

United Kingdom-London: Social media manager, Representation of the European Commission in the United Kingdom

OJ S 95/2017 18/05/2017

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: European Commission, Directorate-General for Communication, Representation in London

Postal address: 32 Smith Square

Town: London

NUTS code: UKI London

Postal code: SW1P 3EU

Country: United Kingdom

Contact person: Ms Christine Dalby, Acting Head of Representation

E-mail: COMM-REP-LONDON@ec.europa.eu

Telephone: +442 079731980

Internet address(es):

Main address: http://ec.europa.eu/dgs/communication/index_en.htm

Address of the buyer profile: <http://ec.europa.eu/dgs/communication/contracts-and-grants/contracts/>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=2502>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

European institution/agency or international organisation

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Social media manager, Representation of the European Commission in the United Kingdom.

Reference number: PO/2017-09/LON.

II.1.2. Main CPV code

79410000 Business and management consultancy services

II.1.3.

Type of contract

Services

II.1.4. Short description

The European Commission Representation in the United Kingdom is seeking a service provider who can deliver a social media manager to perform the services in London. The social media presence of the Representation plays a crucial role in engaging the public on European matters.

II.1.5. Estimated total value

Value excluding VAT: 125 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

79416200 Public relations consultancy services

II.2.3. Place of performance

NUTS code: UK United Kingdom

Main site or place of performance: Representation of the European Commission in London.

II.2.4. Description of the procurement

See tender specifications.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 125 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 18

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
yes

Identification of the project:

II.2.14. Additional information

The duration of the performance of the contract must not exceed 18 months and cannot exceed 31.3.2019. Performance of the contract starts from the date of entry into force of the contract.

The budget for this tender is between 87 500 EUR and 125 000 EUR (VAT excluded) for the duration of the tender (Article 3 of the tender specifications).

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Selection criteria as stated in the tender specifications in the procurement documents, see Internet address provided in Section I.3.

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.1. Information about a particular profession

Execution of the service is reserved to a particular profession Reference to the relevant law, regulation or administrative provision:

Selection criteria as stated in the tender specifications in the procurement documents, see Internet address provided in Section I.3.

III.2.2. Contract performance conditions

See point 2. Subject of the contract in the tender specifications in the procurement documents, see Internet address provided in Section I.3.

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 30/06/2017 Local time: 16:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4.

Languages in which tenders or requests to participate may be submitted

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 07/07/2017 Local time: 10:00

Place:

European Commission, Directorate-General for Communication, Representation in London.

Information about authorised persons and opening procedure: 2 persons per tender. Please send the names to the e-mail address reported in Section I.1.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: generalcourt.registry@curia.europa.eu

Telephone: +352 43031

Internet address: <http://www.curia.europa.eu>

VI.4.2. Body responsible for mediation procedures

Official name: European Ombudsman

Postal address: 1 avenue du Président Robert Schuman, CS 30403

Town: Strasbourg Cedex

Postal code: 67001

Country: France

Telephone: +333 88172313

Fax: +333 88179062

Internet address: <http://www.ombudsman.europa.eu>

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

See Internet address provided in Section I.3.

VI.5. Date of dispatch of this notice

08/05/2017