-078114](#) of 8.3.2013

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 8.7.2013 - 12:00

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

8.7.2013 - 12:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 120 (from the date stated for receipt of tender)

#### **IV.3.8. Conditions for opening of tenders**

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Two (2) representatives from RPA Commercial

## Section VI: Complementary information

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### VI.1. Information about recurrence

This is a recurrent procurement: no

### VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

### VI.3. Additional information

The RPA intends to use an eTendering system in this procurement exercise. The RPA reserves the right not to award a Contract or to award part of a Contract only. There will be no reimbursement of bid costs. Tenders and all supporting documents must be priced in pounds sterling. Any Contract or agreement resulting from the Tender will be entered into under English law. All discussions and meetings will be conducted in English. The RPA reserves the right to terminate the procurement process (or part of it) to change the basis of and the procedures for the procurement at anytime.

### VI.4. Procedures for review

#### VI.4.1. Review body

Official name: High Court Postal code: WC2A 2LL

Country: United Kingdom

Internet address: <http://hmcourts-service.gov.uk>

#### VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Economic operators are referred to the Public Contracts Regulations 2006 and in particular regulations 47D and 47E which are set out as follows: 47D General time limits for starting proceedings.

“(1) This regulation limits the time within which proceedings may be started where the proceedings do not seek a declaration of ineffectiveness.

(2) Subject to paragraphs (3) and (4), such proceedings must be started promptly and in any event within 3 months beginning with the date when grounds for starting the proceedings first arose.

(3) Paragraph (2) does not require proceedings to be started before the end of any of the following periods—

(a) where the proceedings relate to a decision which is sent to the economic operator by facsimile or electronic means, 10 days beginning with—

(i) the day after the date on which the decision is sent, if the decision is accompanied by a summary of the reasons for the decision;

(ii) if the decision is not so accompanied, the day after the date on which the economic operator is informed of a summary of those reasons;

(b) where the proceedings relate to a decision which is sent to the economic operator by other means, whichever of the following periods ends first—

(i) 15 days beginning with—

(aa) the day after the date on which the decision is sent, if the decision is accompanied by a summary of the reasons for the decision; or

(bb) if the decision is not so accompanied, the day after the date on which the economic operator is informed of a summary of those reasons;

(ii) 10 days beginning with—

(aa) the day after the date on which the decision is received, if the decision is accompanied by

- a summary of the reasons for the decision; or
- (bb) if the decision is not so accompanied, the day after the date on which the economic operator is informed of a summary of those reasons;
- (c) where sub-paragraphs (a) and (b) do not apply but the decision is published, 10 days beginning with the day on which the decision is published.
- (4) The Court may extend the time limits imposed by this regulation (but not the limits imposed by regulation 47E) where the Court considers that there is a good reason for doing so.
- (5) For the purposes of this regulation, proceedings are to be regarded as started only when the claim form is served in compliance with regulation 47F(1).
- 47E Special time limits for seeking a declaration of ineffectiveness (1) This regulation limits the time within which proceedings may be started where the proceedings seek a declaration of ineffectiveness.
- (2) Such proceedings must be started—
- (a) where paragraph (3) or (5) applies, within 30 days beginning with the relevant date mentioned in that paragraph;
- (b) in any other case, within 6 months beginning with the day after the date on which the contract was entered into.
- (3) This paragraph applies where a relevant contract award notice has been published in the Official Journal, in which case the relevant date is the day after the date on which the notice was published.
- (4) For that purpose, a contract award notice is relevant if, and only if—
- (a) the contract was awarded without prior publication of a contract notice; and
- (b) the contract award notice includes justification of the decision of the contracting authority to award the contract without prior publication of a contract notice.
- (5) This paragraph applies where the contracting authority has informed the economic operator of—
- (a) the conclusion of the contract; and
- (b) a summary of the relevant reasons, in which case the relevant date is the day after the date on which the economic operator was informed of the conclusion or, if later, was informed of a summary of the relevant reasons.
- (6) In paragraph (5), “the relevant reasons” means the reasons which the economic operator would have been entitled to receive in response to a request under regulation 32(9).
- (7) In this regulation, “contract award notice” means a notice in accordance with regulation 31(1).
- (8) For the purposes of this regulation, proceedings are to be regarded as started only when the claim form is served in compliance with regulation 47F(1).

#### **VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Hight Court

Postal address: Royal Courts of Justice, The StrandPostal code: WC2A 2LL

Internet address: <http://hmcourts-service.gov.uk>

#### **VI.5. Date of dispatch of this notice**

3.6.2013