

IRL-Dublin: accounting, auditing and fiscal services
OJ S 123/2012 29/06/2012
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: St Patrick's College (Drumcondra)

Postal address: Drumcondra

Town: Dublin 9

Country: Ireland

For the attention of: Mr. Martin Ward

E-mail: martin.ward@spd.dcu.ie

Telephone: +353 18842234

Fax: +353 18842243

Internet address(es):

General address of the contracting authority: www.spd.ie

Address of the buyer profile: http://www.etenders.gov.ie/search/Search_AuthProfile.aspx?ID=AA8541

Additional information can be obtained from:

Official name: St Patrick's College (Drumcondra)

Postal address: Drumcondra

Town: Dublin 9

Country: Ireland

For the attention of: Martin Ward

Telephone: +353 18842234

Fax: +353 18842243

Internet address: www.spd.ie

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: St Patrick's College (Drumcondra)

Postal address: Drumcondra

Town: Dublin 9

Country: Ireland

For the attention of: Martin Ward

Telephone: +353 18842234

Fax: +353 18842243

Internet address: www.spd.ie

Tenders or requests to participate must be submitted: Official name: St Patrick's College (Drumcondra)

Postal address: Drumcondra

Town: Dublin 9

Country: Ireland

For the attention of: Martin Ward

Telephone: +353 18842234
Fax: +353 18842243
Internet address: www.spd.ie

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Financial audit services for St. Patrick's College, Drumcondra.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 9: Accounting, auditing and bookkeeping services

Main site or place of performance: Ireland.

NUTS code IE021 Dublin

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 160 000 and 220 000 EUR

II.1.5. Short description of the contract or purchase(s)

The objective of this competition is to secure the provision of financial audit services to St. Patrick's College ("the College") for a period of 4 years' maximum duration. The financial audit services provider will be required to conduct an audit programme to monitor the effectiveness of the system and application of internal financial controls that ensure reliable financial reporting, and compliance with applicable financial reporting standards.

Note: to register your interest in this notice and obtain any additional information please visit the eTenders web site at http://www.etenders.gov.ie/Search/Search_Switch.aspx?ID=455252.

II.1.6. CPV code(s)

79200000 Accounting, auditing and fiscal services, 79210000 Accounting and auditing services , 79211000 Accounting services, 79212500 Accounting review services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Financial Audit Services for a period of 4 years commencing in 2013.

The successful tenderer will be responsible for:

a) auditing the Annual Financial Statements of:

i. St. Patrick's College, Drumcondra

ii. Educational Research Centre – St. Patrick's College

iii. St. Patrick's College Students' Union

iv. Carysfort College Pensioners' Accounts

v. Research Programme accounts funded by external organisations (e.g., Fibonacci Research Project)

vi. Other funded projects and initiatives (e.g., Centre for Educational Disadvantage)

b) monitoring the relationship with the Office of the Comptroller and Auditor General (C&AG) and the provider of Internal Audit Services;

c) assisting with the implementation of findings, conclusions and recommendations of the C&AG;

d) reviewing the manner in which College management ensures there is an adequate and effective system of internal financial and operational controls, and compliance with applicable financial reporting standards.

Estimated value excluding VAT:

Range: between 160 000 and 220 000 EUR

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

To be agreed with the successful tenderer.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

A grouping, if successful, may be required to contract as a single entity having joint and several liability but subject to the agreement of the contracting parties. If it is proposed to sub-contract the delivery of any portion of any contract under the framework, it may be a condition of award of contract that both the service provider and any proposed sub-contractor enter

simultaneously into a collateral warranty with the contracting authority for the relevant portion of that contract.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Please see the tender documents available to download from www.etenders.gov.ie.

III.2.2. Economic and financial ability

List and brief description of conditions: Please see the tender documents available to download from www.etenders.gov.ie.

Minimum level(s) of standards possibly required: Please see the tender documents available to download from www.etenders.gov.ie.

III.2.3. Technical and professional ability

List and brief description of conditions:

Please see the tender documents available to download from www.etenders.gov.ie.

Minimum level(s) of standards possibly required:

Please see the tender documents available to download from www.etenders.gov.ie.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: All staff charged with the delivery of the required services must be appropriately authorised under the Companies Acts by a recognised accountancy body to act as a public auditor or a statutory auditor.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

Prior information notice

Notice number in the OJ S: [2012/S 23-037491](#) of 3.2.2012

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

7.8.2012 - 15:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English. Irish.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

- 1) Interested parties must register their interest on the eTenders web site (www.etenders.gov.ie) in order to be included on the mailing list for clarifications. All information relating to attachments, including clarifications and changes, will be published on the Irish Government Procurement Opportunities Portal (www.etenders.gov.ie) only. Registration is free of charge. The contracting authority will not accept responsibility for information relayed (or not relayed) via third parties.
- 2) This is the sole call for competition for this service.
- 3) The contracting authority will not be responsible for any costs, charges or expenses incurred by tenderers.
- 4) Establishment of the framework agreement will be subject to the approval of the competent authorities.
- 5) It will be a condition of establishment of the agreement that candidates and all sub-contractors produce a valid Tax Clearance Certificate from the Irish Revenue Commissioners as part of their application for participation in the competition.
- 6) If for any reason it is not possible to admit to the framework agreement the successful tenderer invited following the conclusion of this competitive process, the contracting authority reserves the right to invite the next highest scoring tenderer to join the framework agreement

as appropriate.

7) At its absolute discretion, the contracting authority may elect to terminate this procurement process, the framework agreement or any contract awarded under the framework agreement at any time.

8) Please note in relation to all documents, that where reference is made to a particular standard, make, source, process, trademark, type or patent, that this is not to be regarded as a de facto requirement. In all such cases it should be understood that such indications are to be treated strictly and solely for reference purposes only, to which the words "or equivalent" will always be appended.

9) Without prejudice to the principle of equal treatment, the contracting authority is not obliged to engage in a clarification process in respect of questionnaires with missing or incomplete information. Therefore, tenderers are advised to ensure that they return FULLY COMPLETED tender documents in order to avoid the risk of elimination from the competition. (ET Ref:455252).

VI.4. Procedures for review

VI.4.1. Review body

Official name: The High Court

Postal address: Chief Registrar, Four Courts, Inns Quay

Town: Dublin 7

Country: Ireland

E-mail: highcourtscentraloffice@courts.ie

Telephone: +353 18886000

Internet address: www.courts.ie

Body responsible for mediation procedures

Official name: The High Court

Postal address: Chief Registrar, Four Courts, Inns Quay

Town: Dublin 7

Country: Ireland

E-mail: highcourtscentraloffice@courts.ie

Telephone: +353 18886000

Internet address: www.courts.ie

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The contracting authority will not conclude this framework agreement, to which a standstill period applies in accordance with Irish Statutory Instrument SI 130 of 2010, until after the expiry of the standstill period which commences on the day following the date of notification of concerned candidates and tenderers. The duration of the standstill period will be 14 calendar days where notifications are sent electronically or by fax and 16 calendar days where these are sent by any other means. The Statutory Instrument mentioned above provides that review procedures are available in the High Court to a person who has or has had an interest in obtaining the framework agreement (including the reviewable public contract and alleges that he or she has been harmed or is at risk of being harmed by an infringement of the law in relation to that framework agreement and reviewable public contract.

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Contact your Legal Advisor

Town: Dublin

Country: Ireland

VI.5. Date of dispatch of this notice

27.6.2012