

**Belgium-Brussels: DIGIT/R3/PO/2015/023 — PrinCESSe II — lot 1 — acquisition of group and personal multifunctional devices, printers, scanners, specific purpose output and imaging devices, their options, extensions and consumables, related services**

**OJ S 112/2016 11/06/2016**

**Contract notice**

**Supplies**

**Directive 2004/18/EC**

**Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: European Commission, Directorate-General for Informatics

Postal address: rue Belliard 28

Town: Brussels

Postal code: 1049

Country: Belgium

Contact person: DIGIT Contracts Info Centre

For the attention of: Mr Martin Bilbao, Head of Unit R.3

E-mail: [DIGIT-CONTRACTS-INFO-CENTRE@ec.europa.eu](mailto:DIGIT-CONTRACTS-INFO-CENTRE@ec.europa.eu)

Telephone: +322 2960762

**Internet address(es):**

General address of the contracting authority: <http://ec.europa.eu/dgs/informatics/>

Address of the buyer profile: [http://ec.europa.eu/dgs/informatics/procurement/calls\\_running/index\\_en.htm](http://ec.europa.eu/dgs/informatics/procurement/calls_running/index_en.htm)

Electronic access to information: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=1516>

Electronic submission of tenders and requests to participate: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=1516>

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** Official name: See 'Invitation to tender' document

Postal address: 1049

Town: Brussels

Country: Belgium

Internet address: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=1516>

**I.2. Type of the contracting authority**

European institution/agency or international organisation

**I.3. Main activity**

Other: Informatics.

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

**Section II: Object of the contract**

---

## **II.1. Description**

### **II.1.1. Title attributed to the contract by the contracting authority**

DIGIT/R3/PO/2015/023 — PrinCESSe II — lot 1 — acquisition of group and personal multifunctional devices, printers, scanners, specific purpose output and imaging devices, their options, extensions and consumables, related services.

### **II.1.2. Type of contract and place of performance or delivery**

Supplies

Main site or place of performance: Brussels, Luxembourg, Strasbourg, Ispra, Dublin, Grange, and the Hague.

NUTS code

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

### **II.1.4. Information about framework agreement**

Framework agreement with a single operator

#### **Duration of the framework agreement**

Duration in years: 5

In the case of framework agreements, provide justification for any duration exceeding 4 years: Standard lifetime of devices.

### **II.1.5. Short description of the contract or purchase(s)**

Acquisition of equipment for printing, copying and scanning, document output and imaging, provision of basic services (e.g managed print service or maintenance) and optional services (e.g. VIP maintenance, pull printing/push scanning, training). See tendering specifications for details.

### **II.1.6. CPV code(s)**

30230000 Computer-related equipment

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

See tendering specifications.

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

## Section III: Legal, economic, financial and technical information

---

### III.1. Conditions related to the contract

#### III.1.1. Deposits and guarantees required

Not for the call for tenders, nor for the framework contract.

#### III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

#### III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

#### III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

### III.2. Conditions for participation

#### III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: See tendering specifications.

#### III.2.2. Economic and financial ability

List and brief description of conditions: See tendering specifications.

#### III.2.3. Technical and professional ability

List and brief description of conditions:  
See tendering specifications.

#### III.2.4. Information about reserved contracts

### III.3. Conditions specific to services contracts

#### III.3.1. Information about a particular profession

#### III.3.2. Information about staff responsible for the performance of the contract

## Section IV: Procedure

---

### IV.1. Type of procedure

#### IV.1.1. Type of procedure

Open

#### IV.1.2. Information about the limits on the number of candidates to be invited

#### IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

### IV.2. Award criteria

#### IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### IV.2.2. Information about electronic auction

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

DIGIT/R3/PO/2015/023 — PrinCESSe II — lot 1 — acquisition of group and personal multifunctional devices, printers, scanners, specific purpose output and imaging devices, their options, extensions and consumables, related services.

#### **IV.3.2. Previous publication concerning this procedure**

##### **Prior information notice**

Notice number in the OJ S: [2015/S 063-109956](#) of 31.3.2015

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 1.8.2016

Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

1.8.2016 - 23:59

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Any EU official language

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 9 (from the date stated for receipt of tender)

#### **IV.3.8. Conditions for opening of tenders**

Date: 3.8.2016 - 15:00

Place:

rue Belliard 28, 1049 Brussels, BELGIUM.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Max. 2 representatives per tenderer.

## **Section VI: Complementary information**

---

### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **VI.3. Additional information**

1. New registration procedure (e-tendering):

The tendering specifications and additional documents (including questions and answers) will be made available from the following website address: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=1516> If they wish so, interested parties may register via the website. This will allow them to be informed from the e-tendering system when an update with regard to the present call for tenders is made available.

Non-registered parties are invited to consult the website regularly. The European Commission will not be liable if tenderers do not take notice of the additional information published on the website with regard to the present call for tenders.

No paper copy will be issued. The Directorate-General for Informatics was certified 'EMAS' in 2008 and adopts therefore environmentally friendly behaviour. EMAS is the eco-management and audit scheme, the EU voluntary instrument used by organisations to improve their environmental performance.

Further information on the conditions relating to the contract, contract durations, contract renewals, conditions for participation, minimum capacity levels demanded, estimated total volume of the supplies and services, information on the specific contracts to be awarded, required information about the staff responsible for the execution of the service, etc. is provided in the tendering specifications available from the website address mentioned above.

2. Apart from the European Commission, the following (48) EU institutions will be participating as contracting authorities under PrinCESSe II:

European institutions/bodies/agencies, location:

Agency for the Cooperation of Energy Regulators, Ljubljana, Slovenia;

Bio-based Industries Joint Undertaking, Brussels, Belgium;

Office of the Body of European Regulators for Electronic Communications, Riga, Latvia;

Translation Centre for the Bodies of the European Union, Luxembourg, Luxembourg;

European Centre for the Development of Vocational Training, Thessaloniki, Greece;

European Police College, Budapest, Hungary;

Consumers, Health, Agriculture and Food Executive Agency, Luxembourg, Luxembourg;

Clean Sky 2 Joint Undertaking, Brussels, Belgium;

Court of Justice of the European Union, Luxembourg, Luxembourg;

Education, Audiovisual and Culture Executive Agency, Brussels, Belgium;

European Aviation Safety Agency, Cologne, Germany;

Executive Agency for Small and Medium-sized Enterprises, Brussels, Belgium;

European Asylum Support Office, Valletta, Malta;

European Banking Authority, London, United Kingdom;

European Court of Auditors, Luxembourg, Luxembourg;

European Defence Agency, Brussels, Belgium;

European Data Protection Supervisor, Brussels, Belgium;

European Environment Agency, Copenhagen, Denmark;

European External Action Service, Brussels, Belgium;

European Economic and Social Committee / Committee of the Regions of the European Union, Brussels, Belgium;

European Fisheries Control Agency, Vigo, Spain;

European Food Safety Authority, Parma, Italy;

European Institute for Gender Equality, Vilnius, Lithuania;

European Insurance and Occupational Pensions Authority, Frankfurt-on-Main, Germany;

European Institute of Innovation and Technology, Budapest, Hungary;

European Parliament, Brussels, Belgium; Luxembourg, Luxembourg; Strasbourg, France;

European Railway Agency, Valenciennes, France;

European Research Council Executive Agency, Brussels, Belgium;

European Securities and Markets Authority, Paris, France;

European Agency for the Operational Management of Large-Scale IT Systems In the Area of Freedom, Security and Justice, Tallinn, Estonia; Strasbourg, France; Brussels, Belgium /Austria;

European Agency for Safety and Health at Work, Bilbao, Spain;

Euratom Supply Agency, Luxembourg, Luxembourg;

European Union Agency for Criminal Justice Cooperation (Eurojust), The Hague, Netherlands;  
European Police Office (Europol), The Hague, Netherlands;  
European Schools, Brussels, Belgium; Luxembourg, Spain, Italy, Netherlands, Germany, United Kingdom;  
European Joint Undertaking for ITER and the Development of Fusion Energy, Barcelona, Spain/France;  
Fuel Cells and Hydrogen 2 Joint Undertaking, Brussels, Belgium;  
European Union Agency for Fundamental Rights, Vienna, Austria;  
European Agency for the Management of Operational Cooperation at the External Borders of the Member States of the European Union, Warsaw, Poland;  
European Global Navigation Satellite Systems Agency, Prague, Czech Republic, Saint-Germain-en-Laye, France;  
Innovative Medicines Initiative 2 Joint Undertaking, Brussels, Belgium;  
Innovation and Networks Executive Agency, Brussels, Belgium;  
European Union Intellectual Property Office (EUIPO), Alicante, Spain;  
European Ombudsman, Strasbourg, France/Brussels, Belgium;  
Research Executive Agency, Brussels, Belgium;  
SESAR Joint Undertaking, Brussels, Belgium;  
Shift2Rail Joint Undertaking, Brussels, Belgium;  
Single Resolution Board, Brussels, Belgium (temporary).

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: General Court  
Postal address: rue du Fort Niedergrünwald  
Town: Luxembourg  
Postal code: 2925  
Country: Luxembourg  
E-mail: [generalcourt.registry@curia.europa.eu](mailto:generalcourt.registry@curia.europa.eu)  
Telephone: +352 4303-1  
Fax: +352 4303-2100  
Internet address: <http://curia.europa.eu/>

##### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Within 2 months of the notification to the plaintiff or, in absence thereof, of the day on which it came to the knowledge of the plaintiff. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

##### **VI.4.3. Service from which information about the review procedure may be obtained**

Official name: European Commission, Directorate-General for Informatics, Resources Management and Optimisation Directorate, ICT Procurement and Contract Management Unit  
Postal address: rue Belliard 28, Office: 07/142  
Town: Brussels  
Postal code: 1049  
Country: Belgium  
E-mail: [digit-contracts-info-centre@ec.europa.eu](mailto:digit-contracts-info-centre@ec.europa.eu)  
Telephone: +32 22960762  
Fax: +32 22957702  
Internet address: [http://ec.europa.eu/dgs/informatics/procurement/index\\_en.htm](http://ec.europa.eu/dgs/informatics/procurement/index_en.htm)

**VI.5. Date of dispatch of this notice**

1.6.2016