

**Ireland-Dublin: Project-management services other than for construction work**

OJ S 70/2023 07/04/2023

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Microfinance Ireland

National registration number: 516555

Postal address: 13 Richview Office Park

Town: Dublin 14

NUTS code: IE061 Dublin

Postal code: Clonskeagh

Country: Ireland

Contact person: Deirdre Parkinson

E-mail: [queries@microfinanceireland.ie](mailto:queries@microfinanceireland.ie)

Telephone: +353 12601007

**Internet address(es):**Main address: <https://microfinanceireland.ie/>Address of the buyer profile: <https://irl.eu-supply.com/ctm/Company/CompanyInformation/Index/82538>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: [http://irl.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=238458&B=ETENDERS\\_SIMPLE](http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=238458&B=ETENDERS_SIMPLE)[PID=238458&B=ETENDERS\\_SIMPLE](http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=238458&B=ETENDERS_SIMPLE)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [http://irl.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=238458&B=ETENDERS\\_SIMPLE](http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=238458&B=ETENDERS_SIMPLE)

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Economic and financial affairs

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Provision of Project Management and Change Management services for a Digital Transformation Program (i.e. an Implementation Partner).

**II.1.2.**

**Main CPV code**

79421000 Project-management services other than for construction work

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Microfinance Ireland (MFI) recently commenced a procurement to select a cloud-based small business lending system to support its operations across all stages of the lending lifecycle including loan origination, loan administration, servicing, collections, and MI & reporting. Through this RFT, MFI is seeking support and guidance across three key areas:

\* Project Management – provide project management for a programme of change, ensuring all key milestones are met on time and to the required standard.

\* Revised Operating Model – Work closely with both MFI personnel and the technology provider to redesign MFI's operating model across all business functions to be fully aligned to digital transformation objectives and technology solutions

\* Change Management – Provide change management support to ensure all MFI staff at all levels adopt transformational changes, to ensure that there is a seamless transition to the revised operating model, and that desired outcomes are achieved.

**II.1.5. Estimated total value**

Value excluding VAT: 230 000,00 EUR

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description****II.2.2. Additional CPV code(s)**

66113100 Micro-credit granting services, 72221000 Business analysis consultancy services, 72224000 Project management consultancy services, 72227000 Software integration consultancy services, 79410000 Business and management consultancy services

**II.2.3. Place of performance**

NUTS code: IE061 Dublin

Main site or place of performance: 13 Richview Office Park, Clonskeagh Road, Dublin 14

**II.2.4. Description of the procurement**

Microfinance Ireland (MFI) recently commenced a procurement to select a cloud-based small business lending system to support its operations across all stages of the lending lifecycle including loan origination, loan administration, servicing, collections, and MI & reporting. That competition is nearing conclusion and a preferred technology provider is expected to be selected by May 2023.

While some support will be provided by the technology provider to MFI to implement their agreed technology solutions, MFI as a small organisation, needs the support of an Implementation Partner to manage what will be a critical project and ensure its digital transformation objectives are achieved.

Through this RFT, MFI is seeking an Implementation Partner to provide support and guidance across three key areas:

\* Project Management – provide project management for a programme of change, ensuring all key milestones are met on time and to the required standard.

- \* Revised Operating Model – Work closely with both MFI personnel and the technology provider to redesign MFI’s operating model across all business functions to be fully aligned to digital transformation objectives and technology solutions
- \* Change Management – Provide change management support to ensure all MFI staff at all levels adopt transformational changes, to ensure that there is a seamless transition to the revised operating model, and that desired outcomes are achieved.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 230 000,00 EUR

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Any contract that may result from this Competition (the “Services Contract”) will be issued for a term of no longer than 12 months (“the Term”). The Contracting Authority reserves the right to extend the Term for two further periods of up to twelve months on the same terms and conditions, subject to the Contracting Authority’s obligations at law.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

### **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Open procedure

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**IV.2. Administrative information**

**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 04/05/2023 Local time: 14:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

**IV.2.7. Conditions for opening of tenders**

Date: 04/05/2023 Local time: 14:00

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: The High Court

Town: Dublin

Country: Ireland

**VI.5. Date of dispatch of this notice**

03/04/2023