

United Kingdom-Leeds: Health and social work services
OJ S 109/2015 09/06/2015
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: NHS Leeds South and East Clinical Commissioning Group

Postal address: Thorpe Park, 3200 Century Way

Town: Leeds

Postal code: LS15 8ZB

Country: United Kingdom

For the attention of: England Jim

E-mail: jim.england@nhs.net

Internet address(es):

General address of the contracting authority: <http://www.leedssouthandeastccg.nhs.uk/>

Electronic submission of tenders and requests to participate: www.nhssourcing.co.uk

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Health

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

NHS Leeds South and East CCG Social Prescribing Service.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 25: Health and social services

NUTS code UKE42 Leeds

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

NHS Leeds South and East CCG wish to contract with providers for a Social Prescribing Service for patients registered with a Leeds GP Practice.

Brief Description of Service Requirements: The aim of the service is to facilitate, manage, assess and signpost service users to community based services for patients requiring Social Prescribing.

Social Prescribing is often referred to as: 'A means of enabling primary care services to refer patients with social, emotional or practical needs related to their health and well-being to a range of local, non-clinical services, often provided by the voluntary and community sector, and to broader universal services' Age Concern (2011).

The objectives of the service are:

- Increase the number referrals made by GP's, health, social care and other relevant professionals to local community activity provision, targeting communities most in need and leading to more local people accessing local community activity in areas of greatest need.
- Increase the number of local people accessing local community activity provision.
- Improve the social support available for individuals by supporting, signposting and connecting people to community groups, activity and provision in the local area.
- Reduce social isolation and improve community connectiveness to contribute to overall improvements in the health and wellbeing of individuals and communities.
- Apply to all residents of LSE, of all ages and operates a flexible, inclusive service to meet diverse needs.

All provisions of this service will be expected to meet and comply with NHS standards for IT Governance, Data Protection, security of general and personal information, data and records held and processed and transmitted (via and over all mediums).

The successful provider will be required to sign the NHS Standard Contract for the service and accept all terms and conditions.

Potential Providers are asked to please note the Following:

- Service specifications, Standard NHS Contract and the electronic application form can be found online at www.nhssourcing.co.uk
- Applications will be received until 3.7.2015
- Applicants are advised to review the service conditions and general conditions for the NHS standard contract before making their applications, these can be found at the following link: NHS England 2015/16 NHS standard contract.
- If applicants are asked clarification questions during the evaluation stage they will have 48 hours to respond.

The contract will last for 3 years.

As the procurement falls under Part B of Schedule 3 of the Public Contracts Regulations 2006, it is only mandatory for the procurement to comply with Regulation 5 (2).

II.1.6. CPV code(s)

85000000 Health and social work services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

II.1.9. Information about variants

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT: 1 470 000 GBP

II.2.2. Information about options

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 23.11.2015. Completion 22.11.2018

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Suppliers Instructions How to Express Interest in this Tender:

1. Register your company on the eSourcing portal (this is only required once) — Browse to the eSourcing Portal: <https://www.nhssourcing.co.uk> and click the link to register — Accept the terms and conditions and click 'continue' — Enter your correct business and user details — Note the username you chose and click 'Save' when complete — You will shortly receive an e-mail with your unique password (please keep this secure);
2. Express an Interest in the tender — Login to the portal with the username/password — Click the 'PQQs/ITTs Open To All Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier) — Click on the relevant PQQ/ITT to access the content — Click the 'Express Interest' button at the top of the page — This will move the PQQ/ITT into your 'My PQQs/My ITTs' page. (This is a secure area reserved for your projects only) — You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ITT Details' box;
3. Responding to the tender — Click 'My Response' under 'PQQ/ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining) — You can now use the 'Messages' function to communicate with the buyer and seek any clarification — Note the deadline for completion, then follow the onscreen instructions to complete the PQQ /ITT — There may be a mixture of online and offline actions for you to perform (there is detailed online help available) You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk.

III.2.2. Economic and financial ability

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

3.7.2015 - 17:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3.

Additional information

The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

VI.4. Procedures for review**VI.4.1. Review body****VI.4.2. Review procedure****VI.4.3. Service from which information about the review procedure may be obtained****VI.5. Date of dispatch of this notice**

3.6.2015