

Denmark-Copenhagen: EEA/ADS/22/014 – Provision of Travel Arrangement and Ancillary Services for Online and Hybrid Meetings

OJ S 73/2022 13/04/2022

**Contract notice
Services****Legal Basis:**

Regulation (EU, Euratom) No 2018/1046

Section I: Contracting authority

I.1. Name and addresses

Official name: European Environment Agency (EEA)

Postal address: Kongens Nytorv 6

Town: Copenhagen

NUTS code: DK011 Byen København

Postal code: 1050

Country: Denmark

E-mail: procurement@eea.europa.eu**Internet address(es):**Main address: <https://www.eea.europa.eu>**I.1. Name and addresses**

Official name: European Fisheries Control Agency (EFCA)

Postal address: Avenida García Barbón 4, Edificio Odriozola

Town: Vigo

NUTS code: ES11 Galicia

Postal code: 36201

Country: Spain

E-mail: cfca@cfca.europa.eu**Internet address(es):**Main address: <http://www.efca.europa.eu>**I.1. Name and addresses**

Official name: European Agency for Safety and Health at Work (EU-OSHA)

Postal address: Santiago de Compostela 12

Town: Bilbao

NUTS code: ES213 Bizkaia

Postal code: 48003

Country: Spain

E-mail: information@osha.europa.eu**Internet address(es):**Main address: <http://osha.europa.eu>**I.1. Name and addresses**

Official name: European Centre for the Development of Vocational Training (Cedefop)

Postal address: PO Box 22427, Finikas

Town: Thessaloniki

NUTS code: EL522 Θεσσαλονίκη (Thessaloniki)

Postal code: 55102

Country: Greece

E-mail: info@cedefop.europa.eu

Internet address(es):

Main address: <https://www.cedefop.europa.eu/>

I.2. Information about joint procurement

The contract involves joint procurement

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=10712>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=10712>

I.4. Type of the contracting authority

European institution/agency or international organisation

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

EEA/ADS/22/014 – Provision of Travel Arrangement and Ancillary Services for Online and Hybrid Meetings

Reference number: EEA/2022/OP/0002

II.1.2. Main CPV code

63510000 Travel agency and similar services

II.1.3. Type of contract

Services

II.1.4. Short description

The subject of this call for tenders is the provision of travel arrangement services to the contracting authorities. The supplier may be requested to provide ancillary services for hybrid or online meetings when necessary.

This will be an inter-Agency call and the EEA acts on its own behalf and on behalf of the participating contracting authorities: Cedefop, EU-OSHA and EFCA.

II.1.5. Estimated total value

Value excluding VAT: 5 650 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

63510000 Travel agency and similar services, 63515000 Travel services, 63516000 Travel management services

II.2.3. Place of performance

NUTS code: DK011 Byen København

Main site or place of performance: Please consult the procurement documents available at the address indicated in Section I.3).

II.2.4. Description of the procurement

EEA/ADS/22/014 – Provision of travel arrangement and ancillary services for online and hybrid meetings.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 5 650 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

Please consult the procurement documents available at the address indicated in Section I.3).

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Please consult the procurement documents available at the address indicated in Section I.3).

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Please consult the procurement documents available at the address indicated in Section I.3).

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

Please consult the procurement documents available at the address indicated in Section I.3).

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 23/05/2022 Local time: 14:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 24/05/2022 Local time: 10:00

Place:

Tenders will be opened electronically on the date and time indicated in the contract notice. It is possible to attend the opening by videoconference.

Information about authorised persons and opening procedure: Please consult the procurement documents available at the address indicated in Section I.3).

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

Please consult the procurement documents available at the address indicated in Section I.3). In case of unavailability or disruptions in the functioning of the electronic means of communication provided in Section I.3) in the last five calendar days before the time limit for receipt indicated in Section IV.2.2), the contracting authority reserves the right to extend this time limit and publish the extension at the internet address provided in Section I.3), without a preceding publication of a corrigendum to this notice. Economic operators interested in this

procurement are invited to subscribe to the call for tenders at the address in Section I.3) in order to get notified when new information or documents are published.

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: L-2925

Country: Luxembourg

Telephone: +352 4303-1

Internet address: <http://curia.europa.eu>

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

Please consult the procurement documents available at the address indicated in Section I.3).

VI.5. Date of dispatch of this notice

06/04/2022