

**United Kingdom-London-Gatwick: Personnel services except placement and supply services**

OJ S 111/2016 10/06/2016

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Gatwick Airport Limited

Postal address: 5th Floor Destinations Place, Gatwick Airport

Town: London-Gatwick

NUTS code: UKJ24 West Sussex

Postal code: RH6 0NP

Country: United Kingdom

E-mail: [steven.firth@gatwickairport.com](mailto:steven.firth@gatwickairport.com)

Telephone: +44 1293501471

**Internet address(es):**Main address: [www.gatwickairport.com](http://www.gatwickairport.com)**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://www.delta-esourcing.com/tenders/UK-UK-Gatwick:-Personnel-services-except-placement-and-supply-services./XXR53DZSPY>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Other type: airport

**I.5. Main activity**

Other activity: airport

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

13539 Replacement Workforce Management System.

Reference number: 13539

**II.1.2. Main CPV code**

79630000 Personnel services except placement and supply services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

A Roster Management System that will allow them to provide fixed and flexible rosters for c. 3 000 staff across a range of airport departments. The system should provide functionality including but not limited to handling task allocation to a time slice granularity of 15 minutes and have the capability to deploy staff as individuals or as part of a team. It should also provide self-service functionality via an App or Browser agnostic functionality for employees and managers allowing for leave viewing and management, shift-swaps etc. with reference to employment rules.

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

48000000 Software package and information systems

#### **II.2.3. Place of performance**

NUTS code: UKJ24 West Sussex

Main site or place of performance: West Sussex.

#### **II.2.4. Description of the procurement**

GAL are seeking a Roster Management System that will allow them to provide fixed and flexible rosters for c. 3 000 staff across a range of airport departments. The system should provide functionality including but not limited to handling task allocation to a time slice granularity of 15 minutes and have the capability to deploy staff as individuals or as part of a team. It should also provide self-service functionality via an App or Browser agnostic functionality for employees and managers allowing for leave viewing and management, shift-swaps etc. with reference to employment rules.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

A period or periods not exceeding 24 months in total.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

## Section III: Legal, economic, financial and technical information

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### III.1. Conditions for participation

#### III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

All requirements will be listed in the pre-qualification document which can be downloaded from eDelta.

## Section IV: Procedure

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### IV.1. Description

#### IV.1.1. Type of procedure

Restricted procedure Accelerated procedure Justification:

Project time scales.

#### IV.1.3. Information about a framework agreement or a dynamic purchasing system

#### IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

### IV.2. Administrative information

#### IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 29/06/2016 Local time: 12:00

#### IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 04/07/2016

#### IV.2.4. Languages in which tenders or requests to participate may be submitted

English

#### IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

## Section VI: Complementary information

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### VI.1. Information about recurrence

This is a recurrent procurement: no

### VI.3. Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Gatwick:-Personnel-services-except-placement-and-supply-services./XXR53DZSPY>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/XXR53DZSPY>

GO Reference: GO-201668-PRO-8327247.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Gatwick Airport Limited

Postal address: 5th Floor Destinations Place, Gatwick Airport

Town: London-Gatwick

Postal code: RH6 0NP

Country: United Kingdom

Telephone: +44 1293501471

##### **VI.4.4. Service from which information about the review procedure may be obtained**

Official name: Gatwick Airport Limited

Postal address: 5th Floor Destinations Place, Gatwick Airport

Town: London-Gatwick

Postal code: RH6 0NP

Country: United Kingdom

Telephone: +44 1293501471

##### **VI.5. Date of dispatch of this notice**

08/06/2016