

Spain-Madrid: Office-support services

OJ S 85/2019 02/05/2019

Contract notice**Services****Legal Basis:**

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Rectorado de la Universidad Internacional Menéndez Pelayo

National registration number: Q2818022B

Postal address: C/ Isaac Peral, 23

Town: Madrid

NUTS code: ES300 Madrid

Postal code: 28040

Country: Spain

Contact person: Rectorado de la Universidad Internacional Menéndez Pelayo

E-mail: expedientes@uimp.es

Telephone: +34 915920624

Internet address(es):Main address: <http://www.uimp.es>Address of the buyer profile: <https://contrataciondelestado.es/wps/poc?uri=deeplink:perfilContratante&idBp=0R6CRx8tGJ6rz3GQd5r6SQ%3D%3D>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle_licitacion&idEvl=G4Yv%2F4lmwWamq21uxhbaVQ%3D%3D

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

Electronic communication requires the use of tools and devices that are not generally

available. Unrestricted and full direct access to these tools and devices is possible, free of

charge, at: <https://contrataciondelestado.es/wps/poc?uri=deeplink:perfilContratante&idBp=0R6CRx8tGJ6rz3GQd5r6SQ%3D%3D>**I.4. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5. Main activity

Education

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Servicios de asistencia en aulas, recepción, traslado de profesores, servicio telefónico y auxiliares en la Universidad Internacional Menéndez Pelayo en Santander

Reference number: 59/2019

II.1.2. Main CPV code

79500000 Office-support services

II.1.3. Type of contract

Services

II.1.4. Short description

Servicios de asistencia en aulas, recepción, traslado de profesores, servicio telefónico y auxiliares en la Universidad Internacional Menéndez Pelayo en Santander.

II.1.5. Estimated total value

Value excluding VAT: 280 058,99 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: ES130 Cantabria

II.2.4. Description of the procurement

Servicios de asistencia en aulas, recepción, traslado de profesores, servicio telefónico y auxiliares en la Universidad Internacional Menéndez Pelayo en Santander.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Calidad e idoneidad / Weighting: 50

Quality criterion - Name: Controles de calidad / Weighting: 50

Cost criterion - Name: Sostenibilidad / Weighting: 8

Cost criterion - Name: Oferta económica / Weighting: 92

II.2.6. Estimated value

Value excluding VAT: 280 058,99 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 4

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

List and brief description of selection criteria:

Cifra anual de negocio. Descripción: requisitos recogidos en anexo 3 «Solvencia económica y financiera».

III.1.3. Technical and professional ability

List and brief description of selection criteria:

Trabajos realizados. Descripción: requisitos recogidos en anexo 3 «Solvencia técnica».

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure Accelerated procedure Justification:

Según declaración de urgencia de fecha 13 de marzo.

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 16/05/2019 Local time: 13:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Spanish

IV.2.7. Conditions for opening of tenders

Date: 24/05/2019 Local time: 10:00

Place:

Universidad Internacional Menéndez Pelayo

Datos de dirección:

— Calle: Isaac Peral, 23,

— Código postal: 28040,

— Población: Madrid,

— País: ESPAÑA.

Information about authorised persons and opening procedure: Descripción.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Tribunal Administrativo Central de Recursos Contractuales

Postal address: Avenida General Perón, 38

Town: Madrid

Postal code: 28020

Country: Spain

VI.5. Date of dispatch of this notice

29/04/2019