

UK-Cardiff: System maintenance services
OJ S 119/2013 21/06/2013
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: The Welsh Ministers

Postal address: Welsh Government- Transport, EST - Transport, Welsh Government, Cathays Park

Town: Cardiff

Postal code: CF10 3NQ

Country: United Kingdom

For the attention of: RCV Osborne

E-mail: richard.osborne@wales.gsi.gov.uk

Internet address(es):

General address of the contracting authority: <http://www.wales.gov.uk>

Additional information can be obtained from:

Official name: See section V1.3

Internet address: <http://https://etenderwales.bravosolution.co.uk>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: See section V1.3

Internet address: <http://https://etenderwales.bravosolution.co.uk>

Tenders or requests to participate must be submitted: Official name: See section v1.3

Internet address: <http://https://etenderwales.bravosolution.co.uk>

I.2. Type of the contracting authority

Other

I.3. Main activity

General public services

Public order and safety

Environment

Economic and financial affairs

Health

Housing and community amenities

Social protection

Recreation, culture and religion

Education

Other: Transport

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Electronic Drawing and Document management System

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 7: Computer and related services

NUTS code UKL Wales

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Provision of a Managed Service of an Electronic Drawing and Document Management System

The Welsh Government, on behalf of the Welsh Ministers, will be conducting this procurement exercise through the etenderwales portal <https://etenderwales.bravosolution.co.uk> Tender documents and other information must be downloaded from and returned through this portal. If you require any further assistance the BravoSolution helpdesk is available on:

Email: help@bravosolution.co.uk Phone: +44 8003684850 / Fax: +44 2070600480

Full information in accessing the portal is found in Section VI.3.

Community Benefits do not apply to this contract

II.1.6. CPV code(s)

50324100 System maintenance services, 72211000 Programming services of systems and user software, 72250000 System and support services, 72512000 Document management services, 72514200 Facilities management services for computer systems development, 72514300 Facilities management services for computer systems maintenance, 30200000 Computer equipment and supplies

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 60 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

The awarding authority reserves the right to request parent company and/or other guarantees of performance and financial liability.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Payment terms will be indicated in the contract documents. Tenders to be priced in Sterling. Payment to be made in Sterling only.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

In the event of a Group of Contractors submitting an acceptable offer, it will be necessary for each member of the Group to sign an undertaking that each company of firm in the group will be jointly and severally responsible for the performance of the contract.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: See section V1.3

III.2.2. Economic and financial ability

List and brief description of conditions: Details to be provided will be listed in the invitation to tender documents

Minimum level(s) of standards possibly required: Details to be provided will be listed in the invitation to tender documents

III.2.3. Technical and professional ability

List and brief description of conditions:

Details to be provided will be listed in the invitation to tender documents

Minimum level(s) of standards possibly required:

Details to be provided will be listed in the invitation to tender documents

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 20

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

418-3-49

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

29.7.2013 - 14:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

Other: English and Welsh

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 90 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

The Authority reserves the right to consider variant bids.

The Authority reserves the right to split the requirement into lots.

If you require documentation in an alternative format, please contact the named contact point in this document who will be able to provide a more suitable format. For example, Braille, large print, Word document or audio format.

You may find it helpful to contact your regional business advisory network to seek general advice and guidance if you are considering tendering for this and future public sector contracts. Potential bidders in Wales can access services at <http://www.fs4b.wales.gov.uk/supplierdevelopmentsservice>

This contract will be available for use by other Welsh Government Sponsored Bodies (listed below) with prior written approval of the Authority:

Arts Council of Wales, Care Council for Wales, Countryside Council for Wales, Environment Agency Wales, Higher Education Funding Council for Wales, Local Government Boundary Commission, National Library Wales, National Museum Wales, Royal Commission for Ancient and Historical Monuments of Wales, Sports Council for Wales, Wales Centre for Health, Welsh Language Board.

The Client is not obligated to commission any work under this arrangement.

E-TENDER INFORMATION:

<https://etenderwales.bravosolution.co.uk>

- The first person from your Organisation to use the Platform will be required to register on behalf of the Organisation.
- Registration involves accepting a User Agreement, and providing basic information about your Organisation and about the User performing the Registration.
- The User who performs the Registration becomes the Super User for the Organisation.
- On registering on the Platform the Super User will select a Username and will receive a password.
- The Password will be sent by e-mail to the email address that was specified in the User Details section of the Registration page.
- In order to log-in to the Platform please enter your Username and Password.
- Note: If you forget your Password then visit the homepage and click "Forgot your password?"
- Registration should only be performed once for each Organisation.
- If you think that someone in your Organisation may have already registered on this Platform then you must not register again.
- Please contact the person who Registered (i.e. the Super User) in order to arrange access to the Platform.
- Contact the Helpdesk immediately if you are unable to contact the Super User (for example if they have left your Organisation).
- Note: If your Organisation is already registered on the Platform then you must not make any additional registration. Please contact the Helpdesk to gain access to the Platform.
- Tenders must be uploaded to the BravoSolution portal by 2pm

HOW TO FIND THE ITT:

- Once logged in you must click on 'ITT's Open to all Suppliers'
- The etender references for this contract are: Project_25866 and ITT_39446
- Click on the title to access summary details of the contract. If you are still interested in submitting a tender, click the 'Express an Interest button'. This will move the ITT from the 'Open to all Suppliers' area to the 'My ITT's' on the home page.
- You will then see the full details of the ITT in the qualification and technical envelopes along with any relevant documents in the 'Attachments' area.
- Should you have any questions on the ITT, please use the 'Messages' area to contact the buyer directly – Please do not contact the named person at the top of this notice.

Buy4Wales Reference Number: 35484

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

17.6.2013