

**Poland-Warsaw: Provision of services and equipment related to ICT networks and audio/video systems**

OJ S 102/2015 29/05/2015

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: European Agency for the Management of Operational Cooperation at the External Borders of the Member States of the European Union — Frontex

Postal address: Plac Europejski 6

Town: Warsaw

Postal code: 00-844

Country: Poland

Contact person: Procurement Sector

E-mail: [procurement@frontex.europa.eu](mailto:procurement@frontex.europa.eu)

Telephone: +48 222059500

Fax: +48 222059501

**Internet address(es):**

General address of the contracting authority: <http://www.frontex.europa.eu>

**Additional information can be obtained from:**

Official name: Frontex

Postal address: Plac Europejski 6

Town: Warsaw

Postal code: 00-844

Country: Poland

Contact person: Procurement Sector

E-mail: [procurement@frontex.europa.eu](mailto:procurement@frontex.europa.eu)

Internet address: <http://www.frontex.europa.eu/about-frontex/procurement>

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Frontex

Postal address: Plac Europejski 6

Town: Warsaw

Postal code: 00-844

Country: Poland

Contact person: Procurement Sector

E-mail: [procurement@frontex.europa.eu](mailto:procurement@frontex.europa.eu)

Internet address: <http://www.frontex.europa.eu/about-frontex/procurement>

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

European institution/agency or international organisation

**I.3. Main activity****I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

Provision of services and equipment related to ICT networks and audio/video systems.

#### II.1.2. Type of contract and place of performance or delivery

Services

Service category No 7: Computer and related services

Main site or place of performance: Frontex's office, Warsaw, Poland.

NUTS code PL127 Miasto Warszawa

#### II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

#### II.1.4. Information about framework agreement

Framework agreement with a single operator

##### Duration of the framework agreement

Duration in years: 4

##### Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT: 4 200 000 EUR

#### II.1.5. Short description of the contract or purchase(s)

The scope of the contract covers the provision of services and equipment related to ICT networks and audio/video systems.

#### II.1.6. CPV code(s)

72000000 IT services: consulting, software development, Internet and support

#### II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

#### II.1.8. Lots

This contract is divided into lots: no

#### II.1.9. Information about variants

Variants will be accepted: no

### II.2. Scope of the procurement

#### II.2.1. Total quantity or scope

This framework contract duration is: 2 years + 1 year + 1 year i.e. after the initial duration of 2 years the framework contract shall be automatically renewed no more than 2 times, each time for a period of 1 year and on the same conditions, unless one of the parties informs the other of its intention not to extend the framework contract and such notification is received by the party to which it is addressed, no later than 3 months before the contract expires. The overall duration of the framework contract may in no event exceed 4 years. The maximum value estimated for the whole duration of the framework contract is: 4 200 000 EUR.

Frontex reserves the right to conduct exceptional negotiated procedure based on Article 134.1 (f) of Commission Delegated Regulation (EU) No 1268/2012 of 29.10.2012 (RAP) to increase the ceiling with the contractors of particular lot(s), if such a need occurs.

Estimated value excluding VAT:

Range: between 4 200 000 and 6 300 000 EUR

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: Range: between 1 and 2

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

No deposits or guarantees are required.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Payments shall be executed only if the contractor has fulfilled all his contractual obligations by the date on which the invoice is submitted.

The relevant payments will be done in 30 days from the receipt of the invoice.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

No special legal form is required but, in the event a group of contractors submits an acceptable offer, it shall be necessary to provide an undertaking that each company shall be jointly and severally responsible for the due performance of the contract. In the case of a consortium bid, the contractor shall be required to act on behalf of the consortium.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: The tenderer shall declare by means of Annex III that none of the exclusion criteria apply.

The tenderer shall provide evidence that it is already established as a recognised legal entity and is registered in a relevant professional or trade register.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: The tenderer shall provide evidence of its economic and financial capacity to perform the contract as follows:

a) the tenderer shall provide Frontex with its balance sheets for the past 3 financial years, on condition that the publication of balance sheets is stipulated by the legislation on firms in the country where the tenderer is established;

b) the tenderer shall provide Frontex with a declaration of the total turnover carried out over the past 3 years.

Minimum level(s) of standards possibly required: The 3-year sum of the tenderer's total turnover must amount to a minimum (equivalent) of 500 000 EUR.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

The following documents and/or information shall be presented as evidence of compliance with the technical and professional capacity criteria:

- a) the tenderer must be able to provide a team of consultants matching the requirements detailed in the relevant terms of reference document and its attachments. This must be done by means of completed personnel capacity declaration;
- b) a list and a brief description of recent activities (in the last 3 years) in the field of the relevant lot, together with the list of contracts performed in the past 3 years, with sums, dates and recipients;
- c) the tenderer shall supply descriptions/presentations of the projects, as described above.

Each description shall include at least the following information:

- details of the client (name, address, contact details),
- number of users,
- functionalities,
- high-level description of the solution architecture,
- budget involved,
- any other relevant information considered as necessary.

Successful implementation of the relevant min. 5 projects must be evidenced by reference letters issued and signed by the clients confirming timely delivery and good quality of the services provided; self-declarations by the tenderers shall not be accepted.

Minimum level(s) of standards possibly required:

The tenderer shall prove its technical and professional capacity to perform the contract. This capacity will be evaluated using the following criteria:

- a) sufficient internal capacity in terms of qualified human resources, whose number must be a minimum such as described in the technical proposal document for the given lot (attached to the relevant terms of reference) and qualifications and experience must correspond to the requirements of staff profiles (Annex XI);
- b) professional experience in the domain of the tender lot of a minimum of 3 years;
- c) at least 5 projects for the implementation and maintenance of ICT networks and audio/video systems at the value of a minimum of 200 000 EUR each, successfully completed in the last 3 years (i.e. since November 2011). Successful implementation of these projects must be evidenced by reference letters issued and signed by the clients confirming timely delivery and good quality of the services provided; self-declarations by the tenderers shall not be accepted. Official partnership with the manufacturer of the offered devices is required to be established and evidenced.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Open

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

Frontex/OP/204/2015/AH.

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 29.6.2015  
Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

6.7.2015 - 16:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Any EU official language

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

##### **IV.3.8. Conditions for opening of tenders**

Date: 13.7.2015

Place:

Frontex premises, Plac Europejski 6, 00-844 Warsaw, POLAND.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Tenderers wishing to attend the opening session shall send a confirmation e-mail or fax to the Procurement Sector ([procurement@frontex.europa.eu](mailto:procurement@frontex.europa.eu) fax +48 222059501). A maximum of 1 representative per tenderer may attend the opening session. The participation shall be restricted to an observer's role.

## Section VI: Complementary information

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### VI.1. Information about recurrence

This is a recurrent procurement: no

### VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:  
no

### VI.3. Additional information

The complete documentation relevant for this procedure can be accessed and downloaded at <http://frontex.europa.eu/about-frontex/procurement/open-restricted-tender-procedures>

### VI.4. Procedures for review

#### VI.4.1. Review body

Official name: General Court  
Postal address: rue du Fort Niedergrünewald  
Town: Luxembourg  
Postal code: 2925  
Country: Luxembourg  
E-mail: [cfi.registry@curia.europa.eu](mailto:cfi.registry@curia.europa.eu)  
Telephone: +352 4303-1  
Fax: +352 4303-2100  
Internet address: <http://www.curia.europa.eu>

#### VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge.

#### VI.4.3. Service from which information about the review procedure may be obtained

### VI.5. Date of dispatch of this notice

19.5.2015