

**Netherlands-Alkmaar: Payroll management services**  
**OJ S 65/2023 31/03/2023**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Sovon  
National registration number: 431637911  
Postal address: Arubastraat 4  
Town: Alkmaar  
NUTS code: NL Nederland  
Postal code: 1825 PV  
Country: Netherlands  
Contact person: Ramon Nieuwenhuizen  
E-mail: [aanbesteding@inkada.nl](mailto:aanbesteding@inkada.nl)  
Telephone: +31 546455655  
**Internet address(es):**  
Main address: <http://www.sovon.nu>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.tenderned.nl/aankondigingen/overzicht/292961/details>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted electronically via: <https://www.tenderned.nl/aankondigingen/overzicht/292961/details>  
Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Education

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

PSA Applicatie  
Reference number: 2023/0324RN

**II.1.2. Main CPV code**

79211110 Payroll management services

**II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

De opdracht betreft de inkoop van het gebruiksrecht op een personeelsinformatie en salarisadministratieapplicatie. De applicatie dient een toekomstbestendige SaaS oplossing te zijn waarbij het systeem in kan spelen op technologische ontwikkelingen en flexibiliteit in de functionaliteiten kan waarborgen. Inschrijver dient de applicatie beschikbaar te stellen, te implementeren (inclusief conversie data bestaande applicatie naar de te leveren applicatie), te beheren en technische en functionele (geven van trainingen en het beschikbaar hebben van een helpdesk voor vragen) ondersteuning te bieden. SOVON voert zelfstandig de salaris- en personeelsadministratie en daarom geen behoefte aan dienstverlening (outsourcing) op dit gebied.

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: yes  
Tenders may be submitted for all lots

### **II.2. Description**

#### **II.2.1. Title**

PSA Applicatie  
Lot No: 1

#### **II.2.2. Additional CPV code(s)**

79211110 Payroll management services

#### **II.2.3. Place of performance**

NUTS code: NL Nederland

#### **II.2.4. Description of the procurement**

Zie aanbestedingsdocumenten.

#### **II.2.5. Award criteria**

Criteria below  
Quality criterion - Name: Open vragen / Weighting: 30  
Quality criterion - Name: Gebruikerstest / Weighting: 40  
Price - Weighting: 30

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 09/06/2023 End: 31/12/2027  
This contract is subject to renewal: yes  
Description of renewals:  
Optiejaren: vijftien (15) maal één (1) jaar

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: yes  
Description of options:  
Optiejaren: vijftien (15) maal één (1) jaar

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 04/05/2023 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Dutch

#### **IV.2.7. Conditions for opening of tenders**

Date: 04/05/2023 Local time: 12:15

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Voorzieningenrechter van arrondissement Noord-Holland, locatie Alkmaar

Town: Alkmaar

Country: Netherlands

E-mail: [kantonalkmaar@rechtspraak.nl](mailto:kantonalkmaar@rechtspraak.nl)

Internet address: <http://www.rechtspraak.nl>

#### **VI.4.2. Body responsible for mediation procedures**

Official name: Voorzieningenrechter van arrondissement Noord-Holland, locatie Alkmaar

Town: Alkmaar

Country: Netherlands

E-mail: [kantonalkmaar@rechtspraak.nl](mailto:kantonalkmaar@rechtspraak.nl)

Internet address: <http://www.rechtspraak.nl>

**VI.5. Date of dispatch of this notice**

28/03/2023