

NO-Kristiansand: Accommodation, building and window cleaning services

OJ S 112/2013 12/06/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: NAV Hjelpemiddelsentral Vest-Agder

Postal address: Postboks 1564, 4688 Kristiansand, Tangen 52

Town: Kristiansand S

Postal code: 4610

Country: Norway

For the attention of: Frank Aanesen

E-mail: frank.aanesen@nav.no

Telephone: +47 38530200

Internet address(es):General address of the contracting authority: www.nav.noAddress of the buyer profile: http://www.doffin.no/search/Search_AuthProfile.aspx?ID=AA22195**Additional information can be obtained from:**

Official name: NAV Hjelpemiddelsentral Vest-Agder

Postal address: Postboks 1564, 4688 Kristiansand, Tangen 52

Town: Kristiansand S

Postal code: 4610

Country: Norway

For the attention of: Frank Aanesen

E-mail: frank.aanesen@nav.no

Telephone: +47 38530200

Internet address: www.nav.no**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: NAV Hjelpemiddelsentral Vest-Agder

Postal address: Postboks 1564, 4688 Kristiansand, Tangen 52

Town: Kristiansand S

Postal code: 4610

Country: Norway

For the attention of: Frank Aanesen

E-mail: frank.aanesen@nav.no

Telephone: +47 38530200

Internet address: www.nav.no**Tenders or requests to participate must be submitted:** Official name: NAV Hjelpemiddelsentral Vest-Agder

Postal address: Postboks 1564, 4688 Kristiansand, Tangen 52

Town: Kristiansand S

Postal code: 4610

Country: Norway

For the attention of: Frank Aanesen
E-mail: frank.aanesen@nav.no
Telephone: +47 38530200
Internet address: www.nav.no

I.2. Type of the contracting authority

National or federal agency/office

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: NAV Administration Vest-Agder, NAV Vest-Agder

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Purchase of daily cleaning.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: NAV Hjelpemiddelsentral Vest-Agder, Tangen 52, 4610 Kristiansand S, Norway.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in years: 2

II.1.5. Short description of the contract or purchase(s)

Daily cleaning of offices, meeting rooms, dining rooms, workshops and warehouses. Cleaning of other premises as required. NAV Assistive Technology Centre Vest-Agder, NAV Administration Vest-Agder County and NAV are co-located in Tangen 52, 4610 Kristiansand. Built over 3 floors.

NOTE: To register your interest in this notice and obtain any additional information please visit the Doffin Web Site at http://www.doffin.no/Search/Search_Switch.aspx?ID=296803

II.1.6. CPV code(s)

90911000 Accommodation, building and window cleaning services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Total area for cleaning is 5308.6 square meters spread over 3 floors.

II.2.2. Information about options

Options: yes

Description of options: Possibility of extension for up to one year plus one year.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 1.10.2013. Completion 30.9.2015

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) Company registration certificate.

(2) Value added tax certificate (National requirement).

(3) Company tax certificate (National requirement).

(4) Self-declaration in compliance with Appendix 2 (HSE) of the Norwegian procurement regulations (National requirement).

III.2.2. Economic and financial ability

List and brief description of conditions: (1) Statement of the company's turnover, of relevance to this contract, for previous years.

Credit rating from an approved credit rating agency. The evaluation should be based on the last known figures with an indication of how the credit assessment has evolved over the last 3 years.

III.2.3. Technical and professional ability

List and brief description of conditions:

(1) Overview of the company's total manpower.

(2) A list of the principal deliveries effected, or main services provided, by the company, in the past three years, with the values, dates and recipients (for supply and service contracts).

- Documented local cleaning manager has at least certification as a cleaning operator.
- Documented that local cleaning manager has good knowledge of INSTA 800.
- Certificate issued by the certification body that confirms compliance with quality assurance standard EMAS, ISO 14401 or equivalent.
- A description of the method for quality assurance.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 24.7.2013

IV.3.4. Time limit for receipt of tenders or requests to participate

31.7.2013 - 14:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

until: 1.10.2013

IV.3.8. Conditions for opening of tenders

Date: 1.8.2013 - 09:00

Place:

NAV Hjelpemiddelsentral Vest-Agder, Norway.

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

(NT Ref:297042)

VI.4. Procedures for review

VI.4.1. Review body

Official name: NAV Hjelpemiddelsentral Vest-Agder

Postal address: Postboks 1564

Town: Kristiansand

Postal code: 4688

Country: Norway

E-mail: nav.hms.vest-agder@nav.no

Telephone: +47 38530200

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

10.6.2013