

**United Kingdom-Cambridge: Technical inspection and testing services**

OJ S 100/2017 26/05/2017

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: LGSS Procurment on behalf of Cambridgeshire County Council

Postal address: Shire Hall, Castle Hill

Town: Cambridge

NUTS code: UK United Kingdom

Postal code: CB3 0AP

Country: United Kingdom

Contact person: Mr Shaun Lay

E-mail: [shaun.lay@cambridgeshire.gov.uk](mailto:shaun.lay@cambridgeshire.gov.uk)

Telephone: +44 1223715354

**Internet address(es):**Main address: <http://www.cambridgeshire.gov.uk>Address of the buyer profile: [http://www.cambridgeshire.gov.uk/info/20092/business\\_with\\_the\\_council/37/business\\_with\\_the\\_council/2](http://www.cambridgeshire.gov.uk/info/20092/business_with_the_council/37/business_with_the_council/2)**I.1. Name and addresses**

Official name: Northamptonshire County Council

Postal address: County Hall, Guildhall Rd

Town: Northampton

NUTS code: UKF23 Northamptonshire

Postal code: NN1 1ED

Country: United Kingdom

E-mail: [procurement@northamptonshire.gov.uk](mailto:procurement@northamptonshire.gov.uk)**Internet address(es):**Main address: <http://www.northamptonshire.gov.uk/>Address of the buyer profile: <http://www.northamptonshire.gov.uk/en/councilservices/Council/procurement/Pages/default.aspx>**I.1. Name and addresses**

Official name: Central Bedfordshire Council

Postal address: Priory House

Town: Shefford

NUTS code: UKH2 Bedfordshire and Hertfordshire

Postal code: SG17 5TQ

Country: United Kingdom

E-mail: [procurement@centralbedfordshire.gov.uk](mailto:procurement@centralbedfordshire.gov.uk)**Internet address(es):**Main address: <http://www.centralbedfordshire.gov.uk/>Address of the buyer profile: <http://in-tendhost.co.uk/centralbedfordshire>

### **I.1. Name and addresses**

Official name: Cambridge City Council

Postal address: The Guildhall, Market Hill

Town: Cambridge

NUTS code: UKH12 Cambridgeshire CC

Postal code: CB2 3QJ

Country: United Kingdom

E-mail: [procurement@cambridge.gov.uk](mailto:procurement@cambridge.gov.uk)

#### **Internet address(es):**

Main address: [www.cambridge.gov.uk](http://www.cambridge.gov.uk)

Address of the buyer profile: <https://www.cambridge.gov.uk/tenders-and-contracts>

### **I.1. Name and addresses**

Official name: Milton Keynes Council

Postal address: Civic Offices, 1 Saxon Gate East

Town: Milton Keynes

NUTS code: UKJ12 Milton Keynes

Postal code: MK9 3HG

Country: United Kingdom

E-mail: [contracts@milton-keynes.gov.uk](mailto:contracts@milton-keynes.gov.uk)

Telephone: +44 1908691691

#### **Internet address(es):**

Main address: <http://www.milton-keynes.gov.uk>

Address of the buyer profile: <https://www.milton-keynes.gov.uk/business/tenders-and-contracts/tender-opportunities>

### **I.1. Name and addresses**

Official name: Northampton Borough Council

Postal address: The Guildhall, St Giles Square

Town: Northampton

NUTS code: UKF23 Northamptonshire

Postal code: NN1 1DE

Country: United Kingdom

E-mail: [procurement@northamptonshire.gov.uk](mailto:procurement@northamptonshire.gov.uk)

#### **Internet address(es):**

Main address: <http://www.northampton.gov.uk/>

Address of the buyer profile: [http://www.northampton.gov.uk/info/200095/tenders\\_and\\_contracts](http://www.northampton.gov.uk/info/200095/tenders_and_contracts)

### **I.1. Name and addresses**

Official name: Northampton Partnership Homes

Postal address: The Guildhall, St Giles Square

Town: Northampton

NUTS code: UKF23 Northamptonshire

Country: United Kingdom

E-mail: [procurement@northamptonshire.gov.uk](mailto:procurement@northamptonshire.gov.uk)

#### **Internet address(es):**

Main address: <http://www.northamptonpartnershiphomes.org.uk/>

Address of the buyer profile: <http://www.northamptonpartnershiphomes.org.uk/>

### **I.2. Information about joint procurement**

The contract involves joint procurement  
The contract is awarded by a central purchasing body

### **I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://www.lgssprocurementportal.co.uk>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <http://www.lgssprocurementportal.co.uk>

### **I.4. Type of the contracting authority**

Regional or local authority

### **I.5. Main activity**

General public services

## **Section II: Object**

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### **II.1. Scope of the procurement**

#### **II.1.1. Title**

CCC and LGSS Legionella and Water Hygiene Services Framework Agreement.  
Reference number: DN240208

#### **II.1.2. Main CPV code**

71630000 Technical inspection and testing services

#### **II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

LGSS Procurement on behalf the Authority wishes to appoint up to 3 providers for this framework agreement to provide Water Hygiene Services.

The framework will be for an initial period of 3 years with option to extend for 1 further year. Bodies accessing the framework shall be able to place Awards without re-opening competition and run further mini-completion using the methodologies outlined in the Invitation to Tender documentation.

The successful Providers shall provide Water Hygiene Risk Assessments and planned control measures, and may be given the option to price some additional control measures. Planned control measures will include chlorination's and tank cleans, quarterly de-scales and bacterial monitoring and monthly temperature monitoring (where not undertaken directly by staff on the site).

Potential Providers are asked to note that TUPE maybe applicable.

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

38910000 Hygiene monitoring and testing equipment, 85142300 Hygiene services, 90900000 Cleaning and sanitation services

### **II.2.3. Place of performance**

NUTS code: UK United Kingdom

Main site or place of performance: Potential places of work are within but not limited (see ITT) to the geographical boundaries of East Anglia, East Midlands, South East England, Boroughs of London and members of CBC.

### **II.2.4. Description of the procurement**

The successful Providers shall provide Water Hygiene Risk Assessments and planned control measures, and may be given the option to price some additional control measures. Planned control measures will include chlorination's and tank cleans, quarterly de-scales and bacterial monitoring and monthly temperature monitoring (where not undertaken directly by staff on the site).

The work for the framework agreement will be to a number of different property types including but not limited to; public administration offices, administration offices, libraries, day care centres, community centres, youth centres, residential and sheltered homes, children's centres, farms, schools, transport depots and park and ride sites.

Other bodies accessing the framework are expected to have similar requirements or shall at least highlight any differences when accessing the framework.

It is essential that any Service Provider undertaking these works can demonstrate a separation between the Risk Assessment process and any control measures to ensure probity.

Potential Providers are also asked to note that shall also be expected to service properties owned or managed by client no matter where the geographical location, an example of this is that Northamptonshire County Council have a property on border of Wales (Longtown Outdoor Centre, Herefordshire). This type of properties being serviced are the exception rather than the rule but providers shall still be expected to deliver the services as asked for by a client accessing the Framework.

The Anticipated Estimated spend for this Framework Agreement is expected to be between 100 000 GBP and 5 000 000 GBP depending on the number of bodies accessing the Framework Agreement. The estimated spend figure for this framework is based on the potential usage for those expressing an interest but allowing sufficient spend should other eligible parties decide to utilise the framework. However no guarantees can be provided in regards to any use or potential spend.

It is currently the intention of the Cambridgeshire County Council and Northamptonshire County Council to award call-off contracts based on the ranking of the overarching framework for an initial period of three years with the option to extend for one further year.

As part of the procurement there shall be a window between Monday 12th June and Wednesday 14th June between 10:00 am and 4:00 pm on each day for providers to attend the Shire Hall site to allow for their submission to Method Statement 5. Full details are contained within the Invitation to Tender and all request for site visits on these dates must go via the LGSS Procurement Portal and this particular project to arrange a visit.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

All communication should in relation to any tender questions or site visits must be made via the LGSS Procurement Portal for this specific project.

**Section IV: Procedure**

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**IV.1. Description****IV.1.1. Type of procedure**

Open procedure

**IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement  
Framework agreement with several operators  
Envisaged maximum number of participants to the framework agreement: 3  
In the case of framework agreements, provide justification for any duration exceeding 4 years: Not Applicable.

**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**IV.2. Administrative information****IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 30/06/2017 Local time: 12:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates****IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

**IV.2.7. Conditions for opening of tenders**

Date: 30/06/2017 Local time: 12:00

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: yes

**VI.3. Additional information**

The Authority is not dividing this procurement into lots as the current contract works well for the authority and the current Service Provider undertaking these works has delivered and

demonstrated a clear separation between the Risk Assessment process and any control measures to ensure probity whilst at the same time delivery efficiencies.

This Framework is open to all of LGSS including:

- partners and other organisations delegating services and or functions to LGSS (currently Cambridgeshire County Council, Milton Keynes Council and Northamptonshire County Council, Norwich City Authority and Northampton Borough Council) who participate in LGSS' shared services venture;
- new LGSS customers seeking to utilize LGSS frameworks on an independent third party basis.
- any city, district, borough or other local authority within the counties of any LGSS partner authority (currently Cambridgeshire County, the City of Milton Keynes and Northamptonshire County) including Northamptonshire Partnership Homes;
- any companies or organisations set up by participants in LGSS;
- any school, academy, university or other educational establishment within the counties of any LGSS partner authority (currently Cambridgeshire County, Northamptonshire County and Milton Keynes);
- other public bodies, schools academy and university as stated and identified in the OJEU within East Anglia, East Midlands, South East of England and all Boroughs of London. Please see below:

<https://www.gov.uk/find-local-council>

<https://www.police.uk/forces/>

<http://www.fire.org.uk/fire-brigades.html>

<http://www.education.gov.uk/edubase/home.xhtml>;

<jsessionid=6EA220CC25EF75BD8A31A606B9D3A08D>

- members of the local authority purchasing group and any schools within those boundaries, Central Buying Consortium (CBC). Further information about CBC can be found on the website address below:

<http://www3.hants.gov.uk/cbc.htm>

The organisations listed in this notice have expressed an interest in the framework or are partners and customers of LGSS and therefore have been named, however there is no obligation for them to join the framework at any time throughout the duration.

LGSS Procurement Portal is available here: <https://procontract.due-north.com/Opportunities/>

The Authorities have invested in an e-tendering tool in order to facilitate its tendering processes in a compliant and transparent manner. Potential Provider's will need to register an account via the 'LGSS eSourcing Portal' at [www.lgssprocurementportal.co.uk](http://www.lgssprocurementportal.co.uk) before being able to view the full ITT details.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Mr P White

Postal address: OCT1006, LGSS Procurement Shire Hall, Castle Hill

Town: Cambridge

Postal code: CB3 0AP

Country: United Kingdom

E-mail: [pwhite@northamptonshire.gov.uk](mailto:pwhite@northamptonshire.gov.uk)

Telephone: +44 1604366465

##### **VI.4.2. Body responsible for mediation procedures**

Official name: Royal Courts of Justice

Postal address: The Strand

Town: London  
Postal code: WC2A 2LL  
Country: United Kingdom  
Telephone: +44 20794776000  
Internet address: <https://www.royalcourtjustice.co.uk>

#### **VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

LGSS will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. The duration of this standstill will be disclosed at this point. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. Such additional information should be required from (Refer to address in part 1.1). If an appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2015 (SI 2006 No 5) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly. Where a contract has not been entered into the Court may order the setting aside of the award decision or order the authority to amend any document and may award damages.

#### **VI.4.4. Service from which information about the review procedure may be obtained**

Official name: Mr P White  
Postal address: OCT1006, LGSS Procurement Shire Hall, Castle Hill  
Town: Cambridge  
Postal code: CB3 0AP  
Country: United Kingdom  
E-mail: [pwhite@northamptonshire.gov.uk](mailto:pwhite@northamptonshire.gov.uk)  
Telephone: +44 1604366465  
Internet address: <http://www.lgss.co.uk/Services/Pages/ProcurementServices.aspx>

#### **VI.5. Date of dispatch of this notice**

23/05/2017