

L-Luxembourg: external audit of accounts and operations of political parties and political foundations at European level EP/FINS 2012-100

OJ S 120/2012 26/06/2012

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: European Parliament, Directorate-General for Finance

Postal address: plateau de Kirchberg, PO Box 1601

Town: Luxembourg

Postal code: 2929

Country: Luxembourg

For the attention of: Mr Roger Vanhaeren

E-mail: roger.vanhaeren@europarl.europa.eu

Telephone: +352 4300-22653

Fax: +352 4300-20102

Internet address(es):General address of the contracting authority: <http://www.europarl.ep.ec/>Electronic access to information: <http://www.europarl.europa.eu/tenders/invitations.htm>**Additional information can be obtained from:**

Official name: European Parliament, Finance DG

Postal address: plateau de Kirchberg, PO Box 1601

Town: Luxembourg

Postal code: 2929

Country: Luxembourg

For the attention of: José Luis Acedo

E-mail: dgfins.marches@europarl.europa.eu

Fax: +352 4300-20102

Internet address: <http://www.europarl.europa.eu>**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: European Parliament, Finance DG

Postal address: plateau de Kirchberg, PO Box 1601, SCH05B038

Town: Luxembourg

Postal code: 2929

Country: Luxembourg

For the attention of: José Luis Acedo

E-mail: dgfins.marches@europarl.europa.eu

Fax: +352 4300-20102

Internet address: <http://www.europarl.europa.eu/tenders/invitations.htm>**Tenders or requests to participate must be submitted:** Official name: European Parliament — Official Mail Service

Postal address: Konrad Adenauer Building, Office 00D001

Town: Luxembourg

Postal code: 2929

Country: Luxembourg
Contact person: European Parliament, Finance DG
For the attention of: Roger Vanhaeren
E-mail: roger.vanhaeren@europarl.europa.eu
Fax: +352 4300-20102

I.2. Type of the contracting authority

European institution/agency or international organisation

I.3. Main activity

Economic and financial affairs

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

External audit of accounts and operations of political parties and political foundations at European level EP/FINS 2012-100.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 9: Accounting, auditing and bookkeeping services

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Concluding a service contract for an external auditor's report concerning the annual accounts and operations of political parties at European level and political foundations at European level, which have received a grant from the EU budget.

The parties and foundations can apply to the European Parliament and can be awarded a grant from the budget of the European Union to cover part of their expenditure. For 2012 in total 25 parties and foundations were awarded such a grant.

This tender aims at choosing the same auditor for all parties and foundations.

II.1.6. CPV code(s)

79212100 Financial auditing services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

See Article I.4 of the draft contract.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

See point 3 of the specifications.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: See points 4 and 13 of the specifications.

III.2.2. Economic and financial ability

List and brief description of conditions: See point 14.1 of the specifications.

Tenderers must have sufficient economic and financial capacity to enable them to perform the contract in compliance with the contractual provisions. If, in the light of the information supplied, the European Parliament has serious doubts about a tenderer's financial capacity, or if this is clearly insufficient for performance of the contract, the tender may be rejected without the tenderer being able to claim any financial compensation.

In respect of the contract which is the subject of this invitation to tender the European Parliament requires tenderers to have a minimum financial and economic capacity which will be assessed on the basis of the following information:

- existence of a professional indemnity insurance for audit services,
- minimum average annual turnover of 4 000 000 EUR for the last 2 financial years.

III.2.3. Technical and professional ability

List and brief description of conditions:

See point 14.2 of the specifications.

Tenderers must have sufficient technical and professional capacity to enable them to perform the contract in compliance with the contractual provisions. If, in the light of the information

supplied, the European Parliament has serious doubts about a tenderer's technical and professional capacity, or if this is clearly insufficient for performance of the contract, the tender may be rejected without the tenderer being able to claim any financial compensation.

In respect of the contract which is the subject of this invitation to tender the European Parliament requires tenderers to have the following technical and professional capacity:

- the tenderer is entitled, in accordance with the requirements of the Eighth Council Directive 84/253/EEC on the approval of persons responsible for carrying out statutory audits, to carry out the requested services in the place where the accounts of the parties/foundations are located and in accordance with the rules and regulations applicable to the accounts,
- the tenderer has carried out at least 20 audits and related services over the past 2 years in accordance with international standards on auditing or equivalent,
- the tenderer has had a minimum average annual audit manpower (including managerial staff) of 25 for the last 2 years,
- the tenderer has experience in the requested services as evidenced by the qualifications, both educational and professional, of the tenderer's managerial staff and those of the persons responsible for carrying out the service. The tenderer (himself or by subcontracting) is able to carry out the services in the language of the accounts to be audited. The assigned personnel has knowledge of such languages and the knowledge of the rules and regulations applicable to accounting in the EU Member State concerned,
- the tenderer is able to report in English or French and provide any information in these languages,
- the tenderer guarantees independent opinion on the accounts and operations of a party or a foundation. The successful tenderer must not have any contractual relationship for any of the parties/foundations for the duration of the contract with the European Parliament. If a tenderer currently has such a contractual relationship with one of the entities, he needs to disclose it and confirm that, if his tender under the present procedure is successful, he will end that contractual relationship as a condition precedent for appointment as auditor. It would be accepted that, for the ongoing year 2012 only, he could complete his assignment as an accountant of the party/foundation but must provide evidence that there is a separation between the tenderer's accounting department and auditing department and that no conflict of interest between the accounting and auditing activity will occur,
- as referred to in the 'subcontracting' point, the tenderer has the possibility to use subcontracting (for example via a network of auditors, or through sister companies) to fulfil his contractual obligations. In this case the tenderer will have to prove that the standards used by the subcontractor will be equivalent to those of the tenderer concerned.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Auditors.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

EP/FINS 2012-100.

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 24.7.2012 - 17:00
Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

31.7.2012 - 17:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Any EU official language

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 8.8.2012 - 11:00

Place:

European Parliament, Schuman Building 05B038, plateau de Kirchberg, Luxembourg, LUXEMBOURG.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Limited to 2 representatives per tenderer.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: June 2016.

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court of the Court of Justice of the European Union

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: generalcourt.registry@curia.europa.eu

Telephone: +352 4303-1

Fax: +352 433766

Internet address: <http://curia.europa.eu>

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Interested parties should contact the body responsible for appeal procedures to obtain information on deadline(s) for lodging appeals, at <http://curia.europa.eu>

VI.4.3. Service from which information about the review procedure may be obtained

Official name: General Court of the Court of Justice of the European Union

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: generalcourt.registry@curia.europa.eu

Telephone: +352 4303-1

Fax: +352 433766

Internet address: <http://curia.europa.eu>

VI.5. Date of dispatch of this notice

14.6.2012