

United Kingdom-London: Cleaning services for the offices of the European Commission Representations in Belfast (lot 1), Cardiff (lot 2) and Edinburgh (lot 3)
OJ S 111/2015 11/06/2015
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: European Commission Representation in the United Kingdom

Postal address: Europe House, 32 Smith Square

Town: London

Postal code: SW1P 3EU

Country: United Kingdom

For the attention of: Mrs Anne Jung

E-mail: comm-uk-procurement3@ec.europa.eu

Telephone: +44 2079731957

Fax: +44 2079731900

Internet address(es):

General address of the contracting authority: http://ec.europa.eu/unitedkingdom/work_with_eu/tenders/index_en.htm

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

European institution/agency or international organisation

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Cleaning services for the offices of the European Commission Representations in Belfast (lot 1), Cardiff (lot 2) and Edinburgh (lot 3).

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Cleaning services for the offices of the European Commission Representations in Belfast (lot 1), Cardiff (lot 2) and Edinburgh (lot 3).

II.1.6. CPV code(s)

90919200 Office cleaning services, 90911300 Window-cleaning services, 90921000 Disinfecting and exterminating services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes
Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Lot 1 — Belfast, between 12 000 EUR and 18 000 EUR per year, and between 60 000 EUR and 90 000 EUR for 5 years, VAT excluded.

Lot 2 — Cardiff, between 10 000 EUR and 15 000 EUR per year, and between 50 000 EUR and 75 000 EUR for 5 years, VAT excluded.

Lot 3 — Edinburgh, between 12 000 EUR and 18 000 EUR per year, and between 60 000 EUR and 90 000 EUR for 5 years, VAT excluded.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes
Number of possible renewals: 4

II.3. Duration of the contract or time limit for completion

Duration in months: 12 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Cleaning services for the offices of the European Commission Representation in Belfast (lot 1)

1) Short description

Cleaning services for the offices of the European Commission Representation in Belfast.

2) CPV code(s)

90919200 Office cleaning services, 90911300 Window-cleaning services, 90921000 Disinfecting and exterminating services

3)

Quantity or scope

Lot 1 — Belfast, between 12 000 EUR and 18 000 EUR per year, and between 60 000 EUR and 90 000 EUR for 5 years, VAT excluded.

Estimated value excluding VAT:

Range: between 12 000 and 18 000 EUR

4) Indication about different time frame or duration

Duration in months: 12 (from the award of the contract)

5) Additional information about lots

Lot No: 2

Lot title: Cleaning services for the offices of the European Commission Representation in Cardiff (lot 2)

1) Short description

Cleaning services for the offices of the European Commission in Cardiff.

2) CPV code(s)

90919200 Office cleaning services, 90911300 Window-cleaning services, 90921000 Disinfecting and exterminating services

3) Quantity or scope

Lot 2 — Cardiff, between 10 000 EUR and 15 000 EUR per year, and between 50 000 EUR and 75 000 EUR for 5 years, VAT excluded.

Estimated value excluding VAT:

Range: between 10 000 and 15 000 EUR

4) Indication about different time frame or duration

Duration in months: 12 (from the award of the contract)

5) Additional information about lots

Lot No: 3

Lot title: Cleaning services for the offices of the European Commission Representation in Edinburgh (lot 3)

1) Short description

Cleaning services for the offices of the European Commission Representation in Edinburgh.

2) CPV code(s)

90919200 Office cleaning services, 90911300 Window-cleaning services, 90921000 Disinfecting and exterminating services

3) Quantity or scope

Lot 3 — Edinburgh, between 12 000 EUR and 18 000 EUR per year, and between 60 000 EUR and 90 000 EUR for 5 years, VAT excluded.

Estimated value excluding VAT:

Range: between 12 000 and 18 000 EUR

4) Indication about different time frame or duration

Duration in months: 12 (from the award of the contract)

5) Additional information about lots**Section III: Legal, economic, financial and technical information**

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Payment for the services provided — routine schedule of cleaning work plus exceptional additional and extra services on 1 single invoice will be made every month in the manner set out in the draft contract, on presentation of a proper invoice drawn up in conformity with national law and of all substantiating documents mentioning the services performed during the month in question, notably the written request/s of the contracting authority for exceptional additional and/or extra services.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

See points 10 and 11 of the tender specifications.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: See point 12 of the tender specifications.

III.2.2. Economic and financial ability

List and brief description of conditions: See point 12 of the tender specifications.

III.2.3. Technical and professional ability

List and brief description of conditions:
See point 12 of the tender specifications.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

PO/2015-02-INF/LON.

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 31.7.2015

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

31.7.2015 - 18:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Any EU official language

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 7.8.2015

Place:

Representation of the European Commission in the United Kingdom, 32 Smith Square, London, SW1P 3EU, UNITED KINGDOM.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Maximum 1 person per tenderer.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court of the Court of Justice of the European Union

Postal address: boulevard Konrad Adenauer

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: cfi.registry@curia.europa.eu

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

VI.4.3. Service from which information about the review procedure may be obtained

Official name: General Court of the Court of Justice of the European Union

Postal address: boulevard Konrad Adenauer

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: cfi.registry@curia.europa.eu

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

VI.5. Date of dispatch of this notice

1.6.2015