

**United Kingdom-Welwyn Garden City: School cleaning services**

OJ S 105/2014 03/06/2014

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: plm consultancy

Postal address: 72 Lords Wood

Town: Welwyn Garden City

Postal code: AL7 2HG

Country: United Kingdom

Contact person: plm consultancy

For the attention of: Patricia Maden

E-mail: [pat.maden@gmail.com](mailto:pat.maden@gmail.com)

Telephone: +44 1707335504

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Other: Consultancy

**I.3. Main activity**

Education

Other: Catering and Cleaning Consultancy

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: The Helena Romanes School &amp; Sixth Form Centre

Postal address: Parsonage Downs

Town: Great Dunmow

Postal code: CM6 2AU

Country: United Kingdom

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Cleaning Services Contract for The Helena Romanes School and Sixth Form Centre.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: The Helena Romanes School & Sixth Form Centre, Dunmow, Essex.

NUTS code UKH33 Essex CC

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Plm Consultancy is acting as Procurement Agent on behalf of The Helena Romanes School & Sixth Form Centre, Dunmow, Essex to award a contract for Cleaning Service at it's site situated in North West Essex. The School is seeking suitable and experienced companies to register interest. Those wishing to participate must do so by registering through [pat.maden@gmail.com](mailto:pat.maden@gmail.com) no later than Thursday 26.6.2014 by 12 noon.

**II.1.6. CPV code(s)**

90919300 School cleaning services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Initial contract for 3 years with an additional 2 years extendable by 2 x 12 months.

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes  
Description of particular conditions: Key Performance Indicators.

## **III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: ISO 9001 registered or equivalent.

CHAS registered or equivalent.

BICSs registered or equivalent.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: In order to qualify for consideration, tenderers shall be able to provide evidence of the following conditions:

1. Only firms holding at the time of tender, public liability insurance with a per claim minimum of GBP 10 000 000 will be considered for this work

2. Only firms holding, at the time of tender, employer liability insurance with a per claim minimum of GBP 10 000 000 will be considered for this work.

3. Other criteria and means of Proof as identified in the ITT documents.

Minimum level(s) of standards possibly required: As above and as set out in the tender documents.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

As set out in the tender documents.

Minimum level(s) of standards possibly required:

As set out in the tender documents.

### **III.2.4. Information about reserved contracts**

## **III.3. Conditions specific to services contracts**

### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 05

Objective criteria for choosing the limited number of candidates: As stated in the Pre-Qualification Questionnaire documentation.

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

**IV.2.2. Information about electronic auction**

An electronic auction will be used: no

**IV.3. Administrative information****IV.3.1. File reference number attributed by the contracting authority**

FTC006

**IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document****IV.3.4. Time limit for receipt of tenders or requests to participate**

26.6.2014 - 12:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates****IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender****IV.3.8. Conditions for opening of tenders****Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information****VI.4. Procedures for review****VI.4.1. Review body****VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: The Contracting Authority will incorporate a minimum 10 calendar day standstill period starting from the date when the award decision is dispatched to bidders. Applicants have until mid-night of the second working day of the standstill period for their additional de-briefing requests to reach the Authorities.

**VI.4.3. Service from which information about the review procedure may be obtained****VI.5. Date of dispatch of this notice**

29.5.2014