

United Kingdom-Eastbourne: Cleaning services**OJ S 106/2014 04/06/2014****Contract notice****Services****Directive 2004/18/EC****Section I: Contracting authority**

I.1. Name and addresses

Official name: Sussex Downs College

Postal address: Cross Levels Way

Town: Eastbourne

Postal code: BN21 2UF

Country: United Kingdom

Contact person: Facilities Manager

For the attention of: Paul Standen

Telephone: +44 1275871798

Internet address(es):General address of the contracting authority: www.sussexdowns.ac.ukAddress of the buyer profile: http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA0590**Additional information can be obtained from:**

Official name: Panache Consultancy Ltd

Postal address: Unit 2 Knowles Road

Town: Clevedon

Postal code: BS21 7XS

Country: United Kingdom

For the attention of: Gail Heath

E-mail: gailheath@panacheconsultancy.co.uk

Telephone: +44 1275871798

Internet address: www.panacheconsultancy.co.uk**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Panache Consultancy Ltd

Postal address: Unit 2 Knowles Road

Town: Clevedon

Postal code: BS21 7XS

Country: United Kingdom

For the attention of: Gail Heath

E-mail: gailheath@panacheconsultancy.co.uk

Telephone: +44 1275871798

Internet address: www.panacheconsultancy.co.uk**Tenders or requests to participate must be submitted:** Official name: Panache Consultancy Ltd

Postal address: Unit 2 Knowles Road

Town: Clevedon

Postal code: BS21 7XS

Country: United Kingdom

For the attention of: Gail Heath

E-mail: gailheath@panacheconsultancy.co.uk

Telephone: +44 1275871798

Internet address: www.panacheconsultancy.co.uk

I.2. Type of the contracting authority

Regional or local authority

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Sussex Downs College Cleaning Services

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Eastbourne/Lewes and Newhaven

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Building cleaning for approximately 15 separate buildings ranging from 700 sq metres to 8,000 sq metres. Total internal cleaning space circa 45,000 sq metres. The contract is for daily cleaning and periodic cleaning for 33 months (2 years, 9 months) plus 2 year possible extension. The College prefers one contractor to carry out the cleaning services across all campuses, but reserves the right to split the contract into Lots, should this be deemed advantageous.

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at http://www.myTenders.org/Search/Search_Switch.aspx?ID=135015.

II.1.6. CPV code(s)

90910000 Cleaning services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Approx value between 800,000 - 1.3M GBP over contract term of 33 months. With extra extension of 2 years, then value will be up to approx 2M GBP.

II.2.2. Information about options

Options: yes

Description of options: The contract may be split into specific building cleans.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 1.11.2014. Completion 31.7.2017

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.

(4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession.

(5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.

(6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement

process.

(7) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation.

(8) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established.

(9) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) All candidates will be required to provide a reference from their bank.

(2) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

(3) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.

(4) All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 8

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 25.6.2014

IV.3.4. Time limit for receipt of tenders or requests to participate

30.6.2014 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

4.7.2014

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

Tenderers can request a copy of the PQQ document by emailing a request to gailheath@panacheconsultancy.co.uk

Documents are available following expressions of interest up to 25.6.14.

(MT Ref:135015).

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

30.5.2014