

Germany-Bonn: Information and Communication Services of the 'Europa-Punkt' for the Representation of the European Commission in Bonn, Germany

OJ S 75/2022 15/04/2022

Contract notice

Services

Legal Basis:

Regulation (EU, Euratom) No 2018/1046

Section I: Contracting authority

I.1. Name and addresses

Official name: European Commission, Directorate-General for Communication (COMM),
Representation in Germany – Berlin, COMM.DGA1.C.BE

Postal address: Bertha-von-Suttner-Platz 2-4

Town: Bonn

NUTS code: DEA22 Bonn, Kreisfreie Stadt

Postal code: 53111

Country: Germany

E-mail: COMM-REP-BNJ-EUROPAPUNKT@ec.europa.eu

Internet address(es):

Main address: https://ec.europa.eu/info/departments/communication_en

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=10043>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=10043>

I.4. Type of the contracting authority

European institution/agency or international organisation

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Information and Communication Services of the 'Europa-Punkt' for the Representation of the European Commission in Bonn, Germany

Reference number: COMM/BNJ/2021/OP/0383

II.1.2. Main CPV code

79621000 Supply services of office personnel

II.1.3. Type of contract

Services

II.1.4. Short description

We would like to instigate an open procedure for the information and communication services of the 'Europa-Punkt'. The Regional Representation of European Commission in Bonn is seeking a qualified service provider to carry out all services such as run the walk-in centre, provide information to inquiring citizens, propose and assist in the organisation of events in and suggest actions to promote the services of the Europa-Punkt in Bonn in Germany. In addition to fulfilling its existing mission of establishing direct contact with the general public and satisfying their information needs on the spot, the Europa-Punkt will have a more prominent role and wider responsibility in supporting the Representation's efforts to communicate on the political priorities of the Commission and in organising events for key national, regional and local interest groups and multipliers.

II.1.5. Estimated total value

Value excluding VAT: 636 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

79621000 Supply services of office personnel, 79342200 Promotional services, 79920000 Packaging and related services, 79952000 Event services

II.2.3. Place of performance

NUTS code: DEA22 Bonn, Kreisfreie Stadt

Main site or place of performance: Please consult the procurement documents available at the address indicated in Section I.3).

II.2.4. Description of the procurement

Information and communication services of the 'Europa-Punkt' for the Representation of the European Commission in Bonn, Germany.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 636 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Please consult the procurement documents available at the address indicated in Section I.3).

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13.

Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
yes

Identification of the project: Please consult the procurement documents available at the address indicated in Section I.3).

II.2.14. Additional information

Please consult the procurement documents available at the address indicated in Section I.3).

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Please consult the procurement documents available at the address indicated in Section I.3).

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

Please consult the procurement documents available at the address indicated in Section I.3).

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 31/05/2022 Local time: 16:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

IV.2.6.

Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 01/06/2022 Local time: 10:00

Place:

Bertha von Suttner Platz 2-4, Bonn, GERMANY.

Information about authorised persons and opening procedure: Please consult the procurement documents available at the address indicated in Section I.3).

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

Please consult the procurement documents available at the address indicated in Section I.3). In case of unavailability or disruptions in the functioning of the electronic means of communication provided in Section I.3) in the last five calendar days before the time limit for receipt indicated in Section IV.2.2), the contracting authority reserves the right to extend this time limit and publish the extension at the internet address provided in Section I.3), without a preceding publication of a corrigendum to this notice. Economic operators interested in this procurement are invited to subscribe to the call for tenders at the address in Section I.3) in order to get notified when new information or documents are published.

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: L-2925

Country: Luxembourg

Telephone: +352 4303-1

Internet address: <http://curia.europa.eu>

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

Please consult the procurement documents available at the address indicated in Section I.3).

VI.5. Date of dispatch of this notice

11/04/2022