

United Kingdom-Hailsham: Printing and distribution services
OJ S 87/2018 05/05/2018
Contract award notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Wealden District Council

Postal address: Vicarage Lane

Town: Hailsham

NUTS code: UKJ22 East Sussex CC

Postal code: BN27 2AX

Country: United Kingdom

Contact person: Cathy Nelson

E-mail: cathy.nelson@wealden.gov.uk

Internet address(es):

Main address: www.wealden.gov.uk

Address of the buyer profile: <https://www.sesharedservices.org/esourcing/>

I.1. Name and addresses

Official name: Eastbourne Borough Council

Postal address: Grove Road

Town: Eastbourne

NUTS code: UKJ22 East Sussex CC

Postal code: BN21 4TW

Country: United Kingdom

Contact person: Cathy Nelson

E-mail: cathy.nelson@wealden.gov.uk

Internet address(es):

Main address: www.eastbourne.gov.uk

Address of the buyer profile: <https://southeastsharredservices.org/esourcing>

I.1. Name and addresses

Official name: Hastings Borough Council

Postal address: Breeds Place

Town: Hastings

NUTS code: UKJ22 East Sussex CC

Postal code: TN34 9SX

Country: United Kingdom

Contact person: Cathy Nelson

E-mail: cathy.nelson@wealden.gov.uk

Internet address(es):

Main address: www.hastings.gov.uk

Address of the buyer profile: <https://southeastsharredservices.org/esourcing>

I.1.

Name and addresses

Official name: Lewes District Council

Postal address: southover Road

Town: Lewes

NUTS code: UKJ22 East Sussex CC

Postal code: BN7 1AB

Country: United Kingdom

Contact person: Cathy Nelson

E-mail: cathy.nelson@wealden.gov.uk

Internet address(es):

Main address: www.lewes.gov.uk

Address of the buyer profile: <https://sesharedservices.org.uk/esourcing/>

I.1. Name and addresses

Official name: Rother District Council

Postal address: London Road

Town: Bexhill

NUTS code: UKJ22 East Sussex CC

Postal code: TN39 3JX

Country: United Kingdom

Contact person: Cathy Nelson

E-mail: cathy.nelson@wealden.gov.uk

Internet address(es):

Main address: www.rother.gov.uk

Address of the buyer profile: <https://sesharedservices.org/esourcing/>

I.1. Name and addresses

Official name: Brighton and Hove City Council

Postal address: Brighton Town Hall

Town: Brighton

NUTS code: UKJ22 East Sussex CC

Postal code: BN1 1JA

Country: United Kingdom

Contact person: Cathy Nelson

E-mail: cathy.nelson@wealden.gov.uk

Internet address(es):

Main address: www.brighton-hove.gov.uk

Address of the buyer profile: <https://sesharedservices.org/esourcing/>

I.2. Information about joint procurement

The contract involves joint procurement

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

ESPH TI Election Printing Services
Reference number: ESPH230

II.1.2. Main CPV code

79824000 Printing and distribution services - FG06

II.1.3. Type of contract

Services

II.1.4. Short description

Wealden District Council as the lead Council along with the partnership Councils Eastbourne Borough, Hastings Borough Lewes District Rother District and Brighton and Hove City Council were seeking to award a 6 year contract with an optional, up to, 24 month extension for the provision of election printing comprising the following:

A) Organise and manage the printing and issue of postal cards, postal poll cards, proxy poll cards and anonymous poll cards.

B) Organise and manage the printing and issue of postal ballot packs, including overseas postage, and the printing of ballot papers for use in the polling stations, ordinary and tendered papers.

The Councils wish to work in partnership with the successful contractor.

II.1.6. Information about lots

This contract is divided into lots: no

II.1.7. Total value of the procurement

Value excluding VAT: 1 000 000,00 GBP

II.2. Description**II.2.2. Additional CPV code(s)**

22458000 Bespoke printed matter - FG06

II.2.3. Place of performance

NUTS code: UKJ22 East Sussex CC

Main site or place of performance: .

II.2.4. Description of the procurement

Wealden District Council as the lead Council along with the partnership Councils, Eastbourne Borough, Hastings Borough, Lewes District and Brighton and Hove City Council were seeking to award a 6 year contract with an optional, up to 24 month, extension for the provision of election printing comprising the following:

A) Organise and manage the printing and issue of postal cards, postal poll cards, proxy poll cards and anonymous poll cards.

B) Organise and manage the printing and issue of postal ballot packs including overseas postage and the printing of ballot papers for use in polling stations, ordinary and tendered papers.

II.2.5. Award criteria

Quality criterion - Name: Method statements approach to provision of printed poll cards /
Weighting: 20

Quality criterion - Name: Method statement approach to provision of postal vote requirements /
Weighting: 20

Quality criterion - Name: Method statement security and data handling / Weighting: 15

Quality criterion - Name: Method statement ensuring accuracy and delivery to timescales / Weighting: 15

Quality criterion - Name: Method statement customer services / Weighting: 10

Quality criterion - Name: A Contract management / Weighting: 5

Quality criterion - Name: B Contract management / Weighting: 2

Quality criterion - Name: Continuous improvement and partnership working / Weighting: 5

Quality criterion - Name: Proof checking / Weighting: 5

Quality criterion - Name: Social value / Weighting: 3

Price - Weighting: 35

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.1. Previous publication concerning this procedure

Notice number in the OJ S: [2018/S 020-041801](#)

IV.2.8. Information about termination of dynamic purchasing system

IV.2.9. Information about termination of call for competition in the form of a prior information notice

Section V: Award of contract

Title:

ESPH TI Election Printing Services

A contract/lot is awarded: yes

V.2. Award of contract

V.2.1. Date of conclusion of the contract

10/04/2018

V.2.2.

Information about tenders

Number of tenders received: 8

Number of tenders received from SMEs: 5

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 8

The contract has been awarded to a group of economic operators: no

V.2.3. Name and address of the contractor

Official name: Electoral Reform Services Limited

Postal address: 33 Clarendon Road

Town: London

NUTS code: UKJ22 East Sussex CC

Postal code: N8 0NW

Country: United Kingdom

The contractor is an SME: yes

V.2.4. Information on value of the contract/lot

Initial estimated total value of the contract/lot: 1 000 000,00 GBP

Total value of the contract/lot: 1 000 000,00 GBP

V.2.5. Information about subcontracting

Section VI: Complementary information

VI.3. Additional information

Contract value given as 1 000 000 GBP but this figure is estimated depending on number of elections called.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Wealden District Council

Town: Hailsham

Postal code: BN27 2AX

Country: United Kingdom

VI.4.2. Body responsible for mediation procedures

Official name: Wealden District Council

Town: Hailsham

Postal code: BN27 2AX

Country: United Kingdom

VI.4.4. Service from which information about the review procedure may be obtained

Official name: Wealden District Council

Town: Hailsham

Postal code: BN27 2AX

Country: United Kingdom

VI.5. Date of dispatch of this notice

04/05/2018