

Belgium-Brussels: Evaluation Helpdesk

OJ S 84/2019 30/04/2019

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: European Commission, General Directorate Regional and Urban Policy

Postal address: TA Cell BU-1 00/184

Town: Brussels

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

Postal code: 1049

Country: Belgium

Contact person: DG REGIO.A3 — Budget and Financial Management

E-mail: REGIO-CONTRACTS@ec.europa.eu**Internet address(es):**Main address: http://ec.europa.eu/regional_policy/index_en.cfm**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=4717>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

European institution/agency or international organisation

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Evaluation Helpdesk

Reference number: 2019CE16BAT044

II.1.2. Main CPV code

79000000 Business services: law, marketing, consulting, recruitment, printing and security

II.1.3. Type of contract

Services

II.1.4. Short description

The subject of the contract will be to provide a service called "Evaluation Helpdesk".

II.1.5. Estimated total value

Value excluding VAT: 1 200 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

79000000 Business services: law, marketing, consulting, recruitment, printing and security,
79419000 Evaluation consultancy services

II.2.3. Place of performance

NUTS code: 00 Other or Not Specified

Main site or place of performance: Contractors' premises.

II.2.4. Description of the procurement

The subject of the contract will be to provide a service (called "Evaluation Helpdesk") that will identify and review all evaluations undertaken by managing authorities during contract execution and give support to Member States and the Commission in designing, managing and assessing the quality of completed evaluations and ensuring appropriate feedback to Member States.

The Helpdesk will provide structured information on the outcome of the reviews of evaluations to support the Commission's syntheses of evaluation findings. Selected information will be published on the Commission websites.

There are 3 tasks to be undertaken under this contract:

Task 1. Assessment and summary of evaluations;

Task 2. Feedback on evaluations and methodological support;

— Task 2.1. Feedback on evaluations undertaken by Member States,

— Task 2.2. Methodological support to Member States on evaluation issues,

— Task 2.3. Methodological support on evaluation activities carried out by the Commission.

Task 3. Training.

Tasks 1 and 2.1 cover the ERDF/CF and ESF/YEI while tasks 2.2, 2.3 and 3 relate only to ERDF/CF.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 1 200 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

The one-year contract may be renewed up to 3 times by 1 year if the demand for the services remains valid and the Commission is satisfied with the quality of the work delivered. The 3 renewals will only be confirmed after the adoption of the Commission Implementing Decision concerning the adoption of DGs REGIO and EMPL work programme for the relevant years (2020, 2021 and 2022).

II.2.10.

Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 03/06/2019 Local time: 16:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 05/06/2019 Local time: 10:00

Place:

European Commission, DG REGIO, avenue Beaulieu No. 5, 1160 Auderghem, BELGIUM (métro Demey).

Information about authorised persons and opening procedure: See Point 3.2 of the invitation letter.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court

Postal address: Rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: L-2925

Country: Luxembourg

E-mail: generalcourt.registry@curia.europa.eu

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

VI.4.4. Service from which information about the review procedure may be obtained

Official name: European Commission, Directorate General for Regional and Urban Policy, Unit Budget and Financial Management

Town: Brussels

Postal code: 1049

Country: Belgium

E-mail: regio-contracts@ec.europa.eu

VI.5. Date of dispatch of this notice

23/04/2019