

**Italy-Parma: Provision of relocation services**  
**OJ S 73/2022 13/04/2022**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: European Food Safety Authority (EFSA)

Postal address: Via Carlo Magno 1A

Town: Parma

NUTS code: ITH52 Parma

Postal code: 43126

Country: Italy

E-mail: [EFSAProcurement@efsa.europa.eu](mailto:EFSAProcurement@efsa.europa.eu)

**Internet address(es):**

Main address: <http://www.efsa.europa.eu/en/procurement/tenders.htm>

Address of the buyer profile: <http://www.efsa.europa.eu/en/procurement/tenders.htm>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=10697>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=10697>

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

European institution/agency or international organisation

**I.5. Main activity**

General public services

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Provision of relocation services

Reference number: OC/EFSA/HUCAP/2022/03

**II.1.2. Main CPV code**

70311000 Residential building rental or sale services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

The purpose of this tender is to conclude a framework service contract with up to 3 tenderers in cascade. Contractors must provide EFSA with relocation services in the city of Parma, covering a wide range of tasks, as mentioned in the tender documents, such as: accommodation search, administrative services, school search, support for family integration and help desk.

**II.1.5. Estimated total value**

Value excluding VAT: 140 000,00 EUR

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description**

**II.2.3. Place of performance**

NUTS code: ITH52 Parma

**II.2.4. Description of the procurement**

The purpose of this tender is to conclude a framework service contract with up to 3 tenderers in cascade. Contractors must provide EFSA with relocation services in the city of Parma, covering a wide range of tasks, as mentioned in the tender documents, such as: accommodation search, administrative services, school search, support for family integration and help desk.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 140 000,00 EUR

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

One year + automatic renewal up to 3 times to give a maximum term of four consecutive years.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

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**Section III: Legal, economic, financial and technical information**

**III.1. Conditions for participation**

**III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

## **III.2. Conditions related to the contract**

### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement  
Framework agreement with several operators Envisaged maximum number of participants to the framework agreement: 3

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 16/05/2022 Local time: 14:30

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 9 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 17/05/2022 Local time: 14:30

Information about authorised persons and opening procedure: Due to current Covid-19 related restrictions for accessing the EFSA premises, the public opening session is held online as a virtual meeting. Requests to attend the online opening session must be made 2 working days in advance of the opening session. Please refer to the invitation letter for further information.

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted  
Electronic payment will be used

### **VI.3. Additional information**

In case of unavailability or disruptions in the functioning of the electronic means of communication provided in section I.3) in the last five calendar days before the time limit for receipt indicated in section IV.2.2), the contracting authority reserves the right to extend this time limit and publish the extension at the Internet address provided in section I.3), without a preceding publication of a corrigendum to this notice. Economic operators interested in this procurement are invited to subscribe to the call for tenders at the address in Section I.3) in order to be notified when new information or documents are published.

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: General Court of the European Union  
Postal address: Rue du Fort Niedergrünwald  
Town: Luxembourg  
Postal code: L-2925  
Country: Luxembourg  
Telephone: +352 4303-1  
Fax: +352 4303-2100  
Internet address: <http://curia.europa.eu>

### **VI.5. Date of dispatch of this notice**

06/04/2022