

Belgium-Brussels: Study on the gender dimension of trafficking in human beings

OJ S 107/2014 05/06/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: European Commission, Directorate-General for Home Affairs, Directorate C: Schengen

Postal address: LX-46 5/43

Town: Brussels

Postal code: 1049

Country: Belgium

Contact person: home-c4-procurement@ec.europa.eu

For the attention of: Ms Belinda Pyke

E-mail: home-c4-procurement@ec.europa.eu

Telephone: +32 22994787

Fax: +32 22979590

Internet address(es):

General address of the contracting authority: http://ec.europa.eu/dgs/home-affairs/financing/tenders/index_en.htm#/c

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: Official name: European Commission, Directorate-General for Home Affairs, Unit C4: Internal Security Fund

Postal address: LX-5/115

Town: Brussels

Postal code: 1049

Country: Belgium

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I.2. Type of the contracting authority

European institution/agency or international organisation

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Study on the gender dimension of trafficking in human beings.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 11: Management consulting services [6] and related services

Main site or place of performance: Contractor's premises.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

This study aims to look specifically the gender dimension of trafficking for the purpose of sexual exploitation.

II.1.6. CPV code(s)

73210000 Research consultancy services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT: 250 000 EUR

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 9 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Payments shall be made in accordance with the provisions specified in the draft contract attached to the specifications. No prefinancing.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

If the contractor is a grouping or consortium of 2 or more persons, all such persons shall be jointly and severally liable to the Commission for the fulfilment of the terms and conditions of the contract. Joint tenders can be submitted by groupings of service providers/suppliers who will not be required to adopt a particular legal form prior to the contract being awarded.

However, the Commission will require the grouping:

- either to have the contract signed by all members of the grouping. In this case, one of them will be responsible for the receipt and processing of payments for members of grouping, for managing the service administration and for coordination of the contract, or
- to have the contract signed by a team leader, which has been duly authorised by the other members to bind each of them (a power of attorney will be attached to the contract according to the template provided by the Commission).

In addition, the composition and constitution of the grouping, and the allocation of the scope of tasks amongst the members, shall not be altered without the prior written consent of the Commission which can be withheld at discretion.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: All tenderers and partners must provide proof of registration, as prescribed in their country of establishment, in one of the professional or trade registers or provide a declaration or certificate.

If the tenderer or a partner is a natural person, he/she must provide a copy of the identity card /passport or driving licence and proof that he/she is covered by a social security and taxation scheme as a self-employed person.

III.2.2. Economic and financial ability

List and brief description of conditions: In order to prove their economic and financial capacity, the tenderer (i.e. in case of a joint tender, the combined capacity of all members of the consortium and identified subcontractors) must comply with the following criteria:

Tenderers must show that their annual consolidated turnover exceeds 400 000 EUR, for the past 3 years (average of 2011, 2012 and 2013 figures) — in the case of a consortium, this threshold will be verified at the level of the consortium.

Tenderers must provide proof of their economic and financial capacity by means of the following documents:

1. the balance sheets or extracts from balance sheets for the last 3 financial years;
2. a statement of overall turnover and turnover relating to the relevant services for the last 3 financial years;
3. the completed 'Simplified balance sheet' and 'Simplified profit & loss Account' (Annex 2), completed for the last 3 years (average of 2013, 2012 and 2011);
4. evidence of professional risk indemnity insurance.

III.2.3. Technical and professional ability

List and brief description of conditions:

— Criteria relating to tenderers:

Tenderers (in the case of a joint tender the combined capacity of all tenderers and identified subcontractors) must comply with the following criteria:

1. The tenderer must prove strong experience in conducting and delivering studies in the field of gender from an academic perspective. Such experience should include work on violence against women/gender-based violence and/or other trafficking-related fields with a minimum of 3 previous projects delivered in these fields in the past 5 years of an average value of 150 000 EUR/each.
2. The tenderer must prove experience of working in multilingual and multicultural environment in EU Member States with at least 3 projects with an average value of 150 000 EUR delivered in the last 5 years related to at least 5 Member States.
3. The tenderer must prove capacity to draft reports in professional level and proofread English.
4. The tenderer must prove experience in survey techniques, data collection, statistical analyses and drafting reports and recommendations with at least 3 projects delivered in the last 5 years.

Criteria relating to the team delivering the service:

The team delivering the service should include, as a minimum, the following profiles:

1. expertise able to meet technical, operational and legal requirements of the assignment, including social scientists familiar with EU policies on gender and related fields such as trafficking in human beings and violence against women;
2. project manager: at least 10 years' experience in project management, including overseeing study delivery, quality control of delivered service, client orientation and conflict resolution experience in project of a similar size and coverage, with experience in management of a team of similar size;
3. language quality check: at least the proposed project manager and proposed staff responsible for conducting survey and drafting reports should have native-level language skills in English or equivalent to ensure that the deliverables are written to a professional and proofread standard;
4. experts in the fields of expertise necessary for the study: relevant higher education degree and 5 years' professional academic experience for senior staff and 3 years for junior staff.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

HOME/2013/ISEC/PR/041-A2.

IV.3.2. Previous publication concerning this procedure

Other previous publications

Notice number in the OJ S: [2013/S 199-343096](#) of 12.10.2013

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

1.9.2014

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Any EU official language

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 9 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 9.9.2014 - 15:00

Place:

DG Home Affairs, rue du Luxembourg 46, 1040 Brussels, BELGIUM.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Each tenderer may be represented by not more than 1 person (at least 1 working day in advance, an e-mail should be sent to home-c4-procurement@ec.europa.eu).

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: yes

Identification of the project: Prevention and fight against crime (ISEC).

VI.3. Additional information

Specifications and any clarification on the specifications will be published on http://ec.europa.eu/dgs/homeaffairs/financing/tenders/index_en.htm

Tenderers are advised to regularly consult this web page until the submission deadline.

VI.4. Procedures for review**VI.4.1. Review body**

Official name: General Court

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

VI.4.2. Review procedure**VI.4.3. Service from which information about the review procedure may be obtained****VI.5. Date of dispatch of this notice**

26.5.2014