

**Spain-Vitoria-Gasteiz: Postal and telecommunications services**

OJ S 102/2015 29/05/2015

**Contract notice****Services****Directive 2004/18/EC****Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Osakidetza-Organización Central

Postal address: c/ Alava, 45

Town: Vitoria-Gasteiz

Postal code: 01006

Country: Spain

Contact person: Subdirección de Compras, Obras y Servicios estratégicos

E-mail: [contrata@osakidetza.eus](mailto:contrata@osakidetza.eus)

Telephone: +34 945006276

Fax: +34 945006345

**Internet address(es):**General address of the contracting authority: [www.osakidetza.euskadi.eus](http://www.osakidetza.euskadi.eus)**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Other: ente público de derecho privado

**I.3. Main activity**

Health

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Manipulado, personalización y distribución de documentos.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 4: Transport of mail by land [3] and by air

Main site or place of performance: Dirección General.

NUTS code ES211 Araba/Álava

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

Manipulado, personalización y distribución de documentos.

#### **II.1.6. CPV code(s)**

64000000 Postal and telecommunications services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

Contrato inicial (1 año) + Incremento previsto + 1 prórroga de un año: 360 000 EUR (IVA excluido).

Estimated value excluding VAT: 360 000 EUR

#### **II.2.2. Information about options**

Options: yes

Description of options: Expediente con posibilidad de prórroga.

#### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 1

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 12 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Garantía definitiva: 5 % del importe de adjudicación.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Plazo: sujeción a las disposiciones establecidas en el Texto Refundido de la Ley de Contratos del Sector Público, artículo 216.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

En caso de adjudicación a entidades que liciten de forma conjunta, éstas se deberán constituir

en Uniones de Empresas (artículo 59 del Texto Refundido de la Ley de Contratos del Sector Público).

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes  
Description of particular conditions: Ver Pliego de Bases Técnicas.

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Ver Bases.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Ver Bases.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:  
Ver Bases.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Precio. Weighting 55
2. Distribución. Weighting 20
3. Tiempo de respuesta. Weighting 5
4. Metodología. Weighting 20

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

**IV.3.1. File reference number attributed by the contracting authority**

G/211/20/1/0797/O001/0000/052015

**IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 30.6.2015

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

7.7.2015 - 13:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Spanish.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 2 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Date: 4.8.2015 - 11:15

Place:

Organización Central, c/ Alava, 45, 01006 Vitoria-Gasteiz.

Persons authorised to be present at the opening of tenders: no

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

El plazo durante el cual el licitador estará obligado a mantener su oferta es de 2 meses a partir de la apertura de oferta económica. Los criterios de adjudicación son los indicados en el punto IV.2.1 de este anuncio y se valorarán de acuerdo con lo establecido en el apartado 30 de la carátula del Pliego de Cláusulas Administrativas Particulares. El valor estimado de expediente (contrato inicial + incremento previsto + 1 prórroga) es de 360 000 EUR IVA excluido (para una duración aproximada de contrato de 2 años). El presupuesto estimado de licitación es de 150 000 EUR IVA excluido (1 año). La fecha del acto de apertura económica es la señalada en el apdo. IV.3.8) y la fecha de la apertura de la documentación relativa a los criterios cuya ponderación depende de juicios de valor (sobre C) se celebrará en el mismo lugar el día 14.7.2015 (11:15). Ambos actos son públicos, por lo que cualquier persona puede estar presente en dichos actos. El plazo de presentación de proposiciones se ha reducido según lo dispuesto en el artículo 159 del TRLCSP. Se debe tener en cuenta lo establecido en el Pliego de Bases Técnicas. Los empresarios españoles deberán acreditar el estar clasificados en el grupo R, subgrupo 9 y categoría B.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Órgano Administrativo de Recursos Contractuales de la Comunidad Autónoma de Euskadi

Postal address: c/ Donostia-San Sebastián, 1

Town: Vitoria-Gasteiz

Postal code: 01010

Country: Spain

Telephone: +34 945018000

Internet address: <http://www.ejgv.euskadi.eus>

##### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: 15 días hábiles a partir del siguiente a áquel en que se remita la notificación del acto impugnado. En el caso de recurso contra anuncio o Pliegos, desde su publicación. Otros actos de trámite, desde que se haya tenido conocimiento de la posible infracción, de acuerdo con lo dispuesto en el artículo 44 del Texto Refundido de la Ley de Contratos del Sector Público.

##### **VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Osakidetza Organización Central Subdirección de Compras, Obras y Servicios estratégicos

Postal address: c/ Alava, 45

Town: Vitoria-Gasteiz

Postal code: 01006

Country: Spain

E-mail: [contrata@sscc.osakidetza.eus](mailto:contrata@sscc.osakidetza.eus)

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##### **VI.5. Date of dispatch of this notice**

26.5.2015