

**United Kingdom-Lisburn: Cleaning services**  
**OJ S 105/2014 03/06/2014**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Northern Ireland Fire and Rescue Service

Postal address: 1 Seymour Street

Town: Lisburn

Postal code: BT27 4SX

Country: United Kingdom

For the attention of: Grace Blemings

E-mail: [grace.blemings@dfpni.gov.uk](mailto:grace.blemings@dfpni.gov.uk)

**Internet address(es):**

General address of the contracting authority: [www.dfpni.gov.uk](http://www.dfpni.gov.uk)

Address of the buyer profile: [www.dfpni.gov.uk/cpd](http://www.dfpni.gov.uk/cpd)

Electronic access to information: <https://e-sourcingni.bravosolution.co.uk>

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Northern Ireland Fire & Rescue Service - Provision of Cleaning Services (P16358).

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: At NI Fire & Rescue Service buildings through-out Northern Ireland.

NUTS code

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Northern Ireland Fire & Rescue Service (NIFRS) is seeking to establish a Contract for the delivery of Cleaning Services for a number of buildings (listed at Annex A) with a single Contractor who will be responsible for managing and delivering all of the specified Services in a flexible and responsive way.

**II.1.6. CPV code(s)**

90910000 Cleaning services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Northern Ireland Fire & Rescue Service (NIFRS) is seeking to establish a Contract for the delivery of Cleaning Services for a number of buildings with a single Contractor who will be responsible for managing and delivering all of the specified Services in a flexible and responsive way. The initial contract period shall be for 48 months, commencing 1.11.2014 with an option to extend up to 31.10.2021.

**II.2.2. Information about options**

**II.2.3. Information about renewals**

**II.3. Duration of the contract or time limit for completion**

Duration in months: 84 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

Not Applicable.

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

As per tender documents.

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

As per tender documents.

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: As per tender documents.

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: As per tender documents.

#### **III.2.2. Economic and financial ability**

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

As per tender documents.

Minimum level(s) of standards possibly required:

As per tender documents.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

Project 16358

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

**IV.3.4. Time limit for receipt of tenders or requests to participate**

30.7.2014 - 15:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

29.5.2014

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 90 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Date: 30.7.2014 - 15:01

**Section VI: Complementary information**

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**VI.1. Information about recurrence****VI.2. Information about European Union funds****VI.3. Additional information**

Suppliers Instructions How to Express Interest in this Tender: 1. Register your company on the eSourcing portal (this is only required once): Suppliers Instructions How to Express Interest in this Tender~: 1. Register your company on the eSourcing portal (this is only required once): <https://e-sourcingni.bravosolution.co.uk> and click the link to register - Accept the terms and conditions and click 'continue' - Enter your correct business and user details - Note the username you chose and click 'Save' when complete - You will shortly receive an email with your unique password (please keep this secure) 2. Express an Interest in the tender - Login to the portal with the username/password - Click the 'PQQs / ITTs Open To All Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier) - Click on the relevant PQQ/ ITT to access the content. - Click the 'Express Interest' button at the top of the page. - This will move the PQQ /ITT into your 'My PQQs/ My ITTs' page. (This is a secure area reserved for your projects only) -You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ ITT Details' box 3. Responding to the tender - Click 'My Response' under 'PQQ/ ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining) - You can now use the 'Messages' function to communicate with the buyer and seek any clarification - Note the deadline for completion, then follow the onscreen instructions to complete the PQQ/ ITT - There may be a mixture of online & offline actions for you to perform (there is detailed online help available) You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk.

**VI.4. Procedures for review****VI.4.1. Review body****Body responsible for mediation procedures**

Official name: Central Procurement Directorate

Postal address: Clare House, 303 Airport Road West

Town: Belfast  
Postal code: BT3 9ED  
Internet address: [www.cpdni.gov.uk](http://www.cpdni.gov.uk)

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: CPD will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into The Public Contracts Regulations 2006 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

29.5.2014