

UK-Hull: Insurance services
OJ S 112/2013 12/06/2013
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: The University of Hull

Postal address: Cottingham Road

Town: Hull

Postal code: HU6 7RX

Country: United Kingdom

Internet address(es):

General address of the contracting authority: www.hull.ac.uk

Address of the buyer profile: <https://www.proactisplaza.com/supplierportal/Public/Opportunities.aspx>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Insurance services excluding broking services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

NUTS code UKE11 Kingston upon Hull, City of

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Provision of insurance cover for the following policies:

— Motor including legal assistance, material damage/business interruption, contract works, employers liability, public and products liability, professional indemnity, clinical trials, directors and officers liability, engineering insurance and inspection, marine transit, computers and personal accident/travel. This contract is not open to insurance brokers. The contract offer only applies to FSA authorised insurers and discretionary mutuals.

II.1.6. CPV code(s)

66510000 Insurance services, 66512100 Accident insurance services, 66514110 Motor vehicle insurance services, 66514120 Marine, aviation and other transport insurance services, 66515200 Property insurance services, 66516400 General liability insurance services, 66516500 Professional liability insurance services, 66519200 Engineering insurance services, 66515410 Financial loss insurance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Long term agreements may be considered for each lot, otherwise the University's appointed broker will have the option to test the market on an annual basis for each policy not subject to a long term agreement.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 8.11.2013. Completion 8.11.2018

Information about lots

Lot No: 1

Lot title: Material Damage/Business interruption and contract works

1) Short description

Insurance services excluding broking services

2) CPV code(s)

66515200 Property insurance services

3) Quantity or scope

12 months cover with an option to market test at renewal or alternatively a 5 year long term agreement.

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Employers Liability

1) Short description

Insurance Services excluding broking services

2) CPV code(s)

66516400 General liability insurance services

3) Quantity or scope

12 months cover with an option to market test at renewal or alternatively a 5 year long term agreement.

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 3

Lot title: Public Liability and Products liability (inc hirers liability and clinical trials option)

1) Short description

Insurance services excluding broking services

2) CPV code(s)

66516400 General liability insurance services

3) Quantity or scope

12 months cover with an option to market test at renewal or alternatively a 5 year long term agreement.

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 4

Lot title: Professional Indemnity

1) Short description

Insurance services excluding broking services

2) CPV code(s)

66516400 General liability insurance services

3) Quantity or scope

12 months cover with an option to market test at renewal or alternatively a 5 year long term agreement.

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 5

Lot title: Directors and Officers Liability

1) Short description

Insurance services excluding broking services

2) CPV code(s)

66516400 General liability insurance services

3) Quantity or scope

12 months cover with an option to market test at renewal or alternatively a 5 year long term agreement.

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 6

Lot title: Personal Accident/Travel

1) Short description

Insurance services excluding broking services

2) CPV code(s)

66512100 Accident insurance services

3) Quantity or scope

12 months cover with an option to market test at renewal or alternatively a 5 year long term agreement.

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 7

Lot title: Motor

1) Short description

Insurance services excluding broking services

2) CPV code(s)

66514110 Motor vehicle insurance services

3) Quantity or scope

12 months cover with an option to market test at renewal or alternatively a 5 year long term agreement.

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 8

Lot title: Engineering - insurance and inspection

1) Short description

insurance services excluding broking services

2) CPV code(s)

66519200 Engineering insurance services

3) Quantity or scope

12 months cover with an option to market test at renewal or alternatively a 5 year long term agreement.

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 9

Lot title: Computers

1) Short description

Insurance services excluding broking services

2) CPV code(s)

66515200 Property insurance services

3) Quantity or scope

12 months cover with an option to market test at renewal or alternatively a 5 year long term agreement.

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Must be FSA authorised

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: See sections below

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Information and formalities necessary for evaluating if requirements are met: See full details available at <https://www.proactisplaza.com/supplierportal/Public/Opportunities.aspx> and click on the opportunities link.

III.2.2. Economic and financial ability

List and brief description of conditions: This will include confirmation of current Standard & Poor's rating or equivalent information in regard to the security of any discretionary mutual. Minimum level(s) of standards possibly required: See III.2.1) above.

III.2.3. Technical and professional ability

List and brief description of conditions:

Information and formalities necessary for evaluating if requirements are met:

Certificate of professional or commercial registration or equivalent. Evidence of the insurer's insurance management, risk control, claims and other technical facilities, including the identity of any relevant third party service provider (eg loss adjuster, surveyor) used by the insurer; overview of services provided to education institutions, public sector or corporate clients relevant to the lots of interest.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes
Reference to the relevant law, regulation or administrative provision: Insurers must be regulated in accordance with the provisions of the Insurance Companies Act 1982 and other statutory modifications thereof. Discretionary mutuals must evidence capacity, security, and any reinsurance arrangements; necessary to underwrite the institution's risks.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

R362/13

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 12.7.2013 - 12:00
Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

12.7.2013 - 12:00

IV.3.5.

Estimated date of dispatch of invitations to tender or to participate to selected candidates

26.7.2013

IV.3.6. Languages in which tenders or requests to participate may be submitted
English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 2018

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

7.6.2013