

193266-2026 - Competition

Norway – Filing services – Preliminary Project Archive Solution

OJ S 56/2026 20/03/2026

Contract or concession notice – standard regime

Services

1. Buyer

1.1. Buyer

Official name: Institutt for energiteknikk

Email: hans-andre.nordby@ife.no

Legal type of the buyer: Public undertaking

Activity of the contracting authority: Education

1.1. Buyer

Official name: Institutt for energiteknikk

Email: hans-andre.nordby@ife.no

Legal type of the buyer: Organisation awarding a contract subsidised by a central government authority

Activity of the contracting authority: Education

2. Procedure

2.1. Procedure

Title: Preliminary Project Archive Solution

Description: Consultancy services in connection with a review of an archive system for IFE.

The review shall map IFE's need for a new archive system and prepare the basis for a procurement. The deliveries include project management, regular reporting, clarification of requirements and security conditions, assessment of suppliers and costs, as well as an assessment of what ought to be done with current IFE systems that partly cover different archive needs (e.g. digital personnel archive and contract archive).

Procedure identifier: 35786fa2-9125-49cc-8848-160c2b236984

Internal identifier: 279629203

Type of procedure: Open

The procedure is accelerated: no

Main features of the procedure: See the tender documentation annex 5.

2.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79560000 Filing services

Additional classification (cpv): 79996100 Records management

2.1.2. Place of performance

Postal address: Instituttveien 18

Town: Kjeller

Postcode: 2007

Country subdivision (NUTS): Akershus (NO084)

Country: Norway

2.1.3. Value

Estimated value excluding VAT: 1 600 000,00 NOK

2.1.4. General information

Legal basis:

Directive 2014/24/EU

Anskaffelsesforskriften - Oslo District Court

2.1.6. Grounds for exclusion

Sources of grounds for exclusion: European Single Procurement Document (ESPD), Notice, Procurement Document

Corruption: Is the tenderer himself or a person, who is a member of the tenderer's administration, management or supervisory body or has the competence to represent or control or make decisions in such bodies, in the event a enforceable verdict has been convicted of corruption by a verdict handed down not more than five years ago, or a rejection period determined directly in the judgement that still applies? Corruption as defined in Article 3 of the Convention on Combating Corruption, Involving European Communities or European Union Member States (EUT C 195 of 25.6.1997, s. 1), and in Article 2, point 1, in the Council's framework decision 2003/568/RIA of 22 July 2003 on combating corruption in the private sector (EUT L 192 of 31.7.2003, p. 54). This rejection reason also includes corruption as defined in national law for the contracting authority or supplier.

Fraud: Is the tenderer himself or a person, who is a member of the tenderer's administration, management or supervisory body or has the competence to represent or control or make decisions in such bodies, at the time a legally convicted of fraud has been convicted of fraud by a verdict handed down not more than five years ago, or a rejection period determined directly in the judgement that still applies? Fraud included in Article 1 of the Convention on protection of the Financial Interests of the European Communities (EFT C 316 of 27.11.1995, p. 48).

Money laundering or terrorist financing: Is the tenderer himself or a person, who is a member of the tenderer's administration, management or supervisory body or has the competence to represent or control or make decisions in such bodies, in the event a legal verdict has been convicted of money laundering or financing terrorism by a verdict handed down no more than five years ago, or a rejection period set out directly in the judgement that still applies? Money laundering or financing terrorism As defined in Article 1 of the European Parliament and Council Directive 2005/60/EF of 26 October 2005 on preventive measures against the use of the financial system for money laundering and financing terrorism (EUT L 309 of 25.11.2005, p. 15).

Participation in a criminal organisation: Is the tenderer himself or a person, who is a member of the tenderer's administration, management or supervisory body or has the competence to represent or control or make decisions in such bodies, at the time a legally convicted verdict of participation in a criminal organisation by a verdict handed down no more than five years ago, or a rejection period set out directly in the judgement that still applies? Participation in a criminal organisation as defined in Article 2 of the Council's framework decision 2008/841/RIA of 24 October 2008 on control of organised crime (EUT L 300 of 11.11.2008, p. 42)

Terrorist offences or offences linked to terrorist activities: Is the tenderer himself or a person, who is a member of the tenderer's administration, management or supervisory body, or has the competence to represent or control or make decisions in such bodies, in the event a legal verdict has been convicted of acts of terrorism or criminal acts connected to terrorist activities by a verdict handed down no more than five years ago, or a rejection period set out directly in the judgement that still applies? Acts of terrorism or criminal acts relating to terrorist activity as

defined in Article 1 and 3 of the Council's framework decision 2002/475/RIA of 13 June 2002 on combating terrorism (EFT L 164, af 22.6.2002, p. 3). This rejection reason also includes incitement to, participation or attempts to commit such actions as included in Article 4 in the mentioned framework decision.

Child labour and including other forms of trafficking in human beings: Is the tenderer himself or a person, who is a member of the tenderer's administration, management or supervisory body or has the competence to represent or control or make decisions in such bodies, in the event a legal verdict has been convicted of child labour and other forms of human trafficking by a verdict handed down no more than five years ago, or a rejection period determined directly in the judgement that still applies? Child labour and other forms of human trafficking as defined in Article 2 of the European Parliament and council directive 2011/36/EU of 5. 1 April 2011 on the prevention and control of human trafficking and the protection of its victims and for compensation of the Council's framework decision 2002/629/RIA (EUT L 101 of 15.4.2011, p. 1).

Breaching of obligations in the fields of environmental law: Is the tenderer aware of breaches of environmental provisions as stated in national law, the relevant notice or procurement documents or Article 18 (2) of Directive 2014/24/EU.

Breaching of obligations in the fields of labour law: Is the tenderer aware of breaches of provisions on working conditions as stated in national law, the relevant notice or procurement documents or Article 18 (2) of Directive 2014/24/EU.

Breaching of obligations in the fields of social law: Is the tenderer aware of breaches of provisions on social conditions as stated in national law, the relevant notice or procurement documents or Article 18 (2) of Directive 2014/24/EU.

Agreements with other economic operators aimed at distorting competition: Has the tenderer entered into agreement(s) with other tenderers with the intention of turning the competition?

Grave professional misconduct: Has the tenderer committed serious errors in professional practice? If relevant, see the definitions in national law, the relevant notice or procurement documents.

Misrepresentation, withheld information, unable to provide required documents or obtained confidential information of this procedure: Have the tenderer:a) given grossly incorrect information when notifying the information required to verify that there is no basis for rejection, or of the qualification requirements being met,b) failed to provide such information,c) subject to immediately submitting the supporting documents requested by the Contracting Authority, ord) improperly affecting the Contracting Authority's decision process to acquire confidential information that could give this an unlawful advantage in connection with competition, or negligently has given misleading information that can have a significant influence on decisions on rejection, selection or award?

Conflict of interest due to its participation in the procurement procedure: Are tenderers aware of a conflict of interest as stated in national law, the relevant notice or procurement documents?

Direct or indirect involvement in the preparation of this procurement procedure: Has the tenderer or an entity associated with the supplier advised the contracting authority or in another way been involved in the planning of the competition?

Early termination, damages, or other comparable sanctions: Has the tenderer committed significant breaches of contract in connection with the fulfilment of a previous public contract, a previous contract with a public contracting authority or a previous concession contract, where the breach has led to the cancellation of the contract, compensation or other similar sanctions?

Breaching of obligations set under purely national exclusion grounds: The contracting authority shall state that in Norway there are national rejection reasons. These shall be described in the procurement documents. Tenderers must respond to whether they are in one or more of the

situations described in the national rejection reasons. Will the purely national rejection reasons, as stated in the relevant notice or in the procurement documents, apply?

Breaching obligation relating to payment of social security contributions: Have tenderers failed to fulfil all their social security obligations in the country where they are established and in their member state, if this is a different country than what he is established in?

Breaching obligation relating to payment of taxes: Has the tenderer not fulfilled his tax and duty obligations in the country in which he is established, and in the contracting authority's member state, if this is a different country than what he is established in?

Business activities are suspended: Specify why, under the mentioned circumstances, one is able to carry out the contract, considering the current national provisions and measures for continuing the business activities? It is not necessary to provide this information if rejection of tenderers made mandatory in accordance with the current national law without the possibility for exceptions.

Bankruptcy: Is the tenderer in a bankruptcy situation? Specify why, under the mentioned circumstances, one is able to carry out the contract, considering the current national provisions and measures for continuing the business activities? It is not necessary to provide this information if rejection of tenderers made mandatory in accordance with the current national law without the possibility for exceptions.

Arrangement with creditors: Is the supplier in a situation where he has been forced debt arrangement? Specify why, under the mentioned circumstances, one is able to carry out the contract, considering the current national provisions and measures for continuing the business activities? It is not necessary to provide this information if rejection of tenderers made mandatory in accordance with the current national law without the possibility for exceptions.

Insolvency: Is the tenderer in an insolvency situation? Specify why, under the mentioned circumstances, one is able to carry out the contract, considering the current national provisions and measures for continuing the business activities? It is not necessary to provide this information if rejection of tenderers made mandatory in accordance with the current national law without the possibility for exceptions.

Assets being administered by liquidator: Specify why, under the mentioned circumstances, one is able to carry out the contract, considering the current national provisions and measures for continuing the business activities? It is not necessary to provide this information if rejection of tenderers made mandatory in accordance with the current national law without the possibility for exceptions.

Analogous situation like bankruptcy, insolvency or arrangement with creditors under national law: Is the supplier in a situation where he has been forced debt arrangement? Specify why, under the mentioned circumstances, one is able to carry out the contract, considering the current national provisions and measures for continuing the business activities? It is not necessary to provide this information if rejection of tenderers made mandatory in accordance with the current national law without the possibility for exceptions.

5. Lot

5.1. Lot: LOT-0000

Title: Preliminary Project Archive Solution

Description: Consultancy services in connection with a review of an archive system for IFE. The review shall map IFE's need for a new archive system and prepare the basis for a procurement. The deliveries include project management, regular reporting, clarification of requirements and security conditions, assessment of suppliers and costs, as well as an assessment of what ought to be done with current IFE systems that partly cover different archive needs (e.g. digital personnel archive and contract archive).

5.1.1. Purpose

Main nature of the contract: Services

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5.1.2. Place of performance

Postal address: Instituttveien 18

Town: Kjeller

Postcode: 2007

Country subdivision (NUTS): Akershus (NO084)

Country: Norway

5.1.3. Estimated duration

Start date: 10/05/2026

Duration end date: 04/09/2026

5.1.5. Value

Estimated value excluding VAT: 1 600 000,00 NOK

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): yes

This procurement is also suitable for small and medium-sized enterprises (SMEs): yes

5.1.7. Strategic procurement

Green Procurement Criteria: National Green Public Procurement criteria

Social objective promoted: Human rights due diligence in global supply chains, Employment opportunities for the long-term unemployed, disadvantaged and/or for persons with disabilities, Ethnic equality, Gender equality, Fair working conditions, Accessibility for all

5.1.9. Selection criteria

Sources of selection criteria: European Single Procurement Document (ESPD), Notice, Procurement Document

Criterion: Enrolment in a relevant professional register

Description of selection criterion: Tenderers are registered in a professional register in the member state in which the tenderer is established. As described in annex XI of directive 2014/24/EU; suppliers from certain member states may have to fulfil other requirements in the mentioned annex.

Criterion: Enrolment in a trade register

Description of selection criterion: Tenderers are registered in a company register or a trade register in the member state in which the tenderer is established. As described in annex XI of directive 2014/24/EU; suppliers from certain member states may have to fulfil other requirements in the mentioned annex.

Criterion: General yearly turnover

Description of selection criterion: The tenderer's ("total") annual turnover for the number of financial years requested in the tender notice or in the procurement documents is as follows: Minimum qualification requirements

Criterion: References on specified services

Description of selection criterion: Only for services: In the reference period, the tenderer has carried out the following important goods deliveries of the requested type, or the following important services of the requested type. The contracting authority can require up to three years experience and allow experience from the previous three years to be taken into consideration. Minimum qualification requirements

Criterion: Relevant educational and professional qualifications

Description of selection criterion: The following education and professional qualifications are possessed by the tenderer and/or (depending on the requirements set in the notice or in the procurement documents) of the leading employees: Minimum qualification requirements

Criterion: Environmental management measures

Description of selection criterion: Tenderers can employ the following environmental management measures in connection with the execution of the contract: Minimum qualification requirements

Criterion: Subcontracting proportion

Description of selection criterion: The tenderer is considering to outsource the following part (as a percentage) of the contract to sub-suppliers. Note that if the tenderer has decided to outsource a part of the contract to sub-suppliers and will use the sub-suppliers' capacity to carry out this part, a special ESPD will be supplemented for such sub-suppliers, see part II, section C, above. Minimum qualification requirements

Criterion: Certificates by independent bodies about quality assurance standards

Description of selection criterion: Can tenderers submit certificates issued by independent bodies that document that the tenderer fulfils the stated quality assurance standards, including universal design requirements? Minimum qualification requirements

Criterion: Certificates by independent bodies about environmental management systems or standards

Description of selection criterion: Is the tenderer able to submit certificates issued by independent bodies as documentation that the tenderer fulfils the stated environmental management systems or standards? Minimum qualification requirements

5.1.11. Procurement documents

Languages in which the procurement documents are officially available: Norwegian

Deadline for requesting additional information: 10/04/2026 10:00:00 (UTC+00:00) Western European Time, GMT

Address of the procurement documents: <https://permalink.mercell.com/279629203.aspx>

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://permalink.mercell.com/279629203.aspx>

Languages in which tenders or requests to participate may be submitted: Norwegian

Electronic catalogue: Allowed

Variants: Not allowed

Tenderers may submit more than one tender: Not allowed

Deadline for receipt of tenders: 21/04/2026 10:00:00 (UTC+00:00) Western European Time, GMT

Duration during which the tender must remain valid: 71 Days

Information that can be supplemented after the submission deadline:

No documents can be submitted later.

Information about public opening:

Opening date: 21/04/2026 10:00:00 (UTC+00:00) Western European Time, GMT

Place: Basement

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

A non-disclosure agreement is required: yes

Electronic invoicing: Required

Electronic ordering will be used: no

Electronic payment will be used: yes

5.1.15. Techniques

Framework agreement:

No framework agreement

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16. Further information, mediation and review

Review organisation: Oslo tingrett

Information about review deadlines: In accordance with LOA/FOA

Organisation providing additional information about the procurement procedure: Institutt for energiteknikk

Organisation providing offline access to the procurement documents: Institutt for energiteknikk

Organisation providing more information on the review procedures: Institutt for energiteknikk

Organisation receiving requests to participate: Institutt for energiteknikk

Organisation processing tenders: Institutt for energiteknikk

8. Organisations

8.1. ORG-0001

Official name: Institutt for energiteknikk

Registration number: 959432538

Postal address: Postboks 40

Town: Kjeller

Postcode: 2027

Country subdivision (NUTS): Akershus (NO084)

Country: Norway

Contact point: Hans-André Nordby

Email: hans-andre.nordby@ife.no

Telephone: +47 63806000

Internet address: <http://www.ife.no>

Roles of this organisation:

Buyer
Group leader
Organisation providing additional information about the procurement procedure
Organisation providing offline access to the procurement documents
Organisation receiving requests to participate
Organisation processing tenders
Organisation providing more information on the review procedures

8.1. ORG-0002

Official name: Institutt for energiteknikk
Registration number: 959432538
Postal address: Instituttveien 18
Town: Kjeller
Postcode: 2007
Country subdivision (NUTS): Akershus (NO084)
Country: Norway
Contact point: Hans-Andre Nordby
Email: hans-andre.nordby@ife.no
Telephone: 92458095
Internet address: <https://www.ife.no>
Buyer profile: <https://my.mercell.com/m/mss/TenderEdit.aspx?id=279629203>
Roles of this organisation:
Buyer

8.1. ORG-0003

Official name: Oslo tingrett
Registration number: 926725939
Postal address: Instituttveien 18
Town: Oslo
Postcode: 0125
Country subdivision (NUTS): Oslo (NO081)
Country: Norway
Contact point: Hans-Andre Nordby
Email: hans-andre.nordby@ife.no
Telephone: 92458095
Internet address: <https://www.ife.no>
Roles of this organisation:
Review organisation

Notice information

Notice identifier/version: ffce063e-8ab3-4b5c-a7c9-3183e93da13a - 01
Form type: Competition
Notice type: Contract or concession notice – standard regime
Notice subtype: 16
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