

**Belgium-Brussels: Framework contracts for services related to offering capacity to design, plan, conduct and evaluate Union civil protection mechanism training courses (8 lots)**

OJ S 111/2015 11/06/2015

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: European Commission, Directorate-General for Humanitarian Aid and Civil Protection (ECHO)

Postal address: L-86

Town: Brussels

Postal code: 1049

Country: Belgium

E-mail: [echo-civil-protection-tenders@ec.europa.eu](mailto:echo-civil-protection-tenders@ec.europa.eu)

**Internet address(es):**

General address of the contracting authority: <http://ec.europa.eu/echo/en/funding-evaluations/public-procurement/calls-for-tender>

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: European Commission, Directorate-General for Humanitarian Aid and Civil Protection (ECHO)

Postal address: L-86

Town: Brussels

Postal code: 1049

Country: Belgium

E-mail: [echo-civil-protection-tenders@ec.europa.eu](mailto:echo-civil-protection-tenders@ec.europa.eu)

Internet address: <http://ec.europa.eu/echo/en/funding-evaluations/public-procurement/calls-for-tender>

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

European institution/agency or international organisation

**I.3. Main activity**

Other: Civil protection.

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1.**

## **Title attributed to the contract by the contracting authority**

Framework contracts for services related to offering capacity to design, plan, conduct and evaluate Union civil protection mechanism training courses (8 lots).

### **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 27: Other services

NUTS code

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

### **II.1.4. Information about framework agreement**

Framework agreement with a single operator

#### **Duration of the framework agreement**

Duration in months: 48

#### **Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT: 19 005 000 EUR

### **II.1.5. Short description of the contract or purchase(s)**

The purpose of this call for tender is to design, plan, conduct and evaluate training courses for personnel active in the civil protection field, appointed by the participating States of the Union civil protection mechanism according to the Decision No 1313/2013/EU of the European Parliament and of the Council.

An additional important aim of this call for tender is to build on the synergies between the different civil protection actors in the participating States, in order to continue ensuring the diversity and richness of the civil protection training programme. The building of such a strong, comprehensive, well-coordinated and more efficient civil protection training programme can best be achieved through cross-border cooperation between the different training providers. This cross-border cooperation in training has assisted in increasing the preparedness level in the Member States in case of a major emergency and will continue better preparing civil protection personnel and experts in cross-border emergencies. Therefore, this objective aims for high diversity among the training providers in terms of geographical location, training personnel and general setting.

The training courses will be conducted on a yearly cycle starting May/June until May/June of the following year.

The tender is divided into 8 lots.

### **II.1.6. CPV code(s)**

80560000 Health and first-aid training services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

Estimated value excluding VAT: 19 005 000 EUR

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Union civil protection mechanism introduction course (CMI)

#### **1) Short description**

The contractor shall design, plan, conduct and self-evaluate in total 11 to 12 Union civil protection mechanism introduction courses (11–12 CMI) per cycle on the basis of the attached course description (Annex 6.8). Each of the courses shall have a capacity of a maximum of 24 participants and each course shall last 5 full course days (travel time excluded).

#### **2) CPV code(s)**

80560000 Health and first-aid training services

#### **3) Quantity or scope**

Estimated value excluding VAT: 3 760 000 EUR

#### **4) Indication about different time frame or duration**

Duration in months: 48 (from the award of the contract)

#### **5) Additional information about lots**

160 000 EUR is allocated for the participation of third countries.

Lot No: 2

Lot title: Technical expert course (TEC) and modules basic course (MBC)

#### **1) Short description**

The contractor shall design, plan, conduct and self-evaluate in total 11 Union civil protection mechanism training courses per cycle, consisting of the type technical experts course (6 TEC) — including a technical experts course for maritime incidents (TEC MI) once per cycle — and modules basic course (5 MBC) on the basis of the attached course description (Annex 6.8). Each of the courses shall have a capacity of a maximum of 20 participants and each course shall last 6 full course days (travel time excluded).

#### **2) CPV code(s)**

80560000 Health and first-aid training services

#### **3) Quantity or scope**

Estimated value excluding VAT: 3 520 000 EUR

#### **4) Indication about different time frame or duration**

Duration in months: 48 (from the award of the contract)

#### **5) Additional information about lots**

176 000 EUR is allocated to the participation of third countries.

Lot No: 3

Lot title: Operational management course (OPM)

**1) Short description**

The contractor shall design, plan, conduct and self-evaluate in total 8 operational management courses (8 OPM) per cycle on the basis of the attached course description (Annex 6.8). Each of the operational management courses shall have a capacity of a maximum of 20 participants and shall last for 7 full course days (travel time excluded).

**2) CPV code(s)**

80560000 Health and first-aid training services

**3) Quantity or scope**

Estimated value excluding VAT: 3 840 000 EUR

**4) Indication about different time frame or duration**

Duration in months: 48 (from the award of the contract)

**5) Additional information about lots**

192 000 EUR is allocated to the participation of third countries.

Lot No: 4

Lot title: Staff management course (SMC) and security course (SEC)

**1) Short description**

The contractor shall design, plan, conduct and self-evaluate in total 6 to 9 Union civil protection mechanism training courses per cycle, consisting of the type staff management (4–5 SMC) and security course (2–4 SEC) on the basis of the attached course description (Annex 6.8). Each of the courses shall have a capacity of a maximum of 20 participants. The SMC shall last 6 full course days and the SEC shall last 4 full course days (travel time excluded for both).

**2) CPV code(s)**

80560000 Health and first-aid training services

**3) Quantity or scope**

Estimated value excluding VAT: 2 360 000 EUR

**4) Indication about different time frame or duration**

Duration in months: 48 (from the award of the contract)

**5) Additional information about lots**

236 000 EUR is allocated to the participation of third countries.

Lot No: 5

Lot title: Assessment mission course (AMC)

**1) Short description**

The contractor shall design, plan, conduct and self-evaluate in total 4 to 5 assessment mission courses (4–5 AMC) per cycle on the basis of the attached course description (Annex 6.8). Each of the courses shall have a capacity of a maximum of 20 participants and each course shall last for 6 full course days (travel time excluded).

**2) CPV code(s)**

80560000 Health and first-aid training services

**3) Quantity or scope**

Estimated value excluding VAT: 1 805 000 EUR

**4) Indication about different time frame or duration**

Duration in months: 48 (from the award of the contract)

**5) Additional information about lots**

180 500 EUR is allocated to the participation of third countries.

Lot No: 6

Lot title: High-level coordination course (HLC) and course on negotiation and decision-making (CND)

**1) Short description**

The contractor shall design, plan, conduct and self-evaluate in total 6 to 8 Union civil protection mechanism training courses per cycle on the basis of the attached course description (Annex 6.8), consisting of the type high level coordination course (4 HLC) and course on negotiation and decision-making (2–4 CND). The high-level coordination course shall have a capacity of a maximum of 15 participants and shall last for 4,5 full course days (travel time excluded). The course on negotiation and decision-making (CND) shall have a capacity of a maximum of 20 participants, and shall last for 4,5 full days (travel time excluded).

**2) CPV code(s)**

80560000 Health and first-aid training services

**3) Quantity or scope**

Estimated value excluding VAT: 2 560 000 EUR

**4) Indication about different time frame or duration**

Duration in months: 48 (from the award of the contract)

**5) Additional information about lots**

176 400 EUR is allocated to the participation of third countries.

Lot No: 7

Lot title: Seminar for mechanism experts (SME)

**1) Short description**

The contractor shall design, plan, conduct and self-evaluate in total 2 to 3 seminars for mechanism experts (2–3 SME) per cycle on the basis of the attached course description (Annex 6.8). Each of the courses shall have a capacity of a maximum of 40 participants and each course shall last for 2 full course days (travel time excluded).

**2) CPV code(s)**

80560000 Health and first-aid training services

**3) Quantity or scope**

Estimated value excluding VAT: 660 000 EUR

**4) Indication about different time frame or duration**

Duration in months: 48 (from the award of the contract)

**5) Additional information about lots**

66 000 EUR is allocated to the participation of third countries.

Lot No: 8

Lot title: Online preparation and testing tool

**1) Short description**

The contractor shall develop and design, plan, test, operate and maintain an online

preparation and testing tool. This tool shall prepare, train and test civil protection personnel and experts who will participate in future Union civil protection mechanism training courses. It shall help acquire a certain level of basic knowledge, as prerequisite for the participation in the respective courses. The content for all online courses and tests — based on the input of the other lots — shall be elaborated, drafted and updated (at least twice a year or on the occasion of any major change). For courses mentioned in lots 1 to 6, the online platform will also be used as a certifying tool, a requirement to participate in the respective training course. For a passed test, a certificate will be issued electronically, which shall be stored in the database.

**2) CPV code(s)**

80560000 Health and first-aid training services

**3) Quantity or scope**

Estimated value excluding VAT: 500 000 EUR

**4) Indication about different time frame or duration**

Duration in months: 54 (from the award of the contract)

**5) Additional information about lots**

For this lot a direct service contract will be signed for 54 months.

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**Section III: Legal, economic, financial and technical information**

**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

Not applicable.

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

For lot 1 to lot 7:

For each specific contract, the payment scheme will be as follows:

An interim payment of 40 % will be made upon acceptance by the Commission of the final course concept, including curriculum, course schedule and lesson templates referred to in phase 2, together with the course dates and venues for each cycle.

The payment of the balance will be made upon acceptance by the Commission of the final consolidated report.

For lot 8:

The payment scheme will be as follows:

A first interim payment of 20 % will be made when the preparation and testing tool is fully operational i.e. after the first testing phase has taken place and has been accepted by the Commission.

A second interim payment of 20 % will be made after the final adjustment of the content for the 15th course cycle has been made and accepted by the Commission.

A third interim payment of 20 % will be made after the final adjustment of the content for the 16th course cycle has been made and accepted by the Commission.

A fourth interim payment of 20 % will be made after the final adjustment of the content for the 17th course cycle has been made and accepted by the Commission.

The payment of the balance will be made upon acceptance by the Commission of the final consolidated report.

**III.1.3.**

## **Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Consortia of economic operators are explicitly authorised to submit tenders. The Commission will not demand the consortia to take a given legal form in order to be allowed to submit a tender or request to take part, but the consortium may be required to adopt a given legal form after it has been awarded the contract, if this change is necessary for the proper performance of the contract.

### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

## **III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Proof that the tenderers are authorised to perform the contract under national law, as evidenced by inclusion in a professional or trade register or a sworn declaration or certificate, membership of a specific organisation, express authorisation, or entry in the VAT register.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: Please refer to tender specifications.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:  
Please refer to tender specifications.

### **III.2.4. Information about reserved contracts**

## **III.3. Conditions specific to services contracts**

### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

ECHO/B1/FRA/SER/2015/06.

##### **IV.3.2. Previous publication concerning this procedure**

###### **Prior information notice**

Notice number in the OJ S: [2015/S 20-031538](#) of 29.1.2015

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 26.8.2015

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

1.9.2015

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Any EU official language

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 9 (from the date stated for receipt of tender)

##### **IV.3.8. Conditions for opening of tenders**

Date: 8.9.2015 - 10:00

Place:

ERCC meeting room, rue de la Loi 86, 1040 Brussels, BELGIUM.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Not more than 1 representative per tenderer (with proof of identity). The name of the representative must be communicated to the contact point by e-mail no later than 2 working days before the opening session.

## **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: yes

Identification of the project: Decision No 1313/2013/EU of the European Parliament and of the Council of 17.12.2013.

#### **VI.3. Additional information**

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: General Court of the European Union  
Postal address: rue du Fort Niedergrünwald  
Town: Luxembourg  
Postal code: 2925  
Country: Luxembourg  
E-mail: [generalcourt.registry@curia.europa.eu](mailto:generalcourt.registry@curia.europa.eu)  
Telephone: +352 4303-1  
Fax: +352 4303-2100  
Internet address: <http://curia.europa.eu>

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Within 2 months of the notification to the plaintiff, or, in the absence thereof, of the day on which it came to knowledge of the plaintiff. A complaint to the European Ombudsman does not have an effect either to suspend this period or to open a new period for lodging appeals.

**VI.4.3. Service from which information about the review procedure may be obtained**

Official name: General Court of the European Union  
Town: Luxembourg  
Country: Luxembourg

**VI.5. Date of dispatch of this notice**

1.6.2015