

**Norway-Hareid: Document creation, drawing, imaging, scheduling and productivity software package**

OJ S 87/2018 05/05/2018

Contract notice

Supplies

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Søre Sunnmøre IKT

National registration number: 919 824 573

Postal address: Rådhusplassen 5

Town: Hareid

NUTS code: NO053 Møre og Romsdal

Postal code: 6060

Country: Norway

Contact person: Roy Pettersen

E-mail: [roy@innkjopskontoret.no](mailto:roy@innkjopskontoret.no)**Internet address(es):**Main address: <http://www.ssikt.no>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://tendsign.no/doc.aspx?UniqueId=afhwpibtzw&GoTo=Docs>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://tendsign.no/doc.aspx?UniqueId=afhwpibtzw&GoTo=Tender>**I.4. Type of the contracting authority**

Other type: Municipal

**I.5. Main activity**

General public services

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

16/6593 Case and archive system for Søre Sunnmøre IKT

Reference number: 18/35

**II.1.2. Main CPV code**

48300000 Document creation, drawing, imaging, scheduling and productivity software package

**II.1.3. Type of contract**

Supplies

#### **II.1.4. Short description**

The objective and scope of the contract:

The competition is for a contract for the delivery of an electronic case / archive system with support / maintenance. This means a complete system for the municipalities and it shall ensure that daily operations function as optimally as possible. Companies that the participants have ownership interests in shall also be able to use the system without extra cost.

There will be a strong focus on efficient work processes in the municipalities and a new case / archive system shall support this. The system shall therefore have a close integration between the administrative systems and not at least the professional systems in the municipalities, in such a way that double registrations and unnecessary work processes are eliminated.

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

48311100 Document management system, 72250000 System and support services

#### **II.2.3. Place of performance**

NUTS code: NO053 Møre og Romsdal

NUTS code: NO052 Sogn og Fjordane

Main site or place of performance: NB: Volda and Hornindal municipalities shall merge from 1.1.2020. The new name will be Volda municipality.

#### **II.2.4. Description of the procurement**

The competition is for a contract for the delivery of an electronic case / archive system with support / maintenance. This means a complete system for the municipalities and it shall ensure that daily operations function as optimally as possible. Companies that the participants have ownership interests in shall also be able to use the system without extra cost.

There will be a strong focus on efficient work processes in the municipalities and a new case / archive system shall support this. The system shall therefore have a close integration between the administrative systems and not at least the professional systems in the municipalities, in such a way that double registrations and unnecessary work processes are eliminated.

The Contracting Authority expects the new system to be commissioned 1.6.2019 for all participants, but the contracting authority shall reserve the right to decide when the different parts of the system shall be taken into use. The implementation and use be agreed with the new supplier.

NB: A draft for tender documentation with requirement specifications and price forms are linked to the Notice. The Contracting Authority reserves the right to make changes in the documentation up until the deadline for qualification.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/10/2018

This contract is subject to renewal: no

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

(ESPD: Part II A.e) Certificates for Tax and VAT.

The tenderer shall have settled conditions in relation to payment of taxes and VAT.

(ESPD: Part IV B.58-3) Other economic and financial requirements: Economic and financial position.

Requirements regarding the tenderer's economic and financial position: the financial capacity to fulfil the contract is required.

### **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Competitive procedure with negotiation

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

##### **IV.1.5. Information about negotiation**

##### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **IV.2. Administrative information**

##### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 04/06/2018 Local time: 12:00

##### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Norwegian

##### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 15/10/2018

### **Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.3. Additional information**

Visma notice: <https://opic.com/id/afhwpibtzw>

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Innkjøpskontoret AS

Town: Gjellumlia 10a Heggedal

Country: Norway

**VI.5. Date of dispatch of this notice**

04/05/2018