

**NL-The Hague: Provision of the recurring services needed to support and implement the communication and information activities of The Hague Information Office**

OJ S 108/2013 06/06/2013

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: European Parliament, Directorate-General for Communication, Information Office in the Netherlands

Postal address: Korte Vijverberg 6

Town: The Hague

Postal code: 2513 AB

Country: Netherlands

For the attention of: Anne-Marie Eekhout

E-mail: [epdenhaag@europarl.europa.eu](mailto:epdenhaag@europarl.europa.eu)

Telephone: +31 703135400

Fax: +31 703647001

**Internet address(es):**

General address of the contracting authority: <http://www.europeesparlement.nl>

Electronic access to information: <http://www.europeesparlement.nl>

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

European institution/agency or international organisation

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Provision of the recurring services needed to support and implement the communication and information activities of The Hague Information Office.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 27: Other services

Main site or place of performance: The Netherlands.

NUTS code

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

**II.1.4. Information about framework agreement**

Framework agreement with a single operator

**Duration of the framework agreement**

Duration in years: 4

**Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT: 300 000 EUR

**II.1.5. Short description of the contract or purchase(s)**

Catering services, multimedia services, graphic design and printing services.

**II.1.6. CPV code(s)**

55520000 Catering services, 79810000 Printing services, 79822500 Graphic design services, 92211000 Radio production services, 92221000 Television production services, 92110000 Motion picture and video tape production and related services, 64228000 Television and radio broadcast transmission services, 72212220 Internet and intranet software development services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Estimated value excluding VAT: 300 000 EUR

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Catering

**1) Short description**

Catering services in and outside our premises in The Hague.

**2) CPV code(s)**

55520000 Catering services, 79810000 Printing services, 79822500 Graphic design services, 92211000 Radio production services, 92221000 Television production services, 92110000 Motion picture and video tape production and related services, 64228000 Television and radio broadcast transmission services, 72212220 Internet and intranet software development services

**3) Quantity or scope**

Estimated value excluding VAT: 60 000 EUR

**4) Indication about different time frame or duration**

Duration in months: 48 (from the award of the contract)

**5) Additional information about lots**

Lot No: 2

Lot title: Multimedia products

**1) Short description**

Production of radio, TV spots, and info films.

**2) CPV code(s)**

55520000 Catering services, 79810000 Printing services, 79822500 Graphic design services, 92211000 Radio production services, 92221000 Television production services, 92110000 Motion picture and video tape production and related services, 64228000 Television and radio broadcast transmission services, 72212220 Internet and intranet software development services

**3) Quantity or scope**

Estimated value excluding VAT: 120 000 EUR

**4) Indication about different time frame or duration**

Duration in months: 48 (from the award of the contract)

**5) Additional information about lots**

Lot No: 3

Lot title: Graphic design services

**1) Short description**

Graphic design services.

**2) CPV code(s)**

55520000 Catering services, 79810000 Printing services, 79822500 Graphic design services, 92211000 Radio production services, 92221000 Television production services, 92110000 Motion picture and video tape production and related services, 64228000 Television and radio broadcast transmission services, 72212220 Internet and intranet software development services

**3) Quantity or scope**

Estimated value excluding VAT: 40 000 EUR

**4) Indication about different time frame or duration**

Duration in months: 48 (from the award of the contract)

**5) Additional information about lots**

Lot No: 4

Lot title: Lot 3 B: printing services

**1) Short description**

Printing services.

**2) CPV code(s)**

55520000 Catering services, 79810000 Printing services, 79822500 Graphic design services, 92211000 Radio production services, 92221000 Television production services, 92110000 Motion picture and video tape production and related services, 64228000 Television and radio broadcast transmission services, 72212220 Internet and intranet software development services

**3) Quantity or scope**

Estimated value excluding VAT: 80 000 EUR

**4) Indication about different time frame or duration**

Duration in months: 48 (from the award of the contract)

**5) Additional information about lots**

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**Section III: Legal, economic, financial and technical information**

**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

Not applicable.

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Article 1.4 of the contract.

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Subcontracting and consortia are allowed, see specifications Article 4 and Article 5.

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: See Article 11 of the specifications.

**III.2.2. Economic and financial ability**

List and brief description of conditions: See Article 12.1.2 and Article 12.2.2 and Article 12.3.2 of the specifications.

Minimum level(s) of standards possibly required: See Article 12.1.2 and Article 12.2.2 and Article 12.3.2 of the specifications.

**III.2.3. Technical and professional ability**

List and brief description of conditions:

See Article 12.1.2 and Article 12.2.2 and Article 12.3.2 of the specifications.

Minimum level(s) of standards possibly required:

See Article 12.1.2 and Article 12.2.2 and Article 12.3.2 of the specifications.

#### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Open

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

COMM/DG/AWD/2013/DH1.

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

29.7.2013 - 17:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English. Dutch.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

##### **IV.3.8. Conditions for opening of tenders**

Date: 12.8.2013 - 11:00

Place:

Korte Vijverberg 6, 2513 AB The Hague, NETHERLANDS.

Persons authorised to be present at the opening of tenders: no

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: General Court of the Court of Justice of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

#### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: 2 months after the date of the letter informing you about the result of the award decision.

#### **VI.4.3. Service from which information about the review procedure may be obtained**

### **VI.5. Date of dispatch of this notice**

27.5.2013