

PL-Warsaw: Interinstitutional call for tenders concerning security guard and reception services at the European Parliament Information Office and the European Commission Representation in Warsaw (lot 1) and Wroclaw (lot 2), Poland

OJ S 112/2013 12/06/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: European Commission Representation in Poland

Postal address: ul. Jasna 14/16a

Town: Warsaw

Postal code: 00-041

Country: Poland

For the attention of: Ms Magdalena Walasek

E-mail: comm-rep-waw-security@ec.europa.eu

Telephone: +48 225568998

Internet address(es):

General address of the contracting authority: <http://ec.europa.eu/polska>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

European institution/agency or international organisation

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Interinstitutional call for tenders concerning security guard and reception services at the European Parliament Information Office and the European Commission Representation in Warsaw (lot 1) and Wroclaw (lot 2), Poland.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 23: Investigation and security services, except armoured car services

Main site or place of performance: Lot 1: Jasna Street 14/16a, Warsaw;

Lot 2: Widok Street 10, Wroclaw.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The main services required are security and reception service during opening hours of the European Union Houses, remote surveillance and assistance services during opening hours and outside opening hours in case of emergency and twice daily patrol rounds of the periphery of the buildings outside opening hours.

II.1.6. CPV code(s)

79710000 Security services, 79720000 Investigation services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The contract(s) shall be concluded for an initial 1-year term and may be renewed automatically up to 4 times, each time for a period of execution of tasks of 12 months. The indicative budget of this contract(s) is as follows:

lot 1 (Warsaw): 40 000 EUR for 1 year and 200 000 EUR for 5 years, exclusive VAT and possible price indexation;

lot 2 (Wroclaw): 26 000 EUR for 1 year and 130 000 EUR for 5 years, exclusive VAT and possible price indexation.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 4

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Duration in months: 12 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Interinstitutional call for tenders concerning security guard and reception services at the European Parliament Information Office and the European Commission Representation in Warsaw, Poland

1) Short description

The main services required are security and reception service during opening hours of the European Union House, remote surveillance and assistance services during opening hours and outside opening hours in case of emergency and twice daily patrol rounds of the periphery of the building outside opening hours.

2) CPV code(s)

79710000 Security services, 79720000 Investigation services

3) Quantity or scope

40 000 EUR for 1 year and 200 000 EUR for 5 years, exclusive VAT and possible price indexation.

4) Indication about different time frame or duration

Duration in months: 12 (from the award of the contract)

5) Additional information about lots

An on-site compulsory visit/information meeting is planned on 10.7.2013 (15:00), local time, at Jasna Street 14/16a, Warsaw.

Lot No: 2

Lot title: Interinstitutional call for tenders concerning security guard and reception services at the European Parliament Information Office and the European Commission Representation in Wroclaw, Poland

1) Short description

The main services required are security and reception service during opening hours of the European Union House, remote surveillance and assistance services during opening hours and outside opening hours in case of emergency and twice daily patrol rounds of the periphery of the building outside opening hours.

2) CPV code(s)

79710000 Security services, 79720000 Investigation services

3) Quantity or scope

26 000 EUR for 1 year and 130 000 EUR for 5 years, exclusive VAT and possible price indexation.

4) Indication about different time frame or duration

Duration in months: 12 (from the award of the contract)

5) Additional information about lots

An on-site compulsory visit/information meeting is planned on 12.7.2013 (15:00) local time, at Widok Street 10, Wroclaw.

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2.

Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Payment for services provided shall be made monthly in the manner specified in the draft contract(s), following receipt of monthly invoices duly completed in accordance with national accounting rules, and of all supporting documents in which services provided during a given month shall be detailed, and in particular those based on written requests submitted by the Parliament or by the European Commission regarding additional services.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: See tender specifications point 11.1.

III.2.2. Economic and financial ability

List and brief description of conditions: See tender specifications point 11.2.

III.2.3. Technical and professional ability

List and brief description of conditions:

See tender specifications point 11.3.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

PO/2013-14-SEC/WAR.

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 27.8.2013

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

27.8.2013 - 17:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Any EU official language

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 2.9.2013 - 15:00

Place:

On the premises of the European Union House, Jasna Street 14/16a, 00-041 Warsaw.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Maximum 2 representatives per tenderer may be present at the opening of the tenders as well as representatives of the European Parliament and the European Commission.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

VI.3. Additional information

An on-site compulsory visit/information meeting is planned:

for lot 1 (Warsaw): on 10.7.2013 (15:00), local time;

for lot 2 (Wroclaw): on 12.7.2013 (15:00), local time.

Any tenderer who does not attend the compulsory site visit will be excluded from the participation in the tender.

All documentation of this call for tender (invitation to tender letter, tender specifications with all annexes as well as a draft contract), including any additional information, are published

at the following Internet address: http://ec.europa.eu/polska/possibilities_for_funding/tenders/index_pl.htm

The tenderers are invited to check this website regularly, as additional information might be published at any time during the procedure.

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: generalcourt.registry@curia.europa.eu

Telephone: +352 4303-2100

Internet address: <http://curia.europa.eu>

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

31.5.2013