

**Belgium-Brussels: Graphic design services — PO/2017-06/A2**

OJ S 100/2017 26/05/2017

**Contract notice****Services****Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: European Commission, Directorate-General for Communication, Unit A2 —  
Corporate Communication Contracts and Services

Postal address: rue de la Loi 200, L56-6/37

Town: Brussels

NUTS code: BE Belgique / België

Postal code: 1049

Country: Belgium

Contact person: Head of Unit

E-mail: [COMM-A2-TENDERS@ec.europa.eu](mailto:COMM-A2-TENDERS@ec.europa.eu)

**Internet address(es):**

Main address: [http://ec.europa.eu/dgs/communication/index\\_en.htm](http://ec.europa.eu/dgs/communication/index_en.htm)

**I.1. Name and addresses**

Official name: Research Executive Agency (REA)

Postal address: place Rogier 16

Town: Brussels

NUTS code: BE Belgique / België

Postal code: 1210

Country: Belgium

E-mail: [COMM-A2-TENDERS@ec.europa.eu](mailto:COMM-A2-TENDERS@ec.europa.eu)

**Internet address(es):**

Main address: [http://ec.europa.eu/rea/index\\_en.htm](http://ec.europa.eu/rea/index_en.htm)

**I.1. Name and addresses**

Official name: Bio-based Industries Joint Undertaking (BBI JU)

Postal address: White Atrium Building — TO56 3rd floor

Town: Brussels

NUTS code: BE Belgique / België

Postal code: 1049

Country: Belgium

E-mail: [COMM-A2-TENDERS@ec.europa.eu](mailto:COMM-A2-TENDERS@ec.europa.eu)

**Internet address(es):**

Main address: <http://www.bbi-europe.eu>

**I.1. Name and addresses**

Official name: Innovative Medicines Initiative 2 Joint Undertaking (IMI 2 JU)

Postal address: White Atrium Building — TO56

Town: Brussels

NUTS code: BE Belgique / België

Postal code: 1049  
Country: Belgium  
E-mail: [COMM-A2-TENDERS@ec.europa.eu](mailto:COMM-A2-TENDERS@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://www.imi.europa.eu/>

#### **I.1. Name and addresses**

Official name: Fuel Cells and Hydrogen 2 Joint Undertaking (FCH 2 JU)  
Postal address: avenue de la Toison d'Or 56–60  
Town: Brussels  
NUTS code: BE Belgique / België  
Postal code: 1060  
Country: Belgium  
E-mail: [COMM-A2-TENDERS@ec.europa.eu](mailto:COMM-A2-TENDERS@ec.europa.eu)  
**Internet address(es):**  
Main address: <http://fch.europa.eu/>

#### **I.1. Name and addresses**

Official name: Education, Audiovisual and Culture Executive Agency (EACEA)  
Postal address: avenue du Bourget 1, J59  
Town: Brussels  
NUTS code: BE Belgique / België  
Postal code: 1049  
Country: Belgium  
E-mail: [COMM-A2-TENDERS@ec.europa.eu](mailto:COMM-A2-TENDERS@ec.europa.eu)  
**Internet address(es):**  
Main address: <https://eacea.ec.europa.eu/>

#### **I.2. Information about joint procurement**

The contract involves joint procurement  
In the case of joint procurement involving different countries, state applicable national procurement law:  
Belgium.  
The contract is awarded by a central purchasing body

#### **I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=2529>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted to the abovementioned address

#### **I.4. Type of the contracting authority**

European institution/agency or international organisation

#### **I.5. Main activity**

General public services

## **Section II: Object**

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### **II.1. Scope of the procurement**

#### **II.1.1. Title**

Graphic design services — PO/2017-06/A2.

Reference number: PO/2017-06/A2.

**II.1.2. Main CPV code**

79933000 Design support services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

This call for tenders aims to select a contractor who will provide creative services in the field of graphic design for various internal and external communication purposes.

**II.1.5. Estimated total value**

Value excluding VAT: 5 000 000,00 EUR

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description**

**II.2.3. Place of performance**

NUTS code: BE Belgique / België

Main site or place of performance: Brussels.

**II.2.4. Description of the procurement**

The contractor will be requested to create and develop, among others, style guides, fact sheets and publication layouts, presentation decks, illustrations, static or animated infographics for the communication needs of the participating institutions, agencies or other bodies of the European Union.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**II.2.14. Additional information**

**Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2. Conditions related to the contract**

#### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement  
Framework agreement with a single operator

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 12/07/2017 Local time: 16:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 19/07/2017 Local time: 10:00

Place:

Building 56, rue de la Loi, Meeting room, 6th Floor, 1000 Brussels, BELGIUM.

Information about authorised persons and opening procedure: Maximum 2 representatives per tenderer and representatives of the contracting authorities. Please send the names, titles, identity card No and nationality to the e-mail address reported under Section I.1., at the latest on 14.7.2017.

## **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.3. Additional information**

Tenderers are invited to check regularly the URL: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=2529> for possible updates, clarifications and questions/answers.

You may submit any observations concerning the procurement procedure to the contracting authority using the contact means under Section I. If you believe that there was maladministration, you may lodge a complaint to the European Ombudsman within 2 years of the date when you became aware of the facts on which the complaint is based (see <http://www.ombudsman.europa.eu>).

Within 2 months of notice of the award decision, you may launch an action for annulment of the award decision. Any request you may make and any reply from us, or any complaint for maladministration, will have neither the purpose nor the effect of suspending the time limit for launching an action for annulment or to open a new period for launching an action for annulment. The body responsible for hearing annulment procedures is indicated in Section VI.4.1.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: [generalcourt.registry@curia.europa.eu](mailto:generalcourt.registry@curia.europa.eu)

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

##### **VI.4.2. Body responsible for mediation procedures**

Official name: European Ombudsman

Town: Strasbourg

Country: France

Internet address: <http://www.ombudsman.europa.eu>

#### **VI.5. Date of dispatch of this notice**

16/05/2017