

Norway-Trondheim: Supply services of personnel including temporary staff

OJ S 79/2020 22/04/2020

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Trondheim Kommune

National registration number: 942110464

Postal address: Erling Skakkes gate 14

Town: Trondheim

NUTS code: NO061 Sør-Trøndelag

Postal code: 7004

Country: Norway

Contact person: Kåre Sagmo-Søvde

E-mail: kare.sagmosovde@trondheim.kommune.no

Telephone: +47 47372253

Internet address(es):Main address: <https://permalink.mercell.com/119027724.aspx>Address of the buyer profile: <https://www.trondheim.kommune.no/>**I.1. Name and addresses**

Official name: Malvik Kommune

National registration number: 971035560

Town: Malvik

NUTS code: NO061 Sør-Trøndelag

Country: Norway

E-mail: postmottak@malvik.kommune.no**Internet address(es):**Main address: <https://www.malvik.kommune.no/>**I.1. Name and addresses**

Official name: Trondhjems Hospital

National registration number: 938658374

Town: Trondheim

NUTS code: NO061 Sør-Trøndelag

Country: Norway

E-mail: trondhjems-hosp.postmottak@trondheim.kommune.no**Internet address(es):**Main address: <https://hospitalet.no/>**I.1. Name and addresses**

Official name: Bakklandet Menighets Omsorgssenter

Town: Trondheim

NUTS code: NO061 Sør-Trøndelag

Country: Norway

E-mail: bakklandet-omss@trondheim.kommune.no

Internet address(es):

Main address: <https://www.bakklandetomsorgsenter.no/>

I.1. Name and addresses

Official name: Kystad Helse- og Velferdssenter/Tordenskjold senter

National registration number: 875383922

Town: Trondheim

NUTS code: NO061 Sør-Trøndelag

Country: Norway

E-mail: kystad-helse.postmottak@trondheim.kommune.no

Internet address(es):

Main address: <https://www.tordenskioldsenter.no/>

I.2. Information about joint procurement

The contract involves joint procurement

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://permalink.mercell.com/119027724.aspx>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://permalink.mercell.com/119027724.aspx>

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Staffing Services within Childhood and Youth Services, Cleaning, Commerce, etc.

Reference number: 2020/24762

II.1.2. Main CPV code

79620000 Supply services of personnel including temporary staff

II.1.3. Type of contract

Services

II.1.4. Short description

Trondheim Municipality, hereafter called the contracting authority, invites tenderers to an open tender contest for a framework agreement for staffing services within childhood and youth services, cleaning, commerce, canteen services and operations, etc., for the Municipality's units.

A further description of the assignment is given in the tender documentation and in Annex 1 Requirements specification and award criteria.

II.1.5.

Estimated total value

Value excluding VAT: 240 000 000,00 NOK

II.1.6. Information about lots

This contract is divided into lots: yes
Tenders may be submitted for all lots

II.2. Description

II.2.1. Title

Subcontract 1: Childhood and Youth Services
Lot No: 1

II.2.2. Additional CPV code(s)

79620000 Supply services of personnel including temporary staff

II.2.3. Place of performance

NUTS code: NO072 Troms

II.2.4. Description of the procurement

The delivery includes the following types of positions (the list is not exhaustive):
Subtender 1: childhood and youth services (schools and nurseries):
— assistants in nurseries/before-and-after-school care/schools,
— children and youth work,
— nursery teachers,
— teachers (teachers, sixth form teachers and lecturers) (primary and secondary schools).
See the tender documentation and annexes that are available under the main contest.
NB: tenders for the different subcontracts must be uploaded for the subcontract in question.
Tenders for subcontract 1 — childhood and youth services must be uploaded here.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 15/09/2020 End: 14/09/2022
This contract is subject to renewal: yes
Description of renewals:
Option for 1 + 1 year extension on identical terms.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Subcontract 2: Cleaning
Lot No: 2

II.2.2. Additional CPV code(s)

79620000 Supply services of personnel including temporary staff

II.2.3. Place of performance

NUTS code: NO061 Sør-Trøndelag

II.2.4. Description of the procurement

The delivery includes the following types of positions (the list is not exhaustive):

Subtender 2: cleaning:

— cleaners.

See the tender documentation and annexes that are available under the main contest.

NB: tenders for the different subcontracts must be uploaded for the subcontract in question.

Tenders for subcontract 2 — cleaning must be uploaded here.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 15/09/2020 End: 14/09/2022

This contract is subject to renewal: yes

Description of renewals:

Option for 1 + 1 year extension on identical terms.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information**II.2. Description****II.2.1. Title**

Subcontract 3: Commerce, Canteen Services, Operations, etc.
Lot No: 3

II.2.2. Additional CPV code(s)

79620000 Supply services of personnel including temporary staff, 79621000 Supply services of office personnel

II.2.3. Place of performance

NUTS code: NO061 Sør-Trøndelag

II.2.4. Description of the procurement

The delivery includes the following types of positions (the list is not exhaustive):

Subtender 3: commerce, canteen services, operations, etc.

— operations/tradesmen/caretakers,

— canteen co-workers,

— secretaries,

— senior secretaries,

— consultants/expert consultants.

See the tender documentation and annexes that are available under the main contest.

NB: tenders for the different subcontracts must be uploaded for the subcontract in question.

Tenders for subcontract 3 — commerce, canteen services, operations, etc. must be uploaded here.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 15/09/2020 End: 14/09/2022

This contract is subject to renewal: yes

Description of renewals:

Option for 1 + 1 year extension on identical terms.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Registered in a trade register or company register. Tenderers must be registered in a company register or trade register in the member state where the tenderer is established. As described in Annex XI of directive 2014/24/EU, suppliers from certain member countries can be required to fulfil other requirements in the mentioned Annex.

Description of requirements/documentation:

Requirement: tenderers must be a legally established company. Documented by a company registration certificate or equivalent.

For service contracts: authorisations are required from a specific organisation. Is it necessary to have a specific authorisation from a specific organisation in order to operate the service in the tenderer's home country?

Description of requirements/documentation:

Requirement: companies must be certified in accordance with the Norwegian Labour Inspection Authority's requirements for staffing companies and they must be registered in the Norwegian Labour Inspection Authority's register as a certified staffing company.

Documentation proof: tenderers must, upon request, present documentation verifying that the tenderer is a certified staffing company, for example, a certificate or other documentation from the Norwegian Labour Inspection Authority.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

Other economic and financial requirements. As regards any other economic and financial requirements stated in the tender notice or in the procurement documents, tenderers must declare at:

Minimum level(s) of standards possibly required:

Requirement: tenderers must have the economic and financial capacity to carry out the assignment. Tenderers must be creditworthy, Score A. The creditworthiness against a guarantee is not accepted. For recently established tenderers a certificate showing score A/N is sufficient.

Documentation requirement: credit assessment of the tenderer, not older than 6 months from the deadline for receipt of tenders. The evaluation shall be based on the last known fiscal figures with an indication of how the credit rating has developed during the past 3 years. The rating must be carried out by a company with a credit information licence from Datatilsynet, see www.datatilsynet.no The result of the credit rating must be given as a graded value (letters or numbers) on a defined scale. Recently established tenderers must substantiate the financial capacity for the implementation of the assignment or other documentation, e.g. accounting figures and a bank guarantee.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

Only for services: during the reference period, the tenderer has carried out the following important goods deliveries of the requested type or the following important services of the requested type. The contracting authority can require up to 3 years experience and can take experience from the period before the last 3 years into consideration.

Description of requirements/documentation:

Requirement: tenderers must have significant experience from equivalent assignments. Tenderers must have the competence and the ability to fulfil the contract within the disciplines required by the contract and for the contract's extent.

Documented by an overview of the three most important relevant deliveries or performed services in the last 3 years, including information on the value, scope (number of hours), dates, name of the public or private recipient, as well as contact information for a contact person (name, telephone number and email address). The contracting authority will obtain references from the stated contact persons during the qualification. In addition our own references will be emphasised.

Technical facilities and quality assurance measures. Tenderers use the following technical facilities and quality assurance measures, and the tenderer's examination and research facilities are as follows:

Description of requirements/documentation:

Requirement: tenderers must have a well-functioning quality assurance/quality management system, ISO 9001 or equivalent. Documentation requirement: copy of certification or an account on own/an equivalent quality assurance system.

Education and professional qualifications. Tenderers and/or (depending on what requirements are stipulated in the notice or in the procurement documents) the managing co-workers must have the following education and professional qualifications:

Description of the requirements/documentation:

Requirement: tenderers must have the necessary capacity and competence to cover the need in the assignment.

Documentation: an overview of the number of temporary staff that the tenderer has in a temporary staff pool, permanent and hourly based, who will be available for the contracting authority. Use Annex 4 — number in the temporary staff pool.

Environmental management measures. Tenderers can use the following environmental management measures when fulfilling the contract:

Description of the requirement/documentation:

Requirement: tenderers must use environmental management measures when fulfilling the contract.

Documentation: description of environmental management measures. A self-declaration on the environmental system attached to the tender documentation can be used as documentation.

Minimum level(s) of standards possibly required:

See the above section.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement
Framework agreement with a single operator

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.1. Previous publication concerning this procedure

Notice number in the OJ S: [2020/S 042-100454](#)

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 20/05/2020 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Norwegian

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 20/05/2020 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Sør-Trøndelag Tingrett

Town: Trondheim

Country: Norway

VI.5. Date of dispatch of this notice

17/04/2020