

**Belgium-Brussels: ICT training for end-users (Trainuser III)**

OJ S 95/2017 18/05/2017

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: European Commission, Directorate-General for Human Resources and Security, Unit DDG.HR.R.1 'Finances, Procurement and Internal Control'

Postal address: rue de la Science 11, Office 06/28

Town: Bruxelles

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

Postal code: 1000

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: [https://ec.europa.eu/info/departments/human-resources-and-security\\_en](https://ec.europa.eu/info/departments/human-resources-and-security_en)

Address of the buyer profile: [https://ec.europa.eu/info/departments/human-resources-and-security\\_en](https://ec.europa.eu/info/departments/human-resources-and-security_en)

**I.1. Name and addresses**

Official name: Bio-based Industries Joint Undertaking

Postal address: avenue de la Toison d'Or 56–60

Town: Bruxelles

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

Postal code: 1000

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://bbi-europe.eu/>

**I.1. Name and addresses**

Official name: European Centre for the Development of Vocational Training

Postal address: Europe 123

Town: Thessaloniki (Pylea)

NUTS code: GR122 Thessaloniki

Postal code: 570 01

Country: Greece

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <http://www.cedefop.europa.eu/>

**I.1. Name and addresses**

Official name: General Secretariat of the Council of the European Union

Postal address: rue de la Loi 175

Town: Bruxelles

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest  
Postal code: 1048  
Country: Belgium  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <http://www.consilium.europa.eu/fr/general-secretariat/>

#### **I.1. Name and addresses**

Official name: European Committee of the Regions  
Postal address: bâtiment Jacques Delors, rue Belliard 99–101  
Town: Bruxelles  
NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest  
Postal code: 1040  
Country: Belgium  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <http://cor.europa.eu/Pages/welcome.html>

#### **I.1. Name and addresses**

Official name: Court of Justice of the European Union  
Postal address: Palais de la Cour de Justice, boulevard Konrad Adenauer, Kirchberg  
Town: Luxembourg  
NUTS code: LU00 Luxembourg  
Postal code: 2925  
Country: Luxembourg  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <http://curia.europa.eu>

#### **I.1. Name and addresses**

Official name: Education, Audiovisual and Culture Executive Agency  
Postal address: rue Colonel Bourg 135–139  
Town: Bruxelles  
NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest  
Postal code: 1140  
Country: Belgium  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <http://eacea.ec.europa.eu>

#### **I.1. Name and addresses**

Official name: European Aviation Safety Agency  
Postal address: Ottoplatz 1  
Town: Cologne  
NUTS code: DEA23 Köln, Kreisfreie Stadt  
Postal code: 50679  
Country: Germany  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://www.easa.europa.eu/>

#### **I.1.**

**Name and addresses**

Official name: Executive Agency for Small and Medium-sized Enterprises

Postal address: Covent Garden Building, place Charles Rogier 16

Town: Bruxelles

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

Postal code: 1210

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <http://ec.europa.eu/easme/>

**I.1. Name and addresses**

Official name: European Asylum Support Office

Postal address: MTC Block A, Winemakers Wharf, Grand Harbour

Town: Valetta

NUTS code: MT Malta

Postal code: MRS 1917

Country: Malta

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://www.easo.europa.eu/>

**I.1. Name and addresses**

Official name: European Court of Auditors

Postal address: 12, rue Alcide de Gasperi

Town: Luxembourg

NUTS code: LU0 Luxembourg

Postal code: 1615

Country: Luxembourg

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <http://www.eca.europa.eu/en/Pages/ecadefault.aspx>

**I.1. Name and addresses**

Official name: European Central Bank

Town: Frankfurt-on-Main

NUTS code: DE712 Frankfurt am Main, Kreisfreie Stadt

Postal code: 60314

Country: Germany

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://www.ecb.europa.eu/home/html/index.en.html>

**I.1. Name and addresses**

Official name: European Centre for Disease Prevention and Control

Postal address: Granits väg 8

Town: Solna

NUTS code: SE Sverige

Postal code: 171 65

Country: Sweden

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <http://ecdc.europa.eu>

**I.1. Name and addresses**

Official name: European Chemicals Agency

Postal address: PO Box 400

Town: Helsinki

NUTS code: FI Suomi / Finland

Postal code: 00121

Country: Finland

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://echa.europa.eu/>

**I.1. Name and addresses**

Official name: European Defence Agency

Postal address: rue des Drapiers 17–23

Town: Bruxelles

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

Postal code: 1050

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <http://www.eda.europa.eu>

**I.1. Name and addresses**

Official name: European Data Protection Supervisor

Postal address: rue Wiertz 60

Town: Bruxelles

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

Postal code: 1047

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://edps.europa.eu/>

**I.1. Name and addresses**

Official name: European Environment Agency

Postal address: Kongens Nytorv 6

Town: Copenhagen

NUTS code: DK0 Danmark

Postal code: 1050

Country: Denmark

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <http://www.eea.europa.eu>

**I.1. Name and addresses**

Official name: European External Action Service

Postal address: EEAS Building, rond-point Schuman 9A

Town: Bruxelles

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

Postal code: 1000  
Country: Belgium  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <http://eeas.europa.eu>

**I.1. Name and addresses**

Official name: European Economic and Social Committee  
Postal address: rue Belliard 99  
Town: Bruxelles  
NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest  
Postal code: 1040  
Country: Belgium  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <http://www.eesc.europa.eu>

**I.1. Name and addresses**

Official name: European Fisheries Control Agency  
Postal address: Odriozola Building, Avenida García Barbón, 4  
Town: Vigo (Pontevedra)  
NUTS code: ES España  
Postal code: 36201  
Country: Spain  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <http://www.efca.europa.eu/>

**I.1. Name and addresses**

Official name: European Food Safety Authority  
Postal address: via Carlo Magno 1A  
Town: Parma PR  
NUTS code: IT Italia  
Postal code: 43126  
Country: Italy  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <http://www.efsa.europa.eu>

**I.1. Name and addresses**

Official name: European Insurance and Occupational Pensions Authority  
Postal address: Westhafen Tower, Westhafenplatz 1  
Town: Frankfurt am Main  
NUTS code: DE411 Frankfurt (Oder)  
Postal code: 60327  
Country: Germany  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://eiopa.europa.eu/>

**I.1. Name and addresses**

Official name: European Medicines Agency

Postal address: 30 Churchill Place, Canary Wharf  
Town: London  
NUTS code: UKI London  
Postal code: E14 5EU  
Country: United Kingdom  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <http://www.ema.europa.eu/ema/>

**I.1. Name and addresses**

Official name: European Maritime Safety Agency  
Postal address: Praça Europa 4, Cais do Sodré  
Town: Lisbon  
NUTS code: PT17 Área Metropolitana de Lisboa  
Postal code: 1249-206  
Country: Portugal  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <http://www.emsa.europa.eu/>

**I.1. Name and addresses**

Official name: European Parliament  
Postal address: 60 rue Wiertz  
Town: Bruxelles  
NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest  
Postal code: 1047  
Country: Belgium  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <http://www.europarl.europa.eu/>

**I.1. Name and addresses**

Official name: European Union Agency for Railways  
Postal address: 120 rue Marc Lefrancq  
Town: Valenciennes  
NUTS code: FR France  
Postal code: 59307  
Country: France  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <http://www.era.europa.eu>

**I.1. Name and addresses**

Official name: European Research Council Executive Agency  
Postal address: Covent Garden, place Charles Rogier 16  
Town: Bruxelles  
NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest  
Postal code: 1210  
Country: Belgium  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

**Internet address(es):**

Main address: <https://erc.europa.eu>

#### **I.1. Name and addresses**

Official name: European Securities and Markets Authority

Postal address: CS 60747, 103 rue de Grenelle

Town: Paris

NUTS code: FR101 Paris

Postal code: 75345

Country: France

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

#### **Internet address(es):**

Main address: <https://www.esma.europa.eu/>

#### **I.1. Name and addresses**

Official name: European Training Foundation

Postal address: Villa Gualino, viale Settimio Severo 65

Town: Turin TO

NUTS code: IT Italia

Postal code: 10133

Country: Italy

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

#### **Internet address(es):**

Main address: <http://www.etf.europa.eu>

#### **I.1. Name and addresses**

Official name: European Union Intellectual Property Office

Postal address: Avenida de Europa, 4

Town: Alicante (Alicante)

NUTS code: ES España

Postal code: 03008

Country: Spain

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

#### **Internet address(es):**

Main address: <https://euipo.europa.eu/ohimportal/fr/>

#### **I.1. Name and addresses**

Official name: European Agency for the Operational Management of Large-Scale IT Systems in the Area of Freedom, Security and Justice

Postal address: Rävala pst 4

Town: Tallinn

NUTS code: EE Eesti

Postal code: 10143

Country: Estonia

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

#### **Internet address(es):**

Main address: <http://www.eulisa.europa.eu>

#### **I.1. Name and addresses**

Official name: European Agency for Safety and Health at Work

Postal address: Santiago de Compostela, 12

Town: Bilbao (Biscay)

NUTS code: ES España

Postal code: 48003  
Country: Spain  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://osha.europa.eu>

**I.1. Name and addresses**

Official name: Eurojust  
Postal address: PO Box 16183  
Town: The Hague  
NUTS code: NL Nederland  
Postal code: 2500 BD  
Country: Netherlands  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <http://eurojust.europa.eu/Pages/home.aspx>

**I.1. Name and addresses**

Official name: Office of the Secretary-General of the European Schools  
Postal address: rue de la Science 23 — 2nd floor  
Town: Bruxelles  
NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest  
Postal code: 1040  
Country: Belgium  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://www.eurasc.eu/en>

**I.1. Name and addresses**

Official name: Fuel Cells and Hydrogen 2 Joint Undertaking  
Postal address: avenue de la Toison d'Or 56–60  
Town: Bruxelles  
NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest  
Postal code: 1060  
Country: Belgium  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <http://www.fch.europa.eu/>

**I.1. Name and addresses**

Official name: European Union Agency for Fundamental Rights  
Postal address: Schwarzenbergplatz 11  
Town: Vienna  
NUTS code: AT13 Wien  
Country: Austria  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <http://fra.europa.eu>

**I.1. Name and addresses**

Official name: European GNSS Agency  
Postal address: Janovského 438/2

Town: Prague 7 — Holesovice  
NUTS code: CZ01 Praha  
Postal code: 170 00  
Country: Czechia  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://www.gsa.europa.eu/>

**I.1. Name and addresses**

Official name: IMI 2 Joint Undertaking  
Postal address: avenue de la Toison d'Or 56–60  
Town: Bruxelles  
NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest  
Postal code: 1060  
Country: Belgium  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://www.imi.europa.eu/>

**I.1. Name and addresses**

Official name: Innovation and Networks Executive Agency  
Postal address: chaussée de Wavre 910  
Town: Bruxelles  
NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest  
Postal code: 1040  
Country: Belgium  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <http://ec.europa.eu/inea/>

**I.1. Name and addresses**

Official name: Research Executive Agency  
Postal address: Covent Garden, place Charles Rogier 16  
Town: Bruxelles  
NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest  
Postal code: 1210  
Country: Belgium  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: [https://ec.europa.eu/info/departments/research-executive-agency\\_en](https://ec.europa.eu/info/departments/research-executive-agency_en)

**I.1. Name and addresses**

Official name: European Ombudsman  
Postal address: 1 avenue du Président Robert Schuman, CS 30403  
Town: Strasbourg  
NUTS code: FR France  
Postal code: 67001  
Country: France  
E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)  
**Internet address(es):**  
Main address: <http://www.ombudsman.europa.eu>

### **I.1. Name and addresses**

Official name: SESAR Joint Undertaking — Single European Sky ATM Research Joint Undertaking

Postal address: avenue de Cortenbergh 100

Town: Bruxelles

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

Postal code: 1000

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

#### **Internet address(es):**

Main address: <http://www.sesarju.eu/>

### **I.1. Name and addresses**

Official name: Single Resolution Board

Postal address: Treurenberg 22

Town: Bruxelles

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

Postal code: 1000

Country: Belgium

E-mail: [hr-contrats-marches@ec.europa.eu](mailto:hr-contrats-marches@ec.europa.eu)

#### **Internet address(es):**

Main address: <http://srb.europa.eu/>

### **I.2. Information about joint procurement**

The contract involves joint procurement

### **I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=2262>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

### **I.4. Type of the contracting authority**

European institution/agency or international organisation

### **I.5. Main activity**

General public services

## **Section II: Object**

---

### **II.1. Scope of the procurement**

#### **II.1.1. Title**

ICT training for end-users (Trainuser III).

Reference number: HR/R3/PO/2016/044.

#### **II.1.2. Main CPV code**

80530000 Vocational training services

#### **II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

This call for tenders covers the provision of on-site ('intra muros') and off-site ('extra muros') services regarding ICT training for end-users.

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: yes  
Tenders may be submitted for all lots

### **II.2. Description**

#### **II.2.1. Title**

Services for design and delivery of face-to-face training, blended learning and new learning technologies.

Lot No: 1

#### **II.2.2. Additional CPV code(s)**

80533100 Computer training services

#### **II.2.3. Place of performance**

NUTS code: LU00 Luxembourg

NUTS code: BE100 Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad

Main site or place of performance: Delivery of services will take place in the EU Institutions' premises in Brussels and Luxembourg as well in other European Union Member States or in the contractor's premises.

#### **II.2.4. Description of the procurement**

See Internet address provided in Section I.3.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

The framework agreement will be signed for a 24-month period and renewed by tacit agreement 2 times up to a maximum of 48 months.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
yes

Identification of the project:

#### **II.2.14. Additional information**

## **II.2. Description**

### **II.2.1. Title**

Services for development and customisation of e-learning modules and courses  
Lot No: 2

### **II.2.2. Additional CPV code(s)**

80420000 E-learning services

### **II.2.3. Place of performance**

NUTS code: LU00 Luxembourg

NUTS code: BE100 Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad

Main site or place of performance: Delivery of services will take place in the EU Institutions' premises in Brussels and Luxembourg as well in other European Union Member States or in the contractor's premises.

### **II.2.4. Description of the procurement**

See Internet address provided in Section I.3.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

The framework agreement will be signed for a 24-month period and renewed by tacit agreement 2 times up to a maximum of 48 months.

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
yes

Identification of the project:

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

---

### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

See Internet address provided in Section I.3.

#### **III.1.2.**

## **Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

## **III.2. Conditions related to the contract**

### **III.2.2. Contract performance conditions**

See Internet address provided in Section I.3.

### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

---

### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 19/06/2017

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 9 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 26/06/2017 Local time: 9:30

Place:

See Internet address provided in Section I.3 (invitation to tender, point 8).

Information about authorised persons and opening procedure: See Internet address provided in Section I.3 (invitation to tender, point 8).

## **Section VI: Complementary information**

---

### **VI.1.**

**Information about recurrence**

This is a recurrent procurement: yes

**VI.2. Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

**VI.3. Additional information****VI.4. Procedures for review****VI.4.1. Review body**

Official name: General Court

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

**VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

See Internet address provided in Section I.3 (invitation to tender, point 17).

**VI.5. Date of dispatch of this notice**

05/05/2017