

**United Kingdom-Manchester: Business and management consultancy services**

OJ S 100/2017 26/05/2017

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: General Medical Council

Postal address: 3 Hardman Street

Town: Manchester

NUTS code: UK United Kingdom

Postal code: M3 3AW

Country: United Kingdom

Contact person: Lawrence Paddon

E-mail: [gmctenders@gmc-uk.org](mailto:gmctenders@gmc-uk.org)

Telephone: +44 1619236340

Fax: +44 8453570025

**Internet address(es):**Main address: <http://www.gmc-uk.org>Address of the buyer profile: [http://www.mytenders.org/search/Search\\_AuthProfile.aspx?ID=AA19541](http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA19541)**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [www.mytender.org](http://www.mytender.org)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [www.mytender.org](http://www.mytender.org)

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: [www.mytender.org](http://www.mytender.org)

**I.4. Type of the contracting authority**

National or federal agency/office

**I.5. Main activity**

Health

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Education and Standards consultant.

Reference number: GMC634

**II.1.2.**

**Main CPV code**

79410000 Business and management consultancy services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

We require a consultancy services of 3 days per week to cover the following responsibilities:

- Leadership and Management;
- National Training Surveys;
- Analysis of Evidence;
- Data Development.

**II.1.5. Estimated total value**

Value excluding VAT: 220 000,00 GBP

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description****II.2.2. Additional CPV code(s)**

79400000 Business and management consultancy and related services

**II.2.3. Place of performance**

NUTS code: UK United Kingdom

Main site or place of performance: GMC offices in Manchester and London.

**II.2.4. Description of the procurement**

Statement of requirements.

Consultancy services of 3 days per week to cover the following responsibilities:

Leadership and Management.

- Participation in the Directorate as a Manager/ senior analyst;
- Completing the corporate reporting as required;
- Providing peer/senior review of evidence reports;
- Other duties that may be required by corporate or directorate policy or processes;
- Mentoring of Evidence Team analysts or other staff;
- Teaching sessions on statistics for staff.

National Training Surveys:

- Lead on the statistical testing for the trainee and trainer surveys prior to release;
- Lead on testing the new, unpublished survey indicators, once responses are received;
- Generate a report that assesses the amount of changes identified in the validation phase of the surveys, specifically covering recommendations for improvement to support the increased data quality in deanery systems, particularly in relation to new trainer data;
- Generate a report on trainee flows between surveys, both across levels, specialties and deaneries.

Analysis of Evidence.

- To develop and manage summary reports for trainee progression using GMC Survey and national recruitment data, including fully documenting the dataset and statistical methods used;
- To work with other analysts to produce guidance for using the reports and key findings summaries highlighting results;

- Analyse data sets and provide statistical support to the Evidence team as required eg supporting the development of reports analysing trainee characteristics, supporting the development of dashboards summarising data on training environments;
- Support the Evidence team to investigate the robustness and meaning of GMC Education data sets using external data eg correlation between poor cancer centres and our concerns and NTS data;
- Provide support for work as required by changes to the team during the transition to Manchester.

#### Data Development:

- Explore the use of external and internal data sets to develop risk models and evidence reports for use in Education QAI;
- Manage the relationship with the National Recruitment Office to secure recruitment and selection test data;
- To liaise with and integrate recruitment data from NHS Education Scotland, and Northern Ireland where possible;
- To liaise with Health Education England to support the development of joint working and a shared understanding of data and risks;
- Support the team horizon scan future changes that may impact on the approvals system or our underlying data model.

The skills and experience required to allow resources to make an immediate contribution are:

- At least 5 years of recognised expert experience in medical training pathway analysis and workforce planning at national level, preferably evidenced by published papers, reports or contributions to national conferences;
- Excellent understanding of the UK medical education system, the regulatory framework and the key organisations with responsibility for funding, organising and delivering medical education and training;
- Proven ability to foster effective working relationships on data and analytical projects with national organisations, preferably in medical education and/or the UK healthcare sector;
- Experience of teaching or tutoring in statistical methods and approaches for testing online reports involving complex statistical analysis;
- At least 3 years' experience in a lead role of working through different stages of the testing life-cycle including defining user requirements, system development, user acceptance and performance testing;
- Significant experience of:
  - Siebel, in particular system testing;
  - Tableau, production and testing of reports.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 24/07/2017 End: 23/07/2020

This contract is subject to renewal: yes

Description of renewals:

There is provision for a one (1) year extension.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Open procedure

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

##### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **IV.2. Administrative information**

##### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 28/06/2017 Local time: 12:00

##### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.7. Conditions for opening of tenders**

Date: 28/06/2017 Local time: 12:00

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.3. Additional information**

Note: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at: [http://www.myTenders.org/Search/Search\\_Switch.aspx?ID=198071](http://www.myTenders.org/Search/Search_Switch.aspx?ID=198071)

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at: [http://www.myTenders.org/sitehelp/help\\_guides.aspx](http://www.myTenders.org/sitehelp/help_guides.aspx)

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems. (MT Ref:198071).

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: General Medical Council (GMC)

Postal address: 3 Hardman Street

Town: Manchester  
Postal code: M3 3AW  
Country: United Kingdom  
E-mail: [gmctenders@gmc-uk.org](mailto:gmctenders@gmc-uk.org)  
Telephone: +44 1619236340  
Fax: +44 8453570025  
Internet address: <http://www.gmc-uk.org>

**VI.5. Date of dispatch of this notice**

23/05/2017