

**United Kingdom-Maldon: Insurance services**  
**OJ S 110/2016 09/06/2016**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: Maldon District Council  
Postal address: Princes Road  
Town: Maldon  
Postal code: CM9 5DL  
Country: United Kingdom  
For the attention of: Ann Nagy  
E-mail: [ann.nagy@maldon.gov.uk](mailto:ann.nagy@maldon.gov.uk)  
Telephone: +44 1621875727

**Internet address(es):**

General address of the contracting authority: <http://www.maldon.gov.uk>

**Additional information can be obtained from:**

Official name: Arthur J. Gallagher  
Postal address: 27-30, Railway Street  
Town: Chelmsford  
Postal code: CM1 1QS  
Country: United Kingdom  
For the attention of: Jade Worth  
E-mail: [PSUChelmsford@ajg.com](mailto:PSUChelmsford@ajg.com)  
Telephone: +44 1245341278  
Internet address: <http://www.ajginternational.com>

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Arthur J. Gallagher  
Postal address: 27-30 Railway Street  
Town: Chelmsford  
Postal code: CM1 1QS  
Country: United Kingdom  
For the attention of: Jade Worth  
E-mail: [PSUChelmsford@ajg.com](mailto:PSUChelmsford@ajg.com)  
Telephone: +44 1245341278  
Internet address: <http://www.ajginternational.com>

**Tenders or requests to participate must be submitted:** Official name: Arthur J Gallagher

Postal address: 27-30 Railway Street  
Town: Chelmsford  
Postal code: CM1 1QS  
Country: United Kingdom  
For the attention of: Jade Worth

E-mail: [PSUChelmsford@ajg.com](mailto:PSUChelmsford@ajg.com)  
Telephone: +44 1245341278  
Internet address: <http://www.ajginternational.com>

**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

---

**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Insurance Related Services Invitation to Tender.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

NUTS code UKH3 Essex

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Insurance Related Services Invitation to Tender.

**II.1.6. CPV code(s)**

66510000 Insurance services, 66515200 Property insurance services, 66516000 Liability insurance services, 66516500 Professional liability insurance services, 66515411 Pecuniary loss insurance services, 66512000 Accident and health insurance services, 66519200 Engineering insurance services, 66514110 Motor vehicle insurance services, 66514120 Marine, aviation and other transport insurance services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

**II.1.9. Information about variants**

Variants will be accepted: yes

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

## II.2.2. Information about options

Options: no

## II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: Range: between 3 and 5

## II.3. Duration of the contract or time limit for completion

Start 1.10.2016. Completion 30.9.2019

Information about lots

Lot No: 1

Lot title: Property Insurance Services

### 1) Short description

Material Damage, Business Interruption, Money, "All Risks", Theft.

### 2) CPV code(s)

66510000 Insurance services, 66515200 Property insurance services

### 3) Quantity or scope

### 4) Indication about different time frame or duration

### 5) Additional information about lots

Contract is for 3 years with the option to extend for a further 2 years.

Lot No: 2

Lot title: Property Insurance Services

### 1) Short description

Terrorism.

### 2) CPV code(s)

66510000 Insurance services, 66515200 Property insurance services

### 3) Quantity or scope

### 4) Indication about different time frame or duration

### 5) Additional information about lots

Contract is for 3 years with the option to extend for a further 2 years.

Lot No: 3

Lot title: Casualty Insurance services

### 1) Short description

Lot 3A — Employers Liability,

Lot 3B — Public/Products Liability, Officials Indemnity, Libel and Slander, Land Charges, Public Health Act, Professional Negligence, Hirers Liability.

### 2) CPV code(s)

66510000 Insurance services, 66516000 Liability insurance services

### 3) Quantity or scope

### 4) Indication about different time frame or duration

### 5)

### **Additional information about lots**

Contract is for 3 years with the option to extend for a further 2 years.

Lot No: 4

Lot title: Pecuniary Insurance Services

**1) Short description**

Fidelity Guarantee.

**2) CPV code(s)**

66510000 Insurance services, 66515411 Pecuniary loss insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Contract is for 3 years with the option to extend for a further 2 years.

Lot No: 5

Lot title: Personal Accident and Travel Services

**1) Short description**

Lot 5A — Personal Accident,  
Lot 5B — Business Travel.

**2) CPV code(s)**

66510000 Insurance services, 66512000 Accident and health insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Contract is for 3 years with the option to extend for a further 2 years.

Lot No: 6

Lot title: Computer Insurance Services

**1) Short description**

Computer.

**2) CPV code(s)**

66510000 Insurance services, 66519200 Engineering insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Contract is for 3 years with the option to extend for a further 2 years.

Lot No: 7

Lot title: Engineering Insurance Services

**1) Short description**

Engineering Inspection and Insurance.

**2) CPV code(s)**

66510000 Insurance services, 66519200 Engineering insurance services

- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Contract is for 3 years with the option to extend for a further 2 years.

Lot No: 8

Lot title: Motor Insurance Services

- 1) Short description**

Motor Fleet.

- 2) CPV code(s)**

66510000 Insurance services, 66514110 Motor vehicle insurance services

- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Contract is for 3 years with the option to extend for a further 2 years.

Lot No: 9

Lot title: Marine Insurance Services

- 1) Short description**

Marine.

- 2) CPV code(s)**

66510000 Insurance services, 66514120 Marine, aviation and other transport insurance services

- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Contract is for 3 years with the option to extend for a further 2 years.

### **Section III: Legal, economic, financial and technical information**

---

#### **III.1. Conditions related to the contract**

##### **III.1.1. Deposits and guarantees required**

##### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

##### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

##### **III.1.4. Contract performance conditions**

#### **III.2. Conditions for participation**

##### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: FCA Registered Insurers.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: All bidder should hold a Standard and Poor's (or equivalent rating agency) rating of A - or better. If you do not hold a financial rating from a rating agency please provide your financial statements for the past 2 years for consideration by the authority or contact us to discuss alternative means of demonstrating your financial strength.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Evidence of experience of providing insurance cover for the public sector is preferable but experience with providing cover for complex commercial organisations will be considered.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: This tender is open only to Insurance Companies regulated by the Financial Services and Market act, Insurance Companies Act 1982 and any other statutory modifications thereof.

This competition does not include a requirement for insurance broking services and insurance brokers are not eligible to participate in the tender.

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

---

### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

## **Prior information notice**

Notice number in the OJ S: [2016/S 071-124263](#) of 12.4.2016

### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

### **IV.3.4. Time limit for receipt of tenders or requests to participate**

15.7.2016

### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

### **IV.3.8. Conditions for opening of tenders**

## **Section VI: Complementary information**

---

### **VI.1. Information about recurrence**

### **VI.2. Information about European Union funds**

### **VI.3. Additional information**

Contract is for 3 years with an option to extend for a further 2 years.

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Maldon District Council

Postal address: Princes Road

Town: Maldon

Postal code: CM9 5DL

Country: United Kingdom

E-mail: [ann.nagy@maldon.gov.uk](mailto:ann.nagy@maldon.gov.uk)

Telephone: +44 1621875727

Internet address: <http://www.maldon.gov.uk>

#### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Maldon District Council will incorporate a minimum 10 calendar days standstill period at the point the information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. Applicants have 2 working days from the notification of the award decision to request additional debriefing and that information has to be provided a minimum 3 working days before the expiry of the standstill period. Such additional information should be requested from the address given in VI.4.1)

#### **VI.4.3. Service from which information about the review procedure may be obtained**

### **VI.5. Date of dispatch of this notice**

7.6.2016