

UK-Wakefield: Health services
OJ S 111/2013 11/06/2013
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: NHS Wakefield Clinical Commissioning Group
Postal address: White Rose House, West Parade
Town: Wakefield
Postal code: WF1 1LT
Country: United Kingdom
For the attention of: David Warsop
E-mail: david.warsop@wsybcusu.nhs.uk

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Health

I.4. Contract award on behalf of other contracting authorities

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Wakefield Asylum Seeker Initial Accommodation Centre Health Service.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 25: Health and social services

Main site or place of performance: Wakefield.

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Angel Lodge service to be provided

Effective service and team management

Overall management of the induction health team and the service

Health Check:

Every Asylum seeker arriving in Wakefield will be offered a health assessment, and appropriate referrals are made.

This will include an initial assessment of current health status, following the assessment framework in the personal health record for asylum seekers and refugees (Adult/child version) and addressing of any immediate concerns; Asylum seekers who default a first appointment will be offered a second.

Flu vaccination to be given to all asylum seekers who fit the criteria arriving at Angel Lodge between 1st October and 28 February each year.

The health screening offered in the induction services includes the following, which is in line with recommendations by the British Medical Association (BMA):

Recording of the patient's history of immunisations and vaccinations.

Recording of maternity history. NB Contraception and sexual health advice is offered to both men and women;

Any sexual health problems are discussed on assessment and appropriate action taken;

Identification of special needs and liaison with the UKBA, or whoever is sub-contracted to oversee dispersal, to ensure the provision of appropriate accommodation and support where needed on dispersal;

Substance misusing patients will be referred to drug treatment services.

Every asylum seeker residing at Angel Lodge is offered screening for TB as per national protocol and local arrangements and follow up as appropriate

A minimum of 1 weekly open access clinic for administering mantoux test.

A minimum of 1 weekly open access clinic for reading of mantoux test & any immunisations

Full clerical and clinical administration of service

Direct referral to chest clinic/ chest x-ray

Testing for TB (tests for other conditions such as Hepatitis A,B or C and HIV may be carried out if there is reason for concern).

Minor Illness:

Appropriate assessment, triage and care are provided to asylum seekers presenting with minor illness and more complex health issues arising from the health assessment.

Access to a minor illness service on site (Love Lane) every working week day (i.e. Monday to Friday)

Access to a GP appointment (as minimum GP clinic must be available minimum 2 sessions per week a total of 6 hours)

Access to emergency/urgent GP services through a 'home visit' from a GP during the normal opening times of the GP-led Health Centre

Appropriate pathway for triage of clients

Normally expect arrangements to cover nursing during the period Mon-Fri 8.30am-6pm.

Appropriate pathways for referral for out of hours care.

Provider of out of hours care is currently Local Care Direct.

Prescribing as appropriate

Asylum seeker children

Asylum seeker children are assessed for their nutritional needs, key mile stone development, and immunisation status.

All children (0-18yrs) will receive an individual health assessment

Any safeguarding concerns including children's' mental health are reported through the correct channels and liaison with Social Services takes place. Staff will follow agreed policies regarding safeguarding.

Immunisation and Vaccination:

Current DH guidance on immunisation and vaccination will be followed.

At present high-risk under-35 years are screened and TB vaccinations are offered as appropriate,

Interpreting Support

All client contact will be facilitated with appropriate interpreting support as required

All costs for interpreting associated with provision of health services at Angel Lodge will be directly re-charged to the DH by the CCG. The provider will use the translation services specified by the CCG

Mental Health:

Asylum seekers with symptoms of anxiety and stress are referred on appropriately

Staff attend training and education sessions to recognise critical symptoms

Referral pathways are in place

Mental health needs are assessed

Those with a history of physical or psychological maltreatment will be referred on as appropriate.

Asylum seekers with acute mental health problems will be seen by a health care professional working with the mental health team and are referred for further assessment to local mental health units as quickly as is clinically indicated.

Clinical supervision

Staff working with asylum seekers have access to the support they require and adequate debriefing

Clinical supervision sessions (at a minimum level of one hour per month) must be provided for all clinical staff, including GPs. (The provider will demonstrate if requested how these staff access clinical supervision).

Administration and co-ordination of the service provided to asylum seekers in Wakefield.

Records are stored according to an agreed information governance policy.

Appropriate records of all consultations and incidents are kept.

Systems are in place for the smooth and effective running of any necessary clinics;

Weekly data collected re: HNA & service provision

IT systems are in place and used appropriately

Provide Training development and Audit

The provider will (in each twelve month period) participate in any two service related audits or evaluations as defined by the commissioner (NHS Wakefield CCG). These can be agreed in advance.

All members of the Induction Health Team are facilitated to access training and or development that is appropriate to their roles and individual training needs. The service must maintain a record of CPD for all clinical staff. These records will be made available to NHS Wakefield CCG upon written request.

II.1.6. CPV code(s)

85100000 Health services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

II.2. Scope of the procurement

II.2.1. Total quantity or scope

This is a voluntary notice for the purpose of advertising this tender. As the procurement falls under Part B of Schedule 3 of the Public Contracts Regulations 2006, it is only mandatory for the procurement to comply with Regulation 5 (2). Accordingly neither the publication nor content of this Notice shall be taken to mean that the Contracting Authority intends operating the process in accordance with or to be bound by any of the Regulations other than Regulation 5 (2). Information concerning the process will be contained in the tender documentation.
Estimated value excluding VAT: 750 000 GBP

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Joint and Several.

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Suppliers Instructions How to Express Interest in this Tender: 1. Register your company on the eSourcing portal (this is only required once) – Browse to the eSourcing Portal: <https://noecpc.bravosolution.co.uk> and click the link to register
Powered by BravoSolution eSourcing Technology

8 / 19

Accept the terms and conditions and click “continue” – Enter your correct business and user details - Note the username you chose and click “Save” when complete – You will shortly receive an email with your unique password (please keep this secure)
2. Express an Interest in the tender – Login to the portal with the username/password – Click the “PQQs / ITTs Open To All Suppliers” link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier) – Click on the relevant PQQ/ ITT to access the content – Click the “Express Interest” button in the “Actions” box on the left-hand side of the page – This will move the PQQ /ITT into your “My PQQs/ My ITTs” page. (This is a secure area reserved for your projects only) – You can now access any attachments by clicking the “Settings and Buyer Attachments” in the “Actions” box
3. Responding to the tender – You can now choose to “Reply” or “Reject” (please give a reason if rejecting) – You can now use the ‘Messages’ function to communicate with the buyer and seek any clarification – Note the deadline for

completion, then follow the onscreen instructions to complete the PQQ/ ITT – There may be a mixture of online & offline actions for you to perform (there is detailed online help available) You must then publish your reply using the publish button in the “Actions” box on the left-hand side of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk. A PQQ document is required to be completed as part of the expressions of interest and selection to tender process. This document can be found on the Bravo eTendering system (by following the instructions detailed above). This information will be used to limit the number of economic operators selected and invited to tender.

III.2.2. Economic and financial ability

List and brief description of conditions: Information and formalities for evaluating are fully detailed in the PQQ document. A PQQ document is required to be completed as part of the expressions of interest and selection to tender process. This document can be found on the Bravo eTendering system (by following the instructions detailed above).

Minimum level(s) of standards possibly required: Information and formalities for evaluating are fully detailed in the PQQ document. A PQQ document is required to be completed as part of the expressions of interest and selection to tender process. This document can be found on the Bravo eTendering system (by following the instructions detailed above).

III.2.3. Technical and professional ability

List and brief description of conditions:

Information and formalities for evaluating are fully detailed in the PQQ document. A PQQ document is required to be completed as part of the expressions of interest and selection to tender process. This document can be found on the Bravo eTendering system (by following the instructions detailed above).

Minimum level(s) of standards possibly required:

Information and formalities for evaluating are fully detailed in the PQQ document. A PQQ document is required to be completed as part of the expressions of interest and selection to tender process. This document can be found on the Bravo eTendering system (by following the instructions detailed above).

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 10

Objective criteria for choosing the limited number of candidates: Information and formalities for evaluating are fully detailed in the PQQ documents.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

1.7.2013 - 17:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

22.7.2013

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

Instructions How to Express Interest in this Tender: 1. Register your company on the eSourcing portal (once) – Browse to the eSourcing Portal: <https://noecpc.bravosolution.co.uk/web/login.shtml> and click the link to register – Accept the terms and conditions and click 'continue' – Enter your correct details - Note the username you chose and click 'Save' when complete – You will shortly receive an email with your unique password (keep secure). Once registered, please follow the steps to import your sid4health profile, the instructions to do so are in the 'Supplier Import guide' once logged in. You will then be able to express interest in the tender exercise that is of interest to you 2. Express an Interest in the tender – Login to the portal with the username/password – Click the 'PQQs / ITTs Open To All

Suppliers' link. (These are Pre-Qualification Questionnaires/ Invitations to Tender open to any registered supplier) – Click on the relevant PQQ/ ITT to access the content – Click the 'Express Interest' button at the top of the page – This will move the PQQ /ITT into your 'My PQQs/ My ITTs' page. (This is a secure area reserved for your projects only) -You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ ITT Details' box 3. Responding to the tender – Click 'My Response' under 'PQQ/ ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining) – You can now use the 'Messages' function to communicate with the buyer and seek any clarification – Note the deadline for completion, then follow the onscreen instructions to complete the PQQ/ ITT – There may be a mixture of online and offline actions for you to perform (there is detailed online help available) You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance please consult the online help or contact the eTendering help desk at 0800-3684580 or help@bravosolution.co.uk

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: NHS Wakefield CCG will incorporate a minimum 10 calendar day standstill period at the point information on the award of contract is communicated to tenderers, in accordance with Regulation 32A of the Public Contracts Regulations 2006. Any tenderer wishing to appeal the decision to award the contract, or after the award of the contract appeal the award of the contract, shall have the rights set out in Part 9 of the Public Contracts Regulations 2006 and as amended in 2009 Remedies Directive and further amended in 2011.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

6.6.2013