See the notice on TED website

**Norway-Oslo: Collection agency services**
**OJ S 67/2023 04/04/2023**
**Contract notice**
**Services**

**Legal Basis:**
Directive 2014/24/EU

## Section I: Contracting authority

### I.1. Name and addresses

Official name: Fjellinjen AS
National registration number: 941856543
Postal address: Schweigaardsgt.16
Town: Oslo
NUTS code: NO Norge
Postal code: 0191
Country: Norway
Contact person: Terje Lunde Kværhellen
E-mail: terje.kvaerhellen@fjellinjen.no
Telephone: +47 97020067
**Internet address(es)**:
Main address: https://permalink.mercell.com/197067265.aspx
Address of the buyer profile: http://www.fjellinjen.no/

### I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: https://permalink.mercell.com/197067265.aspx
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted electronically via: https://permalink.mercell.com/197067265.aspx

### I.4. Type of the contracting authority

Regional or local agency/office

### I.5. Main activity

Other activity: Toll collection activity

## Section II: Object

### II.1. Scope of the procurement

### II.1.1. Title

2022-22 Invoice distribution, reminders, and debt collection services.
Reference number: 2022-22

### II.1.2. Main CPV code

79940000 Collection agency services

### II.1.3. Type of contract

Services

**II.1.4. Short description**

The purpose of the procurement is to see to the contracting authority's need for services related to invoice distribution debt collection services. The contract will give the tenderer an obligation to distribute invoices, and a right to collect unpaid demands from Norwegian vehicles without a valid AutoPass contract.

**II.1.5. Estimated total value**

Value excluding VAT: 141 000 000,00 NOK

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description**

**II.2.2. Additional CPV code(s)**

79999200 Invoicing services

**II.2.3. Place of performance**

NUTS code: NO08 Oslo og Viken

**II.2.4. Description of the procurement**

The purpose of the procurement is to see to the contracting authority's need for services related to invoice distribution debt collection services. The contract will give the tenderer an obligation to distribute invoices, and a right to collect unpaid demands from Norwegian vehicles without a valid AutoPass contract.
The contracting authority reserves the right to terminate parts of the contract in accordance with the contract. I.e., for example invoice distribution can be withdrawn, at the same time that the debt collection services continue.
The value of the procurement for the distribution of invoices and saving them in an invoice hotel is estimated to be approx. NOK 2,500,000 (excluding VAT) a year, total NOK 15,000,000 over six years.
The value of the procurement for debt collection services (fee) is calculated to be NOK 21,000,000 a year, total NOK 126,000,000 over six years. The calculation is very uncertain and is based on Fjellinjen's dispatches for debt collection services in 2022. In 2022 the number of invoices that went to debt collection was 134,594, of which 18.164 were to businesses and 116.430 to private persons. The average amount that was sent for debt collection was NOK 908 (NOK 794 for private persons and NOK 1638 for businesses).
Note that the calculation of the total procurement value of NOK 141,000,000 is an estimate and will not be binding for the contracting authority.
The contracting authority will have the risk for all public fines for debt collection.
For a more detailed description of the procurement refer to Annex 1 - The Contracting Authority's Requirements Specification.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 141 000 000,00 NOK

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/10/2023 End: 01/10/2026
This contract is subject to renewal: yes

Description of renewals:
The contract has an option to extend for 1+1+1 year.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: yes
Description of options:
The contract period, i.e., the period in which the parties will provide services under the contract, will be from 1 October 2023 (start-up day) until 1 October 2026, with an option to extend the contract period for 1+1+1 year. There will also be the test period.

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**II.2.14. Additional information**

## Section III: Legal, economic, financial and technical information

**III.1. Conditions for participation**

**III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:
Requirement: Tenderers must have their affairs in order with respect to the payment of tax, employer contribution and value added tax (VAT).
Documentation requirement:
Norwegian tenderers: Tax and VAT certificate, not older than six months from the tender deadline.
Foreign companies: Tax and VAT certificate equivalent to what is required for Norwegian companies. If a tenderer's home country does not issue such certificates, they can be replaced by a declaration from a legal or administrative authority in the home country or current country of residence. A Norwegian translation must be attached of all such certificates and/or
declarations.
Requirement: Tenderers must be registered in a company register, professional register or a trade register in the country where the tenderer is established.
Documentation requirement:
Norwegian tenderers: Company registration certificate. The tax certificate must not be older than six months at the deadline for submitting a tender.
Foreign companies: Tax and VAT certificate equivalent to what is required for Norwegian companies. If the tenderer´s home country does not issue such certificates, they can be replaced by a declaration from a legal or administration authority in the home country or the current country of residence. A Norwegian translation of all such certificates and/or declarations shall be enclosed.

**III.1.2. Economic and financial standing**

List and brief description of selection criteria:
Requirement: Tenderers must have sufficient economic and financial capacity to be able to fulfil the contract.

Documentation requirement:
Credit rating. The rating must be carried out by a credit rating agency with a licence to provide such service. The rating must be based on the last known accounting figures.
The approved annual accounts for the last two years (2020 and 2021, possibly 2022 if they are available), including the board's report, notes, and auditor's report.

**III.1.3. Technical and professional ability**

List and brief description of selection criteria:
Requirement: Tenderers must have a licence for Norwegian debt collection services.
Documentation requirement: Debt collection licence.
Requirement: Tenderers must have relevant and good experience with invoice distribution and debt collection services. In order to be qualified, tenderers must have had assignments with an equivalent volume and deliveries.
Documentation requirement:
A list with an overview of the tenderer's most important deliveries (in the last three years) for comparable/equivalent services to those covered by the procedure document.
Further details on the contract's content and scope (number of demands/value), and information on the customer's contact person must be given for minimum two of the reference assignments, (including
(a telephone number and email address). The contracting authority reserves the right to contact the listed contact person.
Requirement: Tenderers must have a well-functioning system for safeguarding information security.
Documentation requirement:
A certificate for the company's information security system that shows that the tenderer safeguards information security, ISO/IEC 27001 or equivalent, or
Other documentation that shows that the tenderer has a well-functioning system for safeguarding information security. The system can be integrated in the quality system.

## Section IV: Procedure

**IV.1. Description**

**IV.1.1. Type of procedure**

Open procedure

**IV.1.3. Information about a framework agreement or a dynamic purchasing system**

**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**IV.2. Administrative information**

**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 09/05/2023 Local time: 12:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.2.4. Languages in which tenders or requests to participate may be submitted**

Norwegian

**IV.2.6.**

**Minimum time frame during which the tenderer must maintain the tender**
Tender must be valid until: 21/08/2023

**IV.2.7. Conditions for opening of tenders**
Date: 09/05/2023 Local time: 12:00

## Section VI: Complementary information

**VI.1. Information about recurrence**
This is a recurrent procurement: no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**
Official name: Oslo tingrett
Postal address: C.J. Hambros plass 4
Town: 0164 Oslo
Country: Norway

**VI.5. Date of dispatch of this notice**
30/03/2023